

**City of Scandia Parks and Recreation Committee
Monday, August 7, 2017**

Members Present: Ryan Jinks (Chair), Dustin Hegland, and Carol Schwinghammer

Members Absent: Terry Gorham and Jim Schneider

Staff Present: Judi Negus (Office Assistant) and Adam Hawkinson (Public Works Director)

Guests Present: Tom Triplett, Dave Wilson, and Janie O'Connor

Chair Jinks called the meeting to order at 7 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Jinks made two additions to the agenda: 1) summer recreation camps recap and 2) Lilleskogen picnic table.

Motion by Jinks, seconded by Hegland, to approve the amended agenda. The motion carried 3-0.

APPROVAL OF MINUTES

Motion by Hegland, seconded by Jinks, to approve the July 6, 2017 minutes. The motion carried 3-0.

REPORTS

Chair Report

Jinks welcomed new Committee member Schwinghammer and informed of the resignation of Committee member Sue Rodsjo. Jinks reported the City Council accepted the donation from the Scandia Marine Lions for adding striping for pickleball use to the tennis courts at the Community Center at its July 18, 2017, meeting.

Vice Chair Report

The written report Gorham provided to Committee members was reviewed. Negus informed she has received three team registrations for the Taco Daze pickleball tournament. Negus shared she has promoted the tournament on the City's website and Facebook page, as well as posted the flyer in the Community Center and provided a press release to area newspapers. Negus encouraged Committee members to provide posters to area businesses.

City Administrator Report

Administrator Soltis provided financial reports for Committee members to review. Jinks will follow up with Soltis with any questions.

Public Works Director Report

Hawkinson provided a written report to Committee members. Hawkinson informed the part-time seasonal maintenance worker will return to work sometime next week after being on leave for a couple weeks. The bleachers at the lighted ball field were painted by Lakes Free volunteers; and National Night Out was a success.

OLD BUSINESS

Veterans Memorial Landscape Plan

Triplett approached the Committee and provided a brief history of the Veterans Memorial for Schwinghammer's benefit. Wilson, who is leading the project, informed they have raised over \$20,000 for the memorial, with over 100 families' donations. Wilson shared the Veterans Memorial is approximately four weeks away from completion. There are 170 memorial bricks donated and there is space for 200 bricks. Abrahamson Nursery is donating the plants at the memorial and supervising the installation. The revised landscape plan was reviewed by Committee members. Wilson and Triplett proposed replacing the grass area with prairie dropseed and the removal of one proposed tree closest to the parking lot. Jinks shared concern that there were no milkweed plants in the landscaping plan and requested a minimum of 10 milkweed plants to be included. Hawkinson suggested the milkweed plants be located in the current butterfly garden. O'Connor approached the Committee and commented the butterfly garden isn't thriving due to planting in heavy clay.

Wilson informed a volunteer committee will be formed to take care of maintenance at the Veterans Memorial site. Wilson suggested running electricity to the back of the memorial. Hawkinson encouraged this would be beneficial for future use once a pavilion is built. Jinks suggested this was a new topic for discussion.

Motion by Jinks, seconded by Hegland, to recommend approval of the revised Veterans Memorial landscape proposal with the addition of milkweed plants to support a Monarch Waystation. The motion carried 3-0.

Hockey Rink Signage and Concession Sales

Committee members agreed to move these agenda items to the September 7, 2017, meeting.

Review PRC Operating Calendar

Preliminary planning for Vinterfest is scheduled to be discussed at the September meeting.

NEW BUSINESS

Picnic Table at Lilleskogen

O'Connor approached the Committee and requested the removal of a picnic table at Lilleskogen to be used by Cycling Scandia as a gathering place for cyclists. Although the table is in sturdy condition, O'Connor informed the table is moss-covered with a tree growing through it. Volunteers would clean up the table. O'Connor proposed the table could be stored behind Public Works or at a residence.

Motion by Jinks, seconded by Hegland, to approve removal of the picnic table at Lilleskogen for Cycling Scandia use. The motion carried 3-0.

Wilson approached the Committee and encouraged members to use local resources, such as the Lions and Friends of Scandia Parks and Trails, to request donations to support making Lilleskogen more operational and functional. Wilson noted there are currently funds to support a pavilion at Lilleskogen by the Scandia Marine Lions. Jinks suggested Wilson return to a future meeting with a proposal.

Summer Recreation Camp Recap

Negus provided a written report. There were a total of 31 participants registered for the 6 week-long camp sessions held this summer.

AGENDA FOR NEXT MEETING

The proposed agenda for the Thursday, September 7, 2017 meeting:

1. Vinterfest Preliminary Planning
2. Hockey Rink Signage/Concession Sales

ADJOURNMENT

Motion by Schwinghammer, seconded by Hegland, to adjourn the meeting. The motion carried 3-0.

The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Judi Negus
Office Assistant