

City of Scandia Parks and Recreation Committee
Monday, January 7, 2019

Members Present: Terry Gorham (Chair), Carol Schwinghammer, Dan Lee, Dustin Hegland (Vice Chair), Cami Van Abel and Patti Ray (City Council Representative)

Staff Present: Judi Negus (Office Assistant) and Adam Hawkinson (Director of Public Works)

Chair Gorham called the meeting to order at 7:02 p.m.

Patti Ray was introduced as the Committee's new City Council Representative. Ray explained she has been a Scandia resident for 36 years and is active with the Bone Lake Association.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Motion by Lee, seconded by Hegland, to approve the agenda. The motion carried 5-0.

APPROVAL OF MINUTES

Motion by Hegland, seconded by Schwinghammer, to approve the December 3, 2018 minutes. The motion carried 5-0.

REPORTS

Chair Report

Chair Gorham attended the December 18, 2018 City Council meeting and reported the City Council approved an extension of the Minnesotan Cup. The adult hockey tournament will commence on Friday, January 25, and run two days. In the event of inclement weather, the tournament could extend to Sunday, January 27. Committee members Lee and Gorham agreed to follow-up with Mayor Maefsky and Scandia-Marine Lion Lynnette Welsch regarding the status of Vinterfest events and promotion. Hawkinson advised one generic Vinterfest banner was placed at the Hay Lake Shelter area and the remaining three are scheduled to be put up shortly.

City Administrator Report

Committee members reviewed the written report provided by Administrator Soltis. Gorham noted the grant request to fund wetland restoration at Lilleskogen was denied as the DNR review committee felt the cost per acre was very high for this type of project. The next traditional cycle for a grant request would open August 1, 2019. Committee members agreed the Committee should seek recommendation from Prairie Restoration regarding a plan to address Lilleskogen wetland and explore the grant for an amount less than the original request of \$99,300. Hawkinson suggested requesting the grant for deferred maintenance of Lilleskogen. Soltis provided updates for the Veterans Memorial and Gateway Trail. The City Council is considering scholarship opportunities to fund recreational programming.

Committee members reviewed the financial reports provided by Soltis. Hawkinson noted the 85% YTD budget for 2018. Also noted was the decrease in revenue for recreation programs for 2018.

Public Works Director Report

Hawkinson provided Committee members with the Public Works December 2018 activity report. Sentence to Service participants will be helping with trail maintenance at Wind in the Pines this year.

OLD BUSINESS

Revised Programming Survey

Gorham provided Committee members with a revised draft of the programming survey. Committee members agreed there is likely to be more than the limited 100 respondents to the survey via the basic free Survey Monkey service. A plan at the cost of \$40-\$45 per month would provide enhanced analyzing tools and allow for over 1,000 respondents. Gorham proposed the survey be published on the City's website and Facebook page, as well as the Scandia Then and Now Facebook page and Nextdoor social media site. Gorham informed he would cancel the Survey Monkey plan after one-month use.

Motion by Hegland, seconded by Lee, to recommend publishing the proposed programming survey. The motion carried 5-0.

Skateboard Park Improvements

Hawkinson recommended the Committee post a public notice for an open forum to discuss equipment selection for the skateboard park at its February 4, 2019 meeting. Hawkinson would provide pricing and pictures of a variety of types of skateboard equipment. The Committee agreed the best feedback would come from the users of the skateboard park. Hawkinson offered to contact "Taylor" to help spread the word of this February 4 agenda item.

Hockey Rink Advertising Mock-up

Hawkinson received quotes of \$845-\$787 for preparing a mock-up advertising sign. Rapid Press did provide a quote of \$290. Committee members agreed the sign should be prepared by Rapid Press and installed prior to Vinterfest.

NEW BUSINESS

Path Proposal

Hawkinson recommended the path between the Community Center and the t-ball field be paved with Class 5 gravel and the installation of a culvert. Committee members requested Hawkinson provide the Committee with a layout of the proposed path as well as a cost estimate. Gorham asked Hawkinson to consider the total cost for creating the path in addition to the cost of tree removal, stump grinding and grading to expand the pleasure rink.

Grant Proposal Outcome for Lilleskogen

Grant was denied as noted earlier.

General Rink Policies

Negus shared the current "General Rink Policies" as posted in the warming house. Concern was shared regarding noncompliance and the use of alcoholic beverages. Hawkinson informed a sign with these policies will be mounted at the ice rink. Negus noted the Committee could make any recommendations for changes to these policies.

AGENDA FOR NEXT MEETING

The proposed agenda for the Monday, February 4, 2019 meeting:

1. Annual Report
2. Lilleskogen Strategic Action Plan
3. Skateboard Park Equipment
4. Path Proposal and Pleasure Rink Proposal
5. Capital Planning for 2019

ADJOURNMENT

Motion by Hegland, seconded by Lee, to adjourn the meeting. The motion carried 5-0.

The meeting adjourned at 8:54 p.m.

Respectfully submitted,

Judi Negus
Office Assistant