

City of Scandia Parks and Recreation Committee

July 13, 2016

Members Present: Ryan Jinks (Chair), Greg Zauner (Vice Chair), Terry Gorham, Jodi Feldmann, Dustin Hegland, and Dan Lee (City Council Representative)

Staff Present: Neil Soltis (City Administrator) and Judi Negus (Office Assistant)

Guests: Janie O'Connor and Rich Burton

Chair Jinks called the meeting to order at 7:00 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Motion by Zauner, seconded by Gorham, to approve the agenda. The motion carried 5-0.

APPROVAL OF MINUTES

Motion by Hegland, seconded by Zauner, to approve the June 6, 2016 minutes. The motion carried 5-0.

REPORTS

Chair Report

Jinks had nothing to report.

Vice Chair Report

Zauner reminded of the need to commit to volunteer to referee the Taco Daze dodge ball tournament. Hegland confirmed commitment and Feldman informed her husband would volunteer to referee. Final planning for Taco Daze will be on the August 1 PRC agenda.

City Administrator Report

Soltis shared several park updates in addition to the provided written report. The area around the parking lot at Wind in the Pines has been mowed. Lakes Free Church volunteers cleared the area around the Veterans Memorial at Lilleskogen one morning last week and are expected to return two more times to continue the project. City part-time seasonal worker is stump treating and may try to do more mowing at Lilleskogen.

Parks Financial Report

Soltis informed of the intention to repair the bleachers at the Wayne Erickson lighted ball field the end of July when games cease.

OLD BUSINESS

Review Park Capital Improvement Plans

The planned shelter at Lilleskogen is contingent on donations and the wetland restoration is included in the general fund. It is likely that next year the Capital Improvement Committee will reconvene.

Review PRC Operating Calendar

Jinks shared an updated calendar with Committee members.

NEW BUSINESS

New Bike Route and Signage (Friends of Scandia Parks and Trails)

Rich Burton approached the Committee to discuss the proposal he provided to Committee members for bike route signage for the Bone Lake Route. Burton is requesting the Committee consider recommending City Council approval for partial funding of the signs and installation. The Friends of

Scandia Parks and Trails has \$1,400 to cover a part of the cost. The cost to the City would be approximately \$1,729. The funding would need to come out of the operating budget. Burton explained the County does not allow bike route signs on County roads, such as those included in the Big Marine Route and Dala Horse Route. Burton presented a sign showing all bike routes and recommended it be posted at the entrance of the Community Center.

Motion by Jinks, seconded by Zauner, to post the sign (paid for by the Friends of Scandia Parks and Trails) at the Community Center. The motion carried 5-0.

Lilleskogen Butterfly Garden Update (Friends of Scandia Parks and Trails)

Janie O'Connor approached the Committee and shared a brief history of the planned butterfly garden at Lilleskogen. The original intention was to plant a 2,232 square foot butterfly garden on the south end of Lilleskogen and then another on the north end, which is now where the Veterans Memorial will be placed. On October 12, 2014, the initial butterfly garden was planted with the help of 25 volunteers. Jinks informed of the plan to integrate the Veterans Memorial with another butterfly garden, as well as two more butterfly sections in the middle. There was discussion regarding the importance of quality top soil and the request to consider including the expense in the budget.

PRC Flyer Review

Zauner shared a PRC flyer that had previously been distributed at the MN Ironman Bike Ride and at the Scandia Farmers Market. Gorham agreed to update the flyer and share a draft with the Committee at its September 12 meeting.

Preliminary Review of 2017 Budget; CIP Review

Soltis reminded Committee members now is the opportunity to make any budget recommendations. The Committee discussed the budget requests that came before them. Committee members agreed \$1,000 in the events budget was sufficient to cover Vinterfest and Taco Daze expenses.

Motion by Jinks, seconded by Hegland, to recommend \$1,800 for bike route signage and \$2,000 to support butterfly garden expansion at Lilleskogen, specifically for top soil, be included in the budget. The motion carried 5-0.

AGENDA FOR NEXT MEETING

The proposed agenda for the August 1, 2016 meeting:

- 1) Finalize Taco Daze Planning
- 2) Volunteer Opportunities
- 3) Initial Vinterfest Planning

ADJOURNMENT

Motion by Feldmann, seconded by Hegland, to adjourn the meeting. The motion carried 5-0.

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Judi Negus
Office Assistant