

**City of Scandia Parks and Recreation Committee**  
**Thursday, January 4, 2018**

**Members Present:** Terry Gorham (Chair), Dustin Hegland (Vice Chair), Carol Schwinghammer, Cami Van Abel, and Dan Lee

**Members Absent:** Jim Schneider

**Staff Present:** Judi Negus (Office Assistant) and Adam Hawkinson (Public Works Director)

Chair Gorham called the meeting to order at 7:02 p.m.

**PUBLIC FORUM**

There were no comments.

**APPROVAL OF AGENDA**

**Motion by Lee, seconded by Hegland, to approve the agenda. The motion carried 5-0.**

**APPROVAL OF MINUTES**

**Motion by Lee, seconded by Schwinghammer, to approve the December 4, 2017 minutes. The motion carried 5-0.**

**REPORTS**

***Chair Report***

Gorham reported the recommendation to waive the fee for the fireworks permit application was approved at the December 19 City Council meeting. In addition, the City Council approved a temporary liquor license for Meister's Bar and Grill during Vinterfest.

***City Administrator Report***

Committee members reviewed the financial reports provided by Administrator Soltis.

***Public Works Director Report***

Hawkinson provided a written report to Committee members. Hawkinson informed the Sentence to Service participants will be removing buckthorn four more times in January at Lilleskogen. A path has been started connecting the Community Center grounds to the t-ball field.

Negus reported the skating programs began this week with 15 participants in the Learn to Skate programs and 7 participants in the Pleasure to Skate program.

**OLD BUSINESS**

***Vinterfest Updates***

Negus shared two Vinterfest button display boxes have been placed: one at SuperAmerica and one at Scandia Olde Towne Liquor. Negus also shared the locations of several posters placed in area businesses. Committee members agreed to distribute the remaining boxes and posters. Negus provided a spreadsheet showing the current Vinterfest expenses and donations. Negus informed a press release has been submitted to area newspapers.

### ***Hockey Rink Signage***

Hegland reported limited commitment from area businesses of interest in purchasing advertisement for the hockey rink. Committee members agreed to change the cost for advertising to \$200 per year or \$500 for three years and to specify in the guidelines these funds will go back to support the rink. Van Abel followed up with O'Brien, suggesting a white background with dark lettering on the signs, but has not yet heard back.

**Motion by Hegland, seconded by Lee, to recommend the guidelines for hockey rink advertising signage to the City Council. The motion carried 5-0.**

### ***BMX Bike Track***

Gorham reported discussing this topic at the January 3 City Council work session. Gorham questioned whether there was enough demand to use a track, as well as funding for the project and timing of the project. Committee members shared concern regarding how quickly the project is moving forward and agreed to defer action until there was clarification of the need for a public notice and what needed to be included in the public notice. Gorham offered to follow-up with City Administrator Soltis. Lee offered to follow-up with the local Cub Scout troop to see of their interest in this project.

### ***Review Operating Calendar***

The Committee will be recapping Vinterfest and reviewing a draft of the Parks and Recreation Committee Annual Report at its February 5 meeting. Committee members agreed to add "Parks Site Visits" to April on the Operating Calendar.

## **NEW BUSINESS**

### ***Lilleskogen Subcommittee***

Gorham reported the need to complete research on the DNR sponsored school forest program and grant opportunities before forming a subcommittee that would include Scandia Elementary staff and Friends of Scandia Parks and Trails.

### ***Art in Action Summer Program***

Negus provided a Staff Report that detailed the proposal to offer an Art in Action summer program. The week-long summer drama camp would be offered to campers ages 5-12 at a cost of \$50 for the week. St. Croix Festival Theatre would be responsible for handling all marketing, registrations, and materials. The classes would be held at the Community Center.

**Motion by Hegland, seconded by Van Abel, to recommend donating space at the Community Center to offer the Art in Action program. The motion carried 5-0.**

## **AGENDA FOR NEXT MEETING**

The proposed agenda for the Monday, February 5, 2018 meeting:

1. Annual Report
2. BMX Bike Track
3. Lilleskogen Subcommittee Update
4. Vinterfest Recap
5. Fundraising Ideas

**ADJOURNMENT**

**Motion by Hegland, seconded by Schwinghammer, to adjourn the meeting. The motion carried 5-0.**

The meeting adjourned at 8:54 p.m.

Respectfully submitted,

*Judi Negus*  
*Office Assistant*