

**City of Scandia Parks and Recreation Committee  
Rescheduled March 5, 2018 Meeting  
Tuesday, March 13, 2018**

**Members Present:** Terry Gorham (Chair), Carol Schwinghammer, Cami Van Abel, and Jim Schneider

**Members Absent:** Dustin Hegland (Vice Chair) and Dan Lee

**Staff Present:** Judi Negus (Office Assistant)

Chair Gorham called the meeting to order at 7:07 p.m.

**APPROVAL OF AGENDA**

Gorham requested the agenda be amended to include "Hockey Rink Signage" under Old Business. **Motion by Schwinghammer, seconded by Van Abel, to approve the amended agenda. The motion carried 3-0.**

**APPROVAL OF MINUTES**

**Motion by Gorham, seconded by Schwinghammer, to approve the February 5, 2018, and February 28, 2018 minutes. The motion carried 3-0.**

**REPORTS**

***Vice Chair Report***

Vice Chair Hegland attended the February 20, 2018 City Council meeting in Gorham's absence. Gorham reported additional parks funding of \$100,000 due to the Council's decision to transfer the funds from the Capital Improvement Fund to the Park Capital Improvement Fund. Committee members questioned if these funds would be used to pay off the parking lot debt at Lilleskogen.

***City Administrator Report***

Committee members reviewed the Staff Report provided by Administrator Soltis. Gorham advised the Forest Lake School District will have to decide whether it will pursue seeking designation of the proposed School Forest program at Lilleskogen.

Gorham shared Cycling Scandia organizers are requesting use of the area around the warming house as a gathering space; Cycling Scandia would incur any costs associated with accommodations.

**Motion by Gorham, seconded by Van Abel, to support Cycling Scandia's request to use the area around the warming house as a gathering space. The motion carried 3-0.**

Committee members reviewed the financial reports provided by Administrator Soltis. Schwinghammer agreed to take a lead role in understanding the reports and providing information to Committee members.

***Public Works Director Report***

Committee members reviewed the February 2018 activity report provided by Hawkinson.

## **OLD BUSINESS**

### ***Tennis Court/Pickle Ball Court Layout***

Gorham shared the layout for a potential combination of a tennis court/pickle ball court. Gorham suggested there could be an additional two pickle ball courts added to the layout. Gorham reported he is continuing to work with Hawkinson to move forward with the project.

### ***Operating Calendar***

Negus shared an updated PRC Operating Calendar with Committee members. The calendar was revised to include park site visits in April and move preliminary Vinterfest planning to August.

### ***Next Steps in Follow-up to Parks Work Session***

Gorham reported Administrator Soltis recommended the Committee work with the Watershed District to determine the size and placement of an amphitheater at Lilleskogen.

### ***Hockey Signage***

Van Abel reported she has received a mock-up of potential hockey signage from Jeni O'Brien. Van Abel will share this at the April 2 PRC meeting.

## **NEW BUSINESS**

### ***Summer Recreation Programs***

Negus provided a Staff Report prepared for Committee members review. Negus recommended offering two week-long full-day and half-day camps at Camp Lakamaga. Negus also recommended offering four one-hour per day week-long tennis camps. Negus has secured a potential tennis instructor. Negus also informed the Art in Action program scheduled for the week of August 13 is already being promoted.

**Motion by Schwinghammer, seconded by Gorham, to recommend approval of the detailed summer programs. The motion carried 3-0.**

### ***Election of Chair and Vice Chair***

**Motion by Gorham, seconded by Schwinghammer, to recommend Hegland as Vice Chair for the 2018-2019 term. The motion carried 3-0.**

**Motion by Van Abel, seconded by Schwinghammer, to recommend Gorham as Chair for the 2018-2019 term. The motion carried 3-0.**

## **AGENDA FOR NEXT MEETING**

The proposed agenda for the Monday, April 2, 2018 meeting:

1. Review Park Capital Improvement Plan
2. Budget Planning
3. Park Site Visits
4. Hockey Rink Signage

**ADJOURNMENT**

**Motion by Schwinghammer, seconded by Van Abel, to adjourn the meeting. The motion carried 3-0.**

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

*Judi Negus*  
*Office Assistant*