

**CITY OF SCANDIA  
ORDINANCE NO. 106**

**AN ORDINANCE AN ORDINANCE ESTABLISHING FEES FOR BUILDING PERMITS  
ISSUED BY THE CITY OF SCANDIA**

The City Council of the City of Scandia, Washington County, Minnesota hereby ordains:

**Section 1. Findings.** The issuance of permits and the collection of building permit fees shall be as authorized in Minnesota Statutes, 16B.62, subdivision 1. These fees are deemed fair, reasonable and proportionate to the actual cost of the service for which the fee is imposed.

**Section 2. Fees.**

**(A) Building Permit Fees.** The following schedule of permit fees shall remain effective until revoked by action of the City Council:

<b>TOTAL VALUATION</b>	<b>BUILDING PERMIT FEE</b>
\$1.00 to \$2,000.00	\$69.50 (minimum permit fee)
\$2,000.01 to \$25,000.00	\$69.50 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.01 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

**(B) Plan Review Fees.** A plan review fee of 65% of the permit fee shall be collected with the permit fee. Plan review fees for similar buildings shall be 25% of the building permit fee. Similar buildings shall be defined as provided by the Minnesota Building Code. The Building Official shall determine whether the plan is substantially similar to the master plan.

**(C) Surcharge Fees.** Surcharge fees shall be collected on all permits issued for work governed by the Minnesota Building Code in accordance with Minnesota Statute 16B.70.

**(D) Plumbing Permit Fees.** The minimum building permit fee listed in the table in Section (A), above, shall apply to plumbing work within a residential structure. The fee for other plumbing permits shall be the minimum fee or 1.5% of the estimated cost, whichever is greater.

**(E) Mechanical Permit Fees (Heating, Air Condition, Ventilation and Refrigeration.)** The minimum building permit fee listed in the table in Section (A), above, shall apply to the installation of any central heating and/or air conditioning system within a residential structure. The fee for other mechanical permits shall be the minimum fee or 1.5% of the estimated cost, whichever is greater

**(F) Other Inspections and Fees:**

1. Inspections outside of normal business hours:	\$50.00 per hour
2. Re-inspection fees assessed under provisions of Section 305.8	\$50.00 per hour
3. Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$50.00 per hour
4. Additional plan review required by changes, additions or revisions to plans	\$50.00 per hour
5. For use of outside consultants for plan checking and inspections, or both	Actual costs

**Section 3. Building valuation.** The permit fee shall be based upon the value of the work (including labor and materials) as determined by the Building Official. The Building Official shall consult valuation data published annually by the Minnesota Codes and Standards Division in making this determination.

**Section 4. Returned building permit applications.** A fee of 50% of the plan review fee shall be charged for permit applications that are returned without issuance.

**Section 5. Refunds.** The City may refund fees for building, plumbing and mechanical permits on which no work has been done and no inspections have been made. Request for refunds must be in writing, signed by the permit holder, and submitted within one year of permit issuance. The City shall retain 20% of the permit fee. Plan review fees are not refundable.

**Section 6. Double Fees.** If a person begins work of any kind for which a permit from the City is required without having secured the necessary permit therefore, either previous to or on the date of commencement of the work, he or she shall, when subsequently securing such permit, pay double the fee provided for the permit.

**Section 7. Effective Date.** This ordinance shall be effective upon its adoption.

Passed and adopted by the City Council of the City of Scandia this 16th day of October, 2007.

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Dennis D. Seefeldt, Mayor

ATTEST:

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Anne Hurlburt, Clerk/Administrator