



PARKS AND RECREATION COMMITTEE

Minutes

Thursday, May 4, 2020 at 7:00 p.m.
Web Conference via GoToMeeting and Boxcast.com

Attendance: Chair Terry Gorham, Vice Chair Greg Zauner, Dustin Hegland, and Cami Van Abel

Absent: Carol Schwinghammer

Also in attendance: City Council Liaison Patti Ray, Public Works Director Adam Hawkinson, and City Administrator Ken Cammilleri

Others in Attendance: Susan Rodsjo and Janie O'Conner

Call to Order – Chair Terry Gorham called the meeting to order at 7:01 p.m.

Public Forum - *There were no public comments.*

Approve Agenda – Motion by Hegland, seconded by Van Abel, to approve the agenda with changes to move the Heritage Alliance and Cycling Scandia up in the agenda. The motion carried on successful unanimous roll call vote.

Approve Minutes from April 16, 2020. The Committee approved the minutes by consent with no changes.

Agreement with Scandia Heritage Alliance (SHA) – Susan Rodsjo reported that SHA's pre-development agreement for a new proposed arts and heritage center was approved by the City Council. She also reported that the soil testing results for the proposed building sites have indicated that the site is viable for the project. Rodsjo suggested that SHA would like to have their architect meet with the committee to get their input on the design of the amphitheater and site trails. She also requested that the committee support a capital allocation towards the eventual construction of an amphitheater that is part of the proposed project. The Committee decided to invite SHA to set up a presentation at its June Meeting and agreed to consider the inclusion of the amphitheater into its projected outlay. Cammilleri reported that the City would likely be kicking off its Community Center Planning process to coincide with SHA's planning effort.

Cycling Scandia - Janie O'Connor presented a request to put in a display case with a map to show the location of local businesses to promote local business patronage. The total project

cost is \$300.00. Motion by Hegland, seconded by Zauner, to approve the request for \$300. Motion carried on successful roll call vote of all ayes.

Chair Report - Chair Gorham presented his report.

Public Works Report - Presented by Adam Hawkinson.

The Committee also discussed the Park and Recreation Staff Report.

Capital Budget – Cammilleri presented the capital budget. It was requested that Cammilleri refine the budget report to include \$30,000 in funding for arts and heritage center amphitheater, \$20,000 for a picnic shelter at Lilleskogen Park (including an anticipated \$15,000 donation from the Scandia Marine Lions), and \$10,000 for a small walking path bridge for Lilleskogen Park Trail that meets ADA compliance. They also recommended an allocation for the trail at Bone Lake Park. The discussion on the capital budget was tabled for the next Committee meeting.

Warming House Vending Machine Update – No new information was available to report.

Hawkinson reported on park sign selection options. The Committee requested this item be placed on next month's agenda.

Bone Lake Park Next Steps – Ray reported on the effort to establish a park trail near the park boundary on the east side of the lake. The Committee determined that Ray would work with the Bone Lake Association to identify a tentative trail location and that Gorham and Zauner will review the location afterward with follow up to the Committee. Ray also volunteered to follow up with the neighbor adjacent to the potential project site.

Lilleskogen Children's Story Path – Summer Projects - Ray reported that the 2nd Grade Scandia Elementary School Students will be sharing stories about their favorite cartoons as part of the next storyboard exhibit. She noted that delivery is expected this week. Ray also requested that a local Children's author be able to write a story for the exhibits and the possibility of opening up broader participation to Scandia Elementary School students next summer. The Committee agreed to both ideas.

Chair Gorham reminded members that the next Park and Recreation Committee meeting will be held, Monday, June 1, 2020. The Committee agreed to the following items to be included within its next agenda:

- Revisiting Park Signage
- An update to the to the Capital Improvement Plan (CIP)
- An update on story path exhibit for this summer,
- An update on from Early Bird Migration Project
- An update on the Pollinator Project.

- A workshop with the Scandia Heritage Alliance's architect to review amphitheater concepts and site trails and design at the meeting in June or at special meeting in the near future.

Adjournment - The meeting was adjourned at 9:01pm on motion of Hegland, seconded by Zauner. Motion passed unanimously.

Minutes Prepared by: Ken Cammilleri, City Administrator