

December 19, 2017

A regular meeting of the Scandia City Council was held on the above date. Mayor Christine Maefsky called the meeting to order at 7:00 p.m. Following the Pledge of Allegiance, roll call was taken. The following members were present: Council members Bob Hegland, Steve Kronmiller, Chris Ness, Jim Schneider and Mayor Christine Maefsky. Staff present: City Administrator Neil Soltis, City Engineer Ryan Goodman, City Attorney Andy Pratt, Police Deputy Brandon Yetter, Fire Chief Mike Hinz and Deputy Clerk Brenda Eklund.

**PUBLIC FORUM**

Nancy Stalland, 19356 Meadowridge Trail, asked if progress had been made on her speed limit request on roads within the Tii Gavo subdivision. She was told that Deputy Yetter would address this during his report later in the meeting.

**APPROVAL OF AGENDA**

The Park and Recreation Committee report was moved to the final agenda item to accommodate the late arrival of the PRC Chair. **Ness, seconded by Hegland, moved to approve the agenda as amended. The motion carried 5-0.**

**CONSENT AGENDA**

The following Consent Agenda was presented:

- a) Minutes
  - 1) November 21, 2017 Regular Meeting
  - 2) November 21, 2017 Special Meeting
  - 3) December 6, 2017 Work Session
- b) Treasurer's Report

Beginning Balance	11/1/2017	\$3,558,959.17
Receipts		\$55,846.96
Expenditures	\$208,446.25	
Payroll	<u>\$ 24,659.15</u>	<u>\$(233,105.40)</u>
Ending Balance	11/30/2017	\$3,381,700.73
- c) Payment of Vouchers
- d) 2018 City Council meeting schedule
- e) Approve 2018 Tobacco License Renewals:
  - 1) Big Marine Lake Liquor Store
  - 2) Big Marine Lake Store
- f) Approve 2018 Liquor License Renewals:
  - 1) Big Marine Lake Liquor Store, Off-Sale
  - 2) The Scandia Creamery, On-Sale/Sunday On-Sale Intoxicating
  - 3) Meister's Bar & Grill, Combination On/Off-Sale and Sunday Intoxicating
  - 4) Chiko's Bar and Grill, On-Sale/Sunday On-Sale Intoxicating
- g) Annual Review – Adam Hawkinson
- h) Approve listing of Public Works volunteer opportunities

**Kronmiller, seconded by Ness, moved to approve the Consent Agenda as presented. The motion carried 5-0.**

### **PLANNING COMMISSION**

Administrator Soltis reported that the Planning Commission will hold two public hearings on development code amendments at their January 2, 2018 meeting. One being a proposed ordinance that would add an option for a concept plan review to the procedures for a conditional use permit, and another proposed ordinance that would permit Accessory Solar Energy Systems for residential use and define the performance standards for these systems. The Commission continues to work on the update to the shoreland ordinance, and will begin to review sections of the Comprehensive Plan update.

### **BUILDING OFFICIAL**

The November building activity report was received from Building Official Chuck Preisler. Last month, 46 permits were issued at a valuation of \$903,875. Year to date valuation amounts to \$27,284,139.

### **POLICE DEPARTMENT**

Deputy Brandon Yetter reported on a theft at Scandia Liquor, an animal control issue on Scandia Trail, and a structure collapse on Olinda Trail. Yetter explained that he conducted two speed patrols in Tii Gavo, with vehicles generally traveling 20-25 mph, but said that could be due to the visibility of his squad car. Yetter plans to use a speed box from the County in the spring to gather more data on drivers' natural speeds.

### **FIRE DEPARTMENT**

Fire Chief Mike Hinz reported that the department responded to 14 calls in November – 1 fire related and 13 EMS. Hinz said that calls for 2 vehicle rollovers and collapse of trusses within a pole barn under construction were significant this month. Council member Kronmiller asked about the difficulty in locating the site of the new construction, which did not have the address displayed along the road. Hinz explained that the County's new CAD-based system, proposed to begin in 2018, will make locates much easier by using GPS technology.

### **CITY ENGINEER**

City Engineer Ryan Goodman reported that Chisago County is in the process of adopting an ordinance to regulate solar farms that could provide a source of guidance to the City if needed. Washington County responded to the comments he submitted on their 5-year Capital Improvement Plan that addressed safety improvements at the Manning Avenue/Highway 97 intersection and on future trail development. A pavement management improvement project is scheduled for Manning Avenue in 2020, and the County will coordinate with MnDOT on potential intersection improvements. Work on a trails master plan will begin in 2022, and the County will continue to explore trail expansion in the northern half of the county. Bolton & Menk will provide acrylic trophies and cash prizes to participants in the snow sculpture contest being held during Vinterfest next month.

### **CITY ATTORNEY**

City Attorney Andy Pratt speculated on changes to municipal funding that may occur with adoption of the revised federal tax bill. Interest rates on municipal bonds may go up as the corporate tax rate is lowered.

**PUBLIC WORKS DIRECTOR**

Public Works Director Adam Hawkinson reported that the ice skating rink recently opened for the season, the crew is performing right-of-way clearing in preparation of next year's road project, equipment is ready for snow events, and they will be putting up Vinterfest banners next week. Council member Schneider asked that recruiting volunteers to flood the ice rink be pursued.

**CITY ADMINISTRATOR**

Administrator Soltis highlighted the nearly \$28 million valuation associated with the 712 building permits issued through November 30<sup>th</sup>. This includes 20 new houses and 3 community solar gardens. The League paid out a \$4,090 property insurance dividend, close to 10% of the City's premium cost. Xcel provided a cost estimate of \$230,000 to relocate the interconnect poles at the Zavoral solar garden site. Soltis said that the Council could anticipate an appeal hearing regarding a wetland issue to be scheduled before the January 16, 2018 regular meeting. Conversion of the Community Center lighting to LED will be pursued early next year to take advantage of the Xcel rebates.

**ADOPTION OF 2018 BUDGET AND FINAL PROPERTY TAX LEVY (RESOLUTION NO. 12-19-17-01)**

The Council was presented with the final 2018 budget as discussed at the December 5<sup>th</sup> Truth in Taxation hearing. A property tax levy of \$2,257,872 remains the same as the past two years.

**Ness, seconded by Hegland, moved to approve Resolution No. 12-19-17-01, Adopting 2018 Budget and Certifying Property Tax Levy Payable in 2018 and Adopting 2018 through 2022 Capital Improvement Plan. The motion carried 5-0.**

**ORDINANCE NO. 189 GOVERNING THE 201 COMMUNITY SEWAGE SYSTEM**

As recommended by the Wastewater Committee, the ordinance governing the 201 community sewage system will add a pumping surcharge to those users requiring tank pumping more frequently than once in two years. In response to Council member Kronmiller's question on how users will know when their tanks have been pumped, Administrator Soltis said that he is working with County staff on this; a notice on the door may be left.

**Schneider, seconded by Kronmiller, moved to adopt Ordinance No. 189, Governing the 201 Community Sewage Treatment System as presented. The motion carried 5-0.**

**SUMMARY PUBLICATION OF ORDINANCE NO. 189 (RESOLUTION NO. 12-19-17-02)**

**Kronmiller, seconded by Ness, moved to approve Resolution No. 12-19-17-02, Providing Summary Publication of Ordinance No. 189. The motion carried 5-0.**

**ORDINANCE NO. 190 SETTING 201 COMMUNITY SEWAGE SYSTEM RATES**

As recommended by the Wastewater Committee, the users fees will be increased 10% to an annual base charge of \$798.88. The connection fee will be increased to \$8,000.

Ness, seconded by Kronmiller, moved to adopt Ordinance No. 190, Establishing User Charges and Connection Fees for the 201 Community Sewage Treatment System as presented. The motion carried 5-0.

**SUMMARY PUBLICATION OF ORDINANCE NO. 190 (RESOLUTION NO. 12-19-17-03)**  
Schneider, seconded by Hegland, moved to approve Resolution No. 12-19-17-03, Providing Summary Publication of Ordinance No. 190. The motion carried 5-0.

**ORDINANCE NO. 191 SETTING UPTOWN COMMUNITY SEWAGE SYSTEM RATES**

As recommended by the Wastewater Committee, the rates for the Uptown Sewage System will be restructured to more equitably distribute costs among small and large users. Rates reflected a 5% increase in total revenue, and an increased connection charge to \$8,000.

Ness, seconded by Kronmiller, moved to adopt Ordinance No. 191 Establishing User Charges and Connection Fees for the Uptown Wastewater Treatment System as presented. The motion carried 5-0.

**SUMMARY PUBLICATION OF ORDINANCE NO. 191 (RESOLUTION NO. 12-19-17-04)**  
Schneider, seconded by Hegland, moved to approve Resolution No. 12-19-17-04, Providing Summary Publication of Ordinance No. 191. The motion carried 5-0.

**CONTRACTOR REQUEST FOR FINAL PAYMENT – 2017 SEAL COAT PROJECT**

City Engineer Goodman recommended approval of the final pay request to Pearson Bros. for completion of the 2017 Seal Coat Project. Goodman stated that the final cost came in \$8,000 under the original bid amount.

Schneider, seconded by Hegland, moved to approve the Contractor's request for Payment No. 2 and Final in the amount of \$7,329.10 to Pearson Bros., Inc. The motion carried 5-0.

**CONTRACTOR REQUEST FOR FINAL PAYMENT – 2017 SPRAY PATCHING PROJECT**

City Engineer Goodman recommended approval of the final pay request to Fahrner Asphalt Sealers for completion of the 2017 Spray Patching Project.

Ness, seconded by Hegland, moved to approve the Contractor's request for Payment No. 1 and Final in the amount of \$36,000 to Fahrner Asphalt Sealers. The motion carried 5-0.

**PROPOSAL FOR REHABILITATION OF BLISS LIFT STATION #1**

Public Works Director Hawkinson explained that there is an immediate need to replace failing equipment in the 201 Bliss sewer system. Only one of three pumps are currently operating at Lift Station #1. Three quotes for replacement of two pumps and related check valves were presented, with a recommendation to purchase two new pumps and equipment from W.W. Goetsch at a cost of \$5,502.00. Hawkinson explained that the pumps will be wired directly into the control panel for more efficient pumping.

**Ness, seconded by Hegland, moved to accept the quote from W.W. Goetsch in the amount of \$5,502.00 for replacement of 2 pumps and components at Bliss Lift Station #1. The motion carried 5-0.**

**PARKS AND RECREATION COMMITTEE**

***Application for Temporary Liquor License for Vinterfest – Meister’s Bar & Grill***

Meister’s has applied for an off-premise liquor license to sell alcohol during Vinterfest on January 27, 2018. No problems have been reported in the past years that the business has done this.

**Kronmiller, seconded by Ness, moved to approve the temporary off-premises liquor license for Meister’s Bar & Grill on January 27, 2018 as part of the Vinterfest community event. The motion carried 5-0.**

***Request to Waive Fireworks Permit Fee for Vinterfest***

Corey Roberts, special event permit holder for the Scanley Cup hockey tournament held during Vinterfest, has requested that the \$100 fireworks permit fee be waived for the January 27, 2018 event. Last year, the Council agreed to waive the fee as a show of appreciation for the in-kind donation.

**Schneider, seconded by Kronmiller, moved to waive the fireworks permit fee as recommended by the Parks and Recreation Committee. The motion carried 5-0.**

**ADJOURNMENT**

**Schneider, seconded by Kronmiller, moved to adjourn the meeting. The motion carried 5-0.**

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Brenda Eklund  
Deputy Clerk