

**City of Scandia Parks and Recreation Committee**  
**Monday, July 6, 2020**

A meeting of the Scandia Parks & Recreation Committee was held on the above date with modifications. Due to the health advisory issued by the State regarding the COVID-19 outbreak, to avoid public gatherings and limit social contact, the meeting was conducted over an electronic platform. All Committee members and staff who joined the meeting remotely could hear each other and contribute to discussions. City Administrator Cammilleri was present in the Council Chambers. Cammilleri was the presenter and displayed the meeting materials for participants to view on their remote screens.

The following were participants to the meeting: Committee members Terry Gorham (Chair), Greg Zauner (Vice Chair), Carol Schwinghammer, Dustin Hegland and Cami Van Abel and Patti Ray (City Council Representative). Staff members Ken Cammilleri (City Administrator), Adam Hawkinson (Director of Public Works) and Brenda "Bee" Stignani (Office Assistant)

**PUBLIC FORUM**

There were no public comments

**APPROVAL OF AGENDA**

**Motion by Zauner, seconded by Hegland, to approve the agenda. Roll call vote: Hegland - yes, Van Able - yes, Schwinghammer - yes, Zauner - yes, Gorham - yes. The motion carried 5-0.**

**APPROVAL OF MINUTES**

Chair Gorham called for any additions or corrections to the June 1, 2020 minutes. No additions or corrections were submitted. The minutes stand approved.

**REPORTS**

***Chair Report***

Chair Gorham saved his report for old business.

***Public Works Director Report***

Hawkinson provided a written report. In addition, Hawkinson reported the intention of a group using the lighted baseball field to donate a safety base, bleachers are being assembled for the lighted ballfield indoors as weather and other projects permit and as there is some new volunteers participating in the area so he suggests the new website project include improvement in visibility of volunteer opportunities.

**OLD BUSINESS**

***Early Bird Migration Project Update***

Gorham referred to his written chair report.

***Pollinator Project Update***

Gorham referred to his written chair report.

***Capital Improvement Plan***

Cammilleri updated the status of the Park Improvement Fund. Cammilleri recommended the PRC to consider a 7-10-year outlay. Cammilleri updated the DNR grant status for Lilleskogen Park. Hawkinson recommended updating the 2005 Parks and Open Space Plan as members discussed options and goals with a need for a broad picture, staff will provide this material as a starting point to committee members. The City Council will be discussing possible renovations to the Community Center which would include any possible projects for parks,

in particular the expansion or changing of the skate park rinks. All committee members are to forward possible project ideas to Cammilleri, and consider including Gorham, for future discussion.

#### ***Warming House Vending Machine Update***

Schwinghammer reports there are no updates as possible providers have not returned messages. Gorham noted there is no point to continue to look for further updates until the COVID-19 health pandemic ends to be able to follow through on any recommendations to the City Council. Revisit this topic in the spring of 2021.

### **NEW BUSINESS**

#### ***Vinterfest***

Zauner provided a report of topics surrounding Vinterfest improvements or changes to be considered for 2021 if the COVID-19 health pandemic comes to an end in time.

#### ***Ice Rink Advertisement***

Inquiries have come to the city offices about adverting opportunities in connection with the participation fees associated with Vinterfest. PRC discussed various options, Gorham and Cammilleri will draft a policy for consideration at the next meeting.

#### ***Playground Strategy***

Cammilleri reported that the 2021 CIP forecasted updating the Community Center playground equipment, and the Wayne Erickson Lighted Ballfield playground equipment at a later date. In light of the City Council's intended discussion of updating the Community Center and its grounds, Cammilleri recommended the PRC consider altering the order of updating equipment. After further discussion of decisions to consider for the scope and target age range, VanAble volunteered to solicit community input through an avenue such as Survey Monkey to update the PRC at a later date.

#### ***Walk in the Park – New author for Lilleskogen story boards, possible event***

Ray reported that nationally published children's author Debra Mitts-Smith wrote the latest story for Lilleskogen Children's Story Path, "Early to Bed, Late to Rise." Ray will prepare a press release and was considering how to socially distance, and have a scavenger hunt activity with a honey stick from Bone Lake Meadows as a reward for participation at the Scandia Farmer's Market. Staff will promote on the city website and Facebook.

#### ***Midco Sponsored event***

Ray reported that Midco will be hosting a ribbon cutting event and would like to sponsor a Parks & Recreation event in August or September. Suggestions included: meeting with the new principal at Scandia Elementary School, hosting a small tournament through the Forest Lake Youth Baseball Association, booth at the Scandia Farmer's Market, posting information at the trailhead of Lilleskogen's Children's Story Path, hosting outdoor movies, an ice cream social, live music in a park, and sponsoring a special day at Lilleskogen. All suggestions were discussed making adaptations in light of the COVID-19 pandemic.

#### ***Bone Lake Park – Comfort Lake Association Support and naming park***

Comfort Lake Forest Lake Watershed District has indicated their designer on staff would be available to assist the City of Scandia in developing Bone Lake Park. CLFLWD would also support Ray and Cammilleri in applying for grants for this developing project. Ray collected the following Swedish words and phrases to consider naming Bone Lake Park: " en stig" ( a narrow path e.g. in the nature - in the woods, "en skogs -stig (exact translation a path in the woods,) en skogs-stig (woods =en sko,) en skogsstig - a path through the woods, and Troll Skogen which mean troll woods. After discussion, Troll Skogen was selected.

**AGENDA FOR NEXT MEETING**

The proposed agenda for the Monday, August 3, 2020 meeting:

1. Vinterfest
2. Ice Rink Advertisement
3. Playground Community Input Update
4. Walk in the Park
5. Capital Improvement Plan Follow Up

**ADJOURNMENT**

**Motion by Zauner, seconded by VanAble, to adjourn the meeting. Roll call vote: Schwinghammer – yes, VanAble – yes, Hegland – yes, Zauner – yes, Gorham – yes. The motion carried 5-0.**

The meeting adjourned at 9:16 p.m.

Respectfully submitted,

*Brenda "Bee" Stignani, Office Assistant/Parks and Recreation Coordinator*