

**City of Scandia Parks and Recreation Committee
Monday, November 5, 2018**

Members Present: Terry Gorham (Chair), Carol Schwinghammer, Dan Lee, and Cami Van Abel

Members Absent: Dustin Hegland (Vice Chair) and Jim Schneider (City Council Representative)

Staff Present: Judi Negus (Office Assistant)

Chair Gorham called the meeting to order at 7:02 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Gorham requested an addition to the agenda to include a discussion about a proposed movie night.

Motion by Lee, seconded by Van Abel, to approve the amended agenda. The motion carried 4-0.

Negus recommended the Committee avoid additions to the agenda and shared the importance of advanced public notice of the agenda. Public may choose to attend a meeting when the topic of discussion is of interest or concern.

APPROVAL OF MINUTES

Motion by Lee, seconded by Schwinghammer, to approve the October 1, 2018 minutes. The motion carried 4-0.

REPORTS

Chair Report

Chair Gorham thanked Lee for representing the Parks and Recreation Committee at the October 16, 2018 City Council meeting. The Council approved the Committee's proposed bench policies.

City Administrator Report

The Committee reviewed the financial reports provided by Administrator Soltis. Gorham pointed out the unused \$15,000 YTD balance for Capital Improvements. Gorham shared Bolton and Menk submitted a grant proposal for \$90,000 to benefit Lilleskogen. The grant proposal is to be reviewed in December. Gorham plans to contact Scandia Elementary in the near future to check the status of the proposed school forest program.

Negus informed the Committee of her intent to interview six candidates for the Ice Rink Attendant positions this week. Two of the Ice Rink Attendants from last year will be returning as well.

Public Works Director Report

Hawkinson provided Committee members with the Public Works October 2018 activity report. Negus shared Hawkinson's request to discuss promoting business signage at the hockey rink. Schwinghammer offered to provide a mock-up of a "Your Name Here" advertisement for the

Committee's review at the December 3, 2018 meeting. Other suggestions for solicitation of advertisement at the hockey rink included flyers and information provided on the City's website.

OLD BUSINESS

Summer Programing and Senior Programming

A suggestion was to include an opportunity to share a hobby or talent on the City's website Volunteer Opportunities page. Gorham offered to draft a survey to help determine the public interest. The survey would include what hobbies or talents are of interest, the willingness to pay, and the willingness to share talents. Gorham will provide a draft survey at the December 3, 2018 meeting.

NEW BUSINESS

Path Proposal

Although a proposal was not provided, Administrator Soltis provided the Committee with an informational report showing the location of the path proposed between the Community Center and T-ball field. Due to the proximity to the wetland, a land alteration and grading permit would be required. The impact on the wetland setback could be minimized by moving the path.

Movie Night

Gorham informed Doran O'Brien of Edward Jones was interested in sponsoring a "Movie Night." The Committee suggested the community event be a parent/child, or family, movie night to avoid the drop-off of children without adult supervision. Although Committee members agreed this would be a great opportunity, the role of the Parks and Recreation Committee was unclear.

AGENDA FOR NEXT MEETING

The proposed agenda for the Monday, December 3, 2018 meeting:

1. Review Mock-up Advertisement for Hockey Rink
2. Lilleskogen Butterfly Garden Memorandum of Understanding
3. Programming Survey
4. City-owned Parcels Listing

ADJOURNMENT

Motion by Lee, seconded by Schwinghammer, to adjourn the meeting. The motion carried 4-0.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Judi Negus
Office Assistant