

July 1, 2020

A joint work session meeting of the Scandia City Council and Scandia Planning Commission was held on the above date with modifications. Due to the health advisory issued by the State regarding the COVID-19 outbreak, to avoid public gatherings and limit social contact, the meeting was conducted over an electronic platform. All council members, commissioners and staff who joined the meeting remotely could hear each other and contribute to discussions. The purpose of the meeting was the project kickoff for the Development and Zoning Code update with consultant SHC. City Administrator Cammilleri and City Clerk Eklund were present in the Council Chambers. Cammilleri began as the presenter and displayed the meeting materials for participants to view on their remote screens.

Mayor Christine Maefsky called the meeting to order at 5:37 p.m. The following were participants to the meeting: Council members Jerry Cusick, Steve Kronmiller, Chris Ness, Patti Ray and Mayor Christine Maefsky. Planning Commissioners Greg Amundson, Jan Hogle and Perry Rynders (who joined the meeting at 6:11 p.m.) City staff: City Administrator Ken Cammilleri, City Planner Evan Monson and City Clerk Brenda Eklund. SHC staff: Jennifer Haskamp, Julia Mullin and Mike Lamb.

Ms. Haskamp led the meeting with information on the Development and Zoning Code update, the official zoning control document that is required to be consistent with the 2040 Comprehensive Plan and the city's future land use plan. Haskamp summarized the goal that the document be easy for everyone from interpretation to implementation, and to be current, consistent and concise.

A 9-month timeline to complete the project was proposed, with community engagement via surveys and an open house. A dedicated project website will communicate to the public, with an initial engagement tool for use by the public.

Ms. Haskamp described a conventional versus unified development code structure and explained that a decision on which approach to take can be determined in a few more months, once drafting the structure of the code begins.

Ms. Haskamp will distribute an issue identification worksheet as homework, for further discussion at future Council and Commission meetings.

The meeting concluded at 6:29 p.m.

Respectfully submitted,

Brenda Eklund  
City Clerk