DRIVEWAY APPLICATION AND PERMIT

CITY OF SCANDIA

14727 209th Street North
Scandia, MN 55073
651-433-2274

FEE: $50.00

PRIOR TO PROCESSING OF AN ACCESS PERMIT APPLICATION, A $500.00 DEPOSIT PAYABLE TO CITY OF SCANDIA IS REQUIRED.

COMPLETE A SKETCH SHOWING PRESENT AND PROPOSED DRIVEWAYS AND RELATION TO THE CITY STREETS.

Applicant:	Address:	Phone:
Property Owner:	Address:	Phone:
Authority for Application (if applicant is different from Owner):		
Legal Description of Property (abbreviate if necessary):		
Street Address of Building Site:		
Purpose of Driveway: ☐ Residence ☐ Field Entrance	Is Building to be Constructed? ☐ No ☐ Yes – type_____	
Will the Building be… ☐ Temporary ☐ Permanent	Estimated Completion Date:	
Number of present driveways to property:	Date driveway is needed:	

I, We, the undersigned, herewith make application for permission to construct the access driveway in the public right-of-way at the above location, said driveway to be constructed to conform to the regulations of the City of Scandia and to any special provisions included in the permit. For example, minimum 15 inch culvert with aprons is required and driveways shall be lower than the road at the right-of-way or they shall be blacktopped to prevent gravel from washing onto the right-of-way. It is agreed that all work will be done to the satisfaction of the Public Works Director. It is further agreed that no work in connection with this application will be started until the application is approved and the permit is issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the street to its original or to a satisfactory condition. This permit is nontransferable.

_____ _____
Date Signature of Applicant

FOR OFFICE USE ONLY

PERMIT ☐ APPROVED ☐ DISAPPROVED

APPROVING AGENT:_____ DATE:_____

FINAL INSPECTION

☐ APPROVED – REFUND
☐ DENIED – USE CHECK TO MAKE CORRECTIONS

APPROVING AGENT:_____ DATE:_____