

**CITY OF SCANDIA  
CITY COUNCIL AGENDA**

**Tuesday, November 19, 2013  
7:00 p.m.**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Forum
4. Approval of the Agenda
5. Approval of Consent Agenda
  - a) Minutes
    - 1) October 15, 2013 Regular Meeting
    - 2) October 22, 2013 Special Meeting
    - 3) November 6, 2013 Work Session Meeting
  - b) Treasurer's Report
  - c) Payment of Vouchers
  - d) Ordinance No. 147: Ordinance Granting a Franchise to Midcontinent Communications
  - e) Summary Publication of Ordinance No. 147 (*Resolution No. 11-19-13-01*)
  - f) Amendment to Kitchen Rental Agreement with Fine Time Products (*Resolution No. 11-19-13-06*)
  - g) Street Special Assessment Policy
  - h) Red Cross Shelter Agreement
  - i) Update Ice Rink Maintenance Worker Job Description
  - j) Update Street Maintenance Worker, Part-Time Seasonal, On-Call Job Description
  - k) Contractor's Request for Final Payment, 2013 Seal Coat Project
  - l) TiiGavo Construction Letter of Credit Closeout
  - m) Sale of Fire Dept Rescue Trailer through Govdeals
  - n) Approve 2014 Tobacco License Renewals: AJL Enterprises dba Scandia Olde Towne Liquor, Big Marine Lake Store, Big Marine Lake Liquor Store and Todd's Home Center
  - o) Approve 2014 Liquor License Renewals: AJL Enterprises, Inc. dba Scandia Olde Towne Liquor (Off-Sale), The Scandia Creamery (On-Sale/Sunday On-Sale Intoxicating) and Big Marine Lake Liquor Store (Off-Sale)
6. Public Hearings
  - a) Certification of Unpaid Charges for 201 Sewer System for Collection with Property Taxes (*Resolution No. 11-19-13-02*)
7. Committee Reports
  - a) Park and Recreation Committee
    - 1) Special Event Permit, Roberts Family Funeral Home and Scandia Marine Lions, Scanley Cup Tournament, Jan. 31-Feb 1, 2014

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- 2) Agreement with Katy Herman to provide Skating Lessons
- b) Planning Commission
  - 1) Variance to Allow a Detached Accessory Structure Closer to the Road than the Principal Structure. 21535 Pomroy Ave, Scandia, MN David and Carol Schwinghammer, Applicants. (*Resolution No. 11-19-13-03*)
  - 2) Ordinance No. 146 Rural Event Facility Ordinance
  - 3) Summary Publication for Ord. No. 146 (*Resolution No. 11-19-13-xx*)
  - 4) Planning Commission Request Paper Copies of Some Meeting Materials (Possible Amendment to Guidelines for Paperless Meeting Packets and Electronic Communications between Council Members in the City of Scandia)
- 8. Staff Reports
  - a) Police Department-----Deputy Chris Majeski
  - b) Fire Department-----Fire Chief Mike Hinz
  - c) City Engineer-----Ryan Goodman
  - d) City Attorney-----Nick Vivian
  - e) Public Works Director-----Tim Kieffer
  - f) City Administrator-----Kristina Handt
- 9. General Business
  - a) Resolution Authorizing Execution of Subgrant Agreement-Storm Shelter Grant Application (*Resolution No. 11-19-13-05*)
  - b) Hire Seasonal Ice Rink Attendants
  - c) Hire Seasonal Ice Rink Maintenance Worker
  - d) Hire Seasonal PT, On-Call Maintenance Staff (Snow Removal)
  - e) Agreement for Subsurface Sewage Treatment System Inspection Services
- 10. Adjournment