

City of Scandia Parks and Recreation Committee
Thursday, September 7, 2017

Members Present: Ryan Jinks (Chair), Dustin Hegland, Terry Gorham, and Carol Schwinghammer

Members Absent: Jim Schneider

Staff Present: Judi Negus (Office Assistant) and Adam Hawkinson (Public Works Director)

Guests Present: Janie O'Connor and Corey Roberts

Chair Jinks called the meeting to order at 7 p.m.

PUBLIC FORUM

Janie O'Connor approached the Committee to report she attended the September 6 City Council Work Session where a decision was made not to pursue a grant opportunity through Washington County Department of Public Health to secure funding for a bike fix-it station. Conditions of the grant included the agreement would need to be executed and the funds were to be expended by October 31, 2017. Due to the timeframe for the grant, the City Council decided not to pursue the grant opportunity. O'Connor informed the Cycling Scandia survey results will be presented at a future meeting.

APPROVAL OF AGENDA

Motion by Hegland, seconded by Gorham, to approve the agenda. The motion carried 4-0.

APPROVAL OF MINUTES

Motion by Gorham, seconded by Hegland, to approve the August 7, 2017 minutes. The motion carried 4-0.

REPORTS

Chair Report

Jinks informed he attended the August 15, 2017 City Council meeting. The Council approved the recommendation for approval of the Veterans Memorial revised landscaping plan. The recommendation included the plan will meet the requirements for Lilleskogen to be certified as a Monarch Waystation.

City Administrator Report

Administrator Soltis provided financial reports for Committee members to review, as well as a staff report. The staff report included two grant opportunities. The Statewide Health Improvement Partnership funding for 2017 bike equipment will not be pursued due to the timeframe. The Committee agreed to move forward with the MLB Baseball Tomorrow Fund grant opportunity. Bolton & Menk would write the grant. Hawkinson recommended the funding could be used to flatten out the t-ball field and raising the outfield of the south ball field.

Negus shared a recap of the south ball field and t-ball field use this summer.

Public Works Director Report

Hawkinson provided a written report to Committee members. Hawkinson informed the part-time seasonal maintenance worker has returned to work after an injury. There are future plans for the Sentence to Service participants to perform buckthorn removal at Lilleskogen.

OLD BUSINESS

Taco Daze Pickleball Tournament Update

Gorham showed the Committee the pickleball tournament winners' medals for first place, second place, and third place, as well as a bracket board that was provided by Forest Lake Printing. Gorham plans to be at the pickleball courts by 10 a.m. on Saturday and informed 8 teams have registered for the tournament. Hawkinson shared the weeds have been removed from the courts and will be blown of debris tomorrow.

Hockey Rink Signage

Hegland provided a written report that was reviewed by Committee members. Hawkinson questioned the proper installation of the signs and recommended the first installation of signs be completed by an experienced installer. Hegland agreed to research the proper installation of signs on the hockey boards and present at the October meeting.

Concession Sales

Hegland provided a written report. Committee members questioned if revenue from sales was worth the effort of providing sales. The Committee agreed not to pursue concession sales. Hegland agreed to contact other organizations to see of their interest.

Review PRC Operating Calendar

The Committee will be reviewing winter recreation programming and updating the master parks plan at the October 2 meeting.

NEW BUSINESS

Preliminary Vinterfest Planning

Corey Roberts approached the Committee and informed of his interest in organizing the Scanley Cup adult hockey tournament during Vinterfest 2018. Roberts shared the single day event held last year went well and, dependent on the number of teams registered, may have the Scanley Cup conclude in one day this coming Vinterfest. From now until October 1, 2017, Roberts will contact team captains and sponsors from last year to see of their interest. Roberts doesn't foresee any changes to the Scanley Cup from past years' tournaments.

Hawkinson recommended four event signs be purchased for display at the four main entrances to the City. Hawkinson also suggested changing the color scheme and eliminating the white background. Jinks agreed to contact Jeni O'Brien to request the donation of her time and talent to provide an updated Vinterfest poster and banner graphic.

Jinks will contact the Gammelgarden Museum to see of their interest in organizing events to be held during Vinterfest 2018. Jinks agreed to contact the Scandia Marine Lions to confirm a pancake breakfast, and he will contact last year's organizer of the Kubb Scramble Tournament.

The Committee considered planning a dance. Jinks will ask if the Scandia Marine Lions would be interested in organizing the dance. Jinks and Gorham agreed to organize the button design contest. Negus will contact the Pleasant Valley Cloggers and Bolton & Menk to see of their continued interest.

AGENDA FOR NEXT MEETING

The proposed agenda for the Monday, October 2, 2017 meeting:

1. Continued Vinterfest Planning
2. Hockey Rink Signage
3. Winter Recreational Programs
4. Update Master Parks Plan

ADJOURNMENT

Motion by Schwinghammer, seconded by Hegland, to adjourn the meeting. The motion carried 4-0.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Judi Negus
Office Assistant