

## City of Scandia Parks and Recreation Committee

April 7, 2014

**Members Present:** Greg Zauner (Chair), Alex Bildeaux (Vice-Chair), Matt Rasmussen, Brad Borg, and Ryan Jinks

**Staff Present:** Tim Kieffer (Director of Public Works) and Judi Negus (Office Assistant)

**Members Absent:** Dan Lee (City Council Representative)

Chair Zauner called the meeting to order at 7 p.m.

### **PUBLIC FORUM**

There were no comments.

### **APPROVAL OF AGENDA**

**Motion by Rasmussen, seconded by Bildeaux, to approve the agenda. The motion carried 5-0.**

### **APPROVAL OF MINUTES**

**Motion by Bildeaux, seconded by Jinks, to approve the March 3, 2014 minutes. The motion carried 5-0.**

### **REPORTS**

#### *Chair's Report*

Chair Zauner prepared a written report.

#### *Staff Report*

Negus shared the results of the on-line surveys for the after-school Learn to Skate and Pleasure Skating programs. Negus reported disappointment in the limited responses received.

### **NEW BUSINESS**

#### *Park Capital Improvement Plan*

Negus provided Committee members with a staff report listing the capital improvement projects currently in the draft 2015-2019 Capital Improvement Plan. Committee members agreed to move the Wind in the Pines Park project from 2015 to pending and felt there was no need for a Natural Resources Management Plan. Kieffer agreed that regular maintenance and safety monitoring of the park would be sufficient.

Kieffer shared he is optimistic the grant will be approved for the Log House Landing Improvements project this year. Chair Zauner questioned why the project was included in the Parks and Recreation plan when the project is mainly for improvements to the road and addressing erosion issues. The Committee agreed to keep the Log House Landing Improvements project in the plan as scheduled.

Kieffer felt confident the Zamboni had a couple more years of life and reported the Zamboni was in good running condition. Committee members agreed to push out the Zamboni Replacement project from 2016 to 2017.

Kieffer suggested the Tennis Court Reconstruction project scheduled for 2018 should remain in the plan as scheduled and then reassessed next year.

Committee members agreed that Lilleskogen Park Improvements project remains the top priority and should stay in the plan as scheduled. Chair Zauner and Bildeaux suggested the description for the project should be updated to exclude phases, which can be deceiving. Kieffer informed he will be meeting with the Watershed District to help design the rain garden at Lilleskogen. Once the design is planned, Kieffer will have a better idea how much it will cost.

Jinks questioned the plans for some of the projects listed as pending. Committee members were not clear what the plans were for some of the projects. Chair Zauner suggested the Committee review the projects at the May 5 meeting.

**Motion by Chair Zauner, seconded by Jinks, to approve the Capital Improvement Plan as amended. The motion carried 5-0.**

**AGENDA FOR NEXT MEETING**

The Committee agreed on the following agenda items for the May 5, 2014 PRC meeting:

1. Lilleskogen parking lot bids
2. Review status of pending projects listed in the Park Capital Improvement Plan
3. Budget

**ADJOURNMENT**

**Chair Zauner, seconded by Rasmussen, moved to adjourn the meeting. The motion carried 5-0.**

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Judi Negus  
*Office Assistant*