

June 3, 2020

A work session meeting of the Scandia City Council was held on the above date with modifications. Due to the health advisory issued by the State regarding the COVID-19 outbreak, to avoid public gatherings and limit social contact, the meeting was conducted over an electronic platform. All council members and staff who joined the meeting remotely could hear each other and contribute to discussions. City Administrator Cammilleri and City Clerk Eklund were present in the Council Chambers. Cammilleri was the presenter and displayed the meeting materials for participants to view on their remote screens.

Vice-Mayor Chris Ness called the meeting to order at 6:35 p.m. Roll call was taken. The following were participants to the meeting: Council members Jerry Cusick, Steve Kronmiller, Chris Ness, Patti Ray. Mayor Christine Maefsky joined the meeting at 6:55 p.m. Staff participating: City Administrator Ken Cammilleri, Attorney Chris Nelson, Fire Chief Mike Hinz, Public Works Director Adam Hawkinson, Office Assistant Bee Stignani, and City Clerk Brenda Eklund.

APPROVAL OF AGENDA

The website conceptual design item was moved up to the first discussion of the meeting.

Ray, seconded by Ness, moved to approve the agenda as amended. Motion carried 4-0 by roll call vote.

CONCEPTUAL DESIGN FOR WEBSITE IMPROVEMENT PROJECT

Office Assistant Bee Stignani presented the first conceptual mock up for the website improvement project and explained that she will relay the feedback to website design firm Revize. The Council recommendations for more prominent access to committee information will be incorporated into a subsequent design for review at the next work session. The Tourism Committee will be shown the design next week for their suggestions as well.

DISCUSSION ON SCANDIA FASTPITCH SOFTBALL TOURNAMENT – DAN LINDGREN

Dan Lindgren provided a diagram of his social distancing plan for the fastpitch tournament he has scheduled at the lighted ballfield on June 26-28. He was approved for a Park User Permit by the Council in February. PW Director Hawkinson, on behalf of Lindgren, relayed the plan to have no concessions and few if any spectators. Lindgren was looking for a determination if this was acceptable to the Council.

Council agreed that the plan should provide additional details on how the tournament will adhere to state guidelines and those recommended by Minnesota USA Softball. The organizer will be asked to provide a plan for administrative approval before the tournament to make sure appropriate Covid-19 safety plans are in place.

DISCUSSION ON TEMPORARY OUTDOOR SALES

City Administrator Cammilleri presented Resolution 2020-15 to allow temporary outdoor sales for businesses through November 1 as a response to Covid-19 regulations that have limited their indoor capacities. A permit application was reviewed that would allow administrative approval provided a site plan met the state guidelines for social distancing and safety. If a retail establishment would be serving alcohol outside of the premise, the license holder would need an amendment to their liquor license with approval from the City Council. Cammilleri explained that the procedures are based off the League model and from the City of Stillwater.

Council agreed that all businesses be eligible for temporary outdoor sales.

UPDATE ON SURFACE WATER REGULATIONS FOR GOOSE LAKE

Administrator Cammilleri presented a draft ordinance to adopt surface water regulations on Goose Lake and explained that a technical application must be approved by the DNR as well. He asked if the Council would be agreeable to engaging the City's engineering firm to assist with gathering the data; the Carnelian-Marine Watershed Administrator declined to assist.

Council member Kronmiller stated that he would contact the Carnelian-Marine Board of Managers for their decision to participate and report back.

SCHEDULE LAUNCH MEETING ON DEVELOPMENT CODE REWRITE WITH SHC CONSULTING

A joint meeting with the Planning Commission and SHC Consulting was proposed for Wednesday, July 1 at 5:30 p.m. to begin the development code rewrite project.

DISCUSSION ON THE CITY'S DOG ORDINANCE

At the last Council work session, staff was asked to research a leash law ordinance. Administrator Cammilleri explained that the city's current dog ordinance has adequate language for dogs at large and definition for public nuisance to address dog issues.

Council member Cusick objected to the lengthy ordinance and explained that everything covered in the state statute should be removed and referred to by reference in a preamble. This would limit redundancy with state regulations and make enforcement by the deputies easier.

Attorney Nelson advised that it doesn't hurt to include state statute language as well to reinforce the message. Mayor Maefsky agreed that most people look to the City's ordinance first and not the state. Council member Kronmiller said that a preamble would need to relate to all of Scandia's ordinances.

Staff was directed to simplify the ordinance for discussion at a future work session.

HIRING APPROVAL FOR SUMMER SEASONAL POSITION

Ray, second by Ness, moved to approve the hiring of Christina Mazzucco as Seasonal Maintenance Worker at a rate of \$14.00/hour. Motion carried 5-0 by roll call vote.

DISCUSSION ON APPOINTMENT TO THE TOURISM COMMITTEE

Ray, second by Ness, moved to approve the appointment of Lynne Moratzka to the vacancy on the Tourism Committee. Motion carried 5-0 by roll call vote.

DISCUSSION ON CONTINUATION OF CITY HALL/COMMUNITY CENTER PUBLIC CLOSURE; UPDATE ON COVID-19

Administrator Cammilleri reported that the Community Center/City Hall remain closed to the public. Public events and meetings are on hold until the state changes the restrictions to allow gatherings of more than 10 people. Athletic fields and playgrounds are open for use.

Ray, second by Ness, moved to continue to follow the Governor's recommendations for public building and meetings. Motion carried 5-0 by roll call vote.

ADDITION – EARLY BIRD MIGRATION PROJECT

The PRC recommended approval of Olivia Neinaber's plan to install native vegetation on three public areas in Scandia with a city contribution of \$1,400. Council asked that Neinaber provide more details at the June 16 Council meeting, including a long-term maintenance plan.

CLOSED SESSION

At 7:53 p.m., the City Council went into closed session pursuant to Minnesota Statutes §13D.05 Subd.3 (b) to discuss pending litigation subject to attorney-client privilege regarding the matter of Curtis J. Peterson and Patricia L. Peterson vs. City of Scandia.

ADJOURNMENT

Ness, seconded by Kronmiller, moved to adjourn the meeting. Motion carried 5-0 by roll call vote.

The meeting adjourned at 8:11 p.m.

Respectfully submitted,

Brenda Eklund
City Clerk