

**City of Scandia Parks and Recreation Committee
Monday, November 4, 2019**

Members Present: Terry Gorham (Chair), Dustin Hegland (Vice Chair), Carol Schwinghammer, Greg Zauner, and Patti Ray (City Council Representative)

Members Absent: Cami Van Abel

Staff Present: Adam Hawkinson (Director of Public Works), Brenda “Bee” Stignani (Office Assistant)

PUBLIC FORUM

Representative Janie O’Conner from Cycling Scandia reported on both the results of recent events, vision for future goals and presented a promotional video from the Geo Tour on June 1, 2019.

APPROVAL OF AGENDA

Gorham requested, in light of the guest presenters, to alter the order of the agenda and move New Business, 7 a. to follow directly after item 4 a, the Approval of the minutes.

Motion by Zauner, seconded by Hegland, to approve the amended agenda. The motion carried 4-0.

APPROVAL OF MINUTES

Motion by Hegland, seconded by Schwinghammer, to approve the October 7, 2019 minutes. The motion carried 4-0.

NEW BUSINESS

Scandia Heritage Alliance

Susan Rodsjo and A. Peter Hilger presented recommendations for the Scandia Arts and Heritage Center site selection feasibility assessment. Susan Rodsjo is the president of the Scandia Heritage Alliance and A. Peter Hilger is the Faculty Director of the University of Minnesota College of Continuing Education, Construction and Facility Management Program, the Principal at Rylaur LLC, and was the President and Architect of Rosewood/Portfolio. Mr. Hilger Founded Rosewood/Portfolio for the purpose of providing Design/Build services for commercial, industrial, educational and childcare clients across the country. He also planned the historic James J. Hill North Oaks Farm restoration: Included restoring historic Creamery and preparing a wide-ranging Park and Recreation master plan for the North Oaks Homeowners Association. Mr. Hilger’s recommends reconfiguration of the lower ballpark to accommodate the water tower and provide future space for additional community amenities after considering 5 potential sites. The conversation was informative and interactive. No action was requested from the PRC; the next step is to take a similar presentation to the city council.

REPORTS

Chair Report

Chair Gorham provided an oral report of two items. First, expression of gratitude to all regarding the success of the Story Board project in Lilleskogen park. And second, to report that a meeting is being set up with Julie on the School Forest project with the intent of a report to be prepared for the December 2, 2019 PRC meeting.

Public Works Director Report

Hawkinson provided a written report.

Hay Lake Pavilion: Water: The Washington County Historical Society has indicated that they will continue in this project. Hawkinson stated that he will investigate cost analyst of connecting to the existing well versus drilling a new well to support a drinking fountain and one spigot.

Staff Report

Stignani provided a written report.

Winter After School Skating Program: Staff will follow up with Herman regarding a contingency plan in the event that two classes are cancelled *and* her child earns a spot on the competitive team that would conflict with rescheduling make up classes. PRC would like to avoid refunds to participants.

OLD BUSINESS

Impromptu Bench Discussion

Bruce Swenson requests that the PRC submit invoices to the Scandia-Marine Lions club for the park benches prior to the end of the year. He suggests 4 benches to be installed on Oak Hill Road, Olinda Trail and perhaps also at the Wayne Erickson ballfield. Hawkinson will follow up as Minncor Industries no longer produces the product recommended in the PRC Park Bench Standard, and approved by City Council on October 16, 2018.

Vinterfest planning

Zauner provided a preliminary schedule-the Community Center is full all day long. The PRC had “sandwich board” signs that need to be located. These would be used to identify the schedule of activities in the community center by placing them on the sidewalk near the front door.

Snow Sculpture: Staff to locate the waiver necessary for each registration, Hegland volunteers to run the registration table at Vinterfest.

Frozen Princess Party: Gorham will follow up with Ryan Goodman to ask Bolten and Menk to sponsor the event. Van Able has requested a quote for 90 minutes rather than 60. The princesses can be outdoors, but need a backup plan in the event of extreme cold conditions.

Movie: The committee decided to show *Mighty Ducks*, staff will investigate if the licensing fee for the day is conditional on one showing only, or if there is the flexibility to show the same movie two times if the schedule allows.

Asylum Theatre: Beavi and the Reindeer staff investigated the community center space and identified their special seating arrangements and described their props. They would like to preform two times.

Schedule: Zauner will further develop the schedule for the December PRC meeting.

Bone Lake Park Trails

Hawkinson reported that there is a state survey on this area. He will follow up further with a contact to see if he can get a PDF copy in Forrest Lake or if he must drive down to the Washington County office to view the document in person.

AGENDA FOR NEXT MEETING

The proposed agenda for the Monday, December 2, 2019 meeting:

1. Vinterfest Follow Up, including Vinterfest Button Voting
2. Lions Bench Follow Up
3. Bone Lake Trails

ADJOURNMENT

Motion by Hegland, seconded by Schwinghammer, to adjourn the meeting. The motion carried 4-0.

The meeting adjourned at 8:59 p.m.

Respectfully submitted,

Brenda “Bee” Stignani, Office Assistant/Parks and Recreation Coordinator