

February 18, 2020

A regular meeting of the Scandia City Council was held on the above date. Mayor Christine Maefsky called the meeting to order at 7:00 p.m. Following the Pledge of Allegiance, roll call was taken. The following members were present: Council members Jerry Cusick, Steve Kronmiller, Chris Ness, and Mayor Christine Maefsky. Absent: Council member Patti Ray. Staff present: City Administrator Ken Cammilleri, City Engineer Ryan Goodman, City Attorney Eric Sherburne, Fire Chief Mike Hinz, Public Works Director Adam Hawkinson, and Deputy Clerk Brenda Eklund.

PUBLIC FORUM

There were no comments from the public.

APPROVAL OF AGENDA

Item 9.e) Gateway to Scandia Day at the Capitol was added to the agenda. The Public Works Director's staff report and Item 9.c) Discussion on purchase of replacement tractor for PW Department were moved up in the agenda to follow the Consent Agenda portion of the meeting. **Ness, seconded by Kronmiller, moved to approve the agenda as amended. Motion carried 4-0.**

CONSENT AGENDA

The following Consent Agenda was presented:

- a) Minutes
 - 1) January 21, 2020 Regular Meeting
 - 2) February 5, 2020 Work Session
- b) Treasurer's Report

Beginning Balance 01/01/20		\$4,637,272.28
Receipts		\$65,652.90
Expenditures	\$145,882.87	
Payroll	<u>\$ 32,436.57</u>	\$(178,319.44)
Adjustments: Jan Tax Settlement reversed		<u>\$(820.59)</u>
Ending Balance	1/31/2020	\$4,523,785.15
- c) Payment of Vouchers
- d) Appointment of Planning Commission Chair and Vice-Chair
- e) Park User Permit for Fastpitch Softball Tournament June 26-28, 2020
- f) Application for Excluded or Exempt Lawful Gambling Permit, Scandia Riders Saddle Club (April 3, 2020 Ham Bingo)
- g) Joint Powers Agreement between Washington County Sheriff's Office and City of Scandia for Code Red Emergency Notification System
- h) Schwinghammer Program Agreement for yoga instructor

Ness, seconded by Kronmiller, moved to approve the Consent Agenda as presented. Motion carried 4-0.

PUBLIC WORKS DIRECTOR

Public Works Director Hawkinson reported on a County meeting he attended regarding the strong potential for spring flooding and resources that are available to residents and communities. Council member Kronmiller recommended involvement of the local watersheds for assistance with flood planning.

DISCUSSION ON PURCHASE OF REPLACEMENT TRACTOR FOR PUBLIC WORKS DEPARTMENT

Public Works Director Hawkinson presented several quotes for the replacement of the John Deere 6410 tractor purchased in 1999. Council had questions about the equipment and mower attachments. **Maefsky, seconded by Ness, moved to table discussion to the March 4th Work Session. Motion carried 4-0.**

PUBLIC HEARING: ORDINANCE NO. 2020-01, ORDINANCE CODIFICATION

City Administrator Cammilleri presented Ordinance No. 2020-01 to repeal certain existing ordinances and adopt them in a codified and organized form. This project with American Legal Publishing began in 2018. Cammilleri explained that it does not include the City's existing development code or certain transactional ordinances.

Mayor Maefsky opened the public hearing at 7:22 p.m. There were no comments and the hearing was closed.

Cammilleri said he spent over a month reviewing the document as prepared by American Legal Publishing, to validate that the codified ordinances are accurate. **Ness, seconded by Cusick, moved to adopt Ordinance No. 2020-01, Enacting a Code of Ordinances for the City of Scandia. The motion carried 4-0.**

Approve Summary Publication of Ordinance No. 2020-01 (Resolution No. 2020-08)
Kronmiller, seconded by Ness, moved to adopt Resolution No. 2020-08, Providing for the Summary Publication of Ordinance No. 2020-01. Motion carried 4-0.

PARK AND RECREATION COMMITTEE

Parks and Recreation Committee member Greg Zauner reported on the successful Vinterfest event held last month, with possible expansion to a 2-day event next year. The PRC 2019 annual report was received.

PLANNING COMMISSION

The Planning Commission will hold a public hearing on March 10th to add winery as an approved use with a conditional use permit in ag core and ag preserves zoning districts.

ECONOMIC DEVELOPMENT AUTHORITY REPORT

EDA President Steve Kronmiller reported on the EDA's February 10th meeting. A business breakfast is being planned for April, the EDA's work plan was reviewed, and Kristin Libby was appointed as an EDA representative to the Tourism Committee.

TOURISM COMMITTEE

Chair Carrie Mitchell reported that the Committee is regularly meeting each second Wednesday of the month, using the U of MN's tourism assessment as a guide to identify opportunities to expand and collaborate tourism efforts.

BUILDING OFFICIAL

Building Official Chuck Preisler's report on building activity was received. In January, six permits were issued at a valuation of \$58,700. Council member Kronmiller requested a discussion on building code classification of event centers as a topic for the March 4th Work Session.

POLICE DEPARTMENT

Deputy Peters was not in attendance. The incident summary and citation reports for January were received. Mayor Maefsky reported that Deputy Peters will begin DARE sessions with the Scandia Elementary 6th grade classes this month.

FIRE DEPARTMENT

Fire Chief Hinz reported that the department responded to 4 fire calls and 11 medical calls in January. The department's 2019 annual report was presented, with a note that 229 emergency calls were responded to; a record number for the department.

Appointing Fire Chief as the Emergency Management Director

Fire Chief Hinz explained that the City's emergency operations plan should formally designate one person as the emergency management director. Hinz has been assigned this position informally while working on the County's Bold Planning. **Ness, seconded by Kronmiller, moved to designate the Scandia Fire Chief as the City's Emergency Management Director. Motion carried 4-0.**

CITY ENGINEER

Engineer Goodman reported that the new Bliss control panels will be installed next week, with completion to the telemetry system by mid-March. The bid opening for the 2020 street project will be on February 20th at City Hall.

CITY ADMINISTRATOR

Administrator Cammilleri reported that the task force is gathering data to progress Scandia to a Step 4 GreenStep City; a meeting with the school district is scheduled regarding the Lilleskogen school forest; and staff is preparing for the 2019 financial audit to be conducted in early March.

DISCUSSION ON 2020 ANNUAL OPERATING PERMIT FOR THE TILLER CORPORATION SCANDIA MINE. RESOLUTION NO. 2020-07

Administrator Cammilleri summarized the Planner's report with a recommendation to renew Tiller Corporation's Annual Operating Permit for the Scandia Mine for 2020. The mine operates on approximately 435 acres located on Manning Avenue near 225th Street. No issues were identified in the past year's operations, and Tiller anticipates mining and processing will continue at a similar level in 2020. A resolution of approval with 12 conditions was presented.

Christina Morrison, Tiller Corporation, noted agreement with the content of the staff report, but proposed a change in language to Condition #3, to replace “and outside of the limits of the proposed lake” with “area” to better define the intent of groundwater observations in the excavation area.

Kronmiller, seconded by Ness, moved to adopt Resolution No. 2020-07, Approving the 2020 Annual Operating Permit for the Scandia Mine with an amendment to Condition #3. Motion carried 4-0.

UPDATE ON HERITAGE ALLIANCE AGREEMENT

Sue Rodsjo, Chair of the Scandia Heritage Alliance Board, explained the draft redevelopment agreement that is being put together between the City and the SHA for a long-term lease of the City’s south ballfield property on which to rehabilitate the old Water Tower Barn and as future use for community arts programming. Attorney Sherburne stated that he has some remaining questions on specifics within the agreement before it is approved.

Rodsjo explained that there are deadlines looming to complete the soil boring work for evaluation of the site’s suitability. Sherburne recommended a site entrance license could be prepared for this work to begin. Council was in agreement to proceed with this course until the redevelopment agreement can be worked out. All involved parties agreed to schedule a conference for continued work on the redevelopment agreement.

Kronmiller, seconded by Ness, moved to authorize the City Administrator to issue a site entrance license to the Scandia Heritage Alliance for the purpose of conducting soil borings on the south ballfield site. Motion carried 4-0.

LCCMR GRANT APPLICATION FOR FUNDING THE GATEWAY TRAIL EXTENSION FROM WILLIAM O’BRIEN STATE PARK TO SCANDIA VILLAGE CENTER – RESOLUTION NO. 2020-09

City Administrator Cammilleri presented a resolution which would authorize himself and the Mayor to submit a proposal to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for potential funding for the Gateway Trail expansion to the Village Center. A financial match from the city is not required in order to receive the funding. Mayor Maefsky stated that Lindstrom’s Immigrant Trail was awarded funding from this source.

Kronmiller, seconded by Ness, moved to adopt Resolution No. 2020-09, to Submit a Proposal for FY 2021 Environment and Natural Resources Trust Fund Grant Program. Motion carried 4-0.

GATEWAY TO SCANDIA DAY AT THE CAPITOL

Lisa Philippi, Cycling Scandia Board member, presented a request for funding assistance for Gateway to Scandia Day at the State Capitol scheduled for March 16th. Various supporter groups will visit with legislators to explain the benefits and advocate for the Gateway Trail extension project included in the state’s bonding bill. Philippi requested \$500 for t-shirts and marketing materials. Donations of food and drinks representing Scandia are being accepted, along with letters of support from organizations and individuals.

Kronmiller, seconded by Ness, approved to provide \$500 to support Gateway to Scandia Day at the Capitol. Motion carried 4-0.

ADJOURNMENT

Ness, seconded by Kronmiller, moved to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Brenda Eklund
Deputy Clerk