

August 17, 2010

A regular meeting of the Scandia City Council was held on the above date. Mayor Seefeldt called the meeting to order at 7:05 p.m. Following the Pledge of Allegiance, roll call was taken. The following council members were present: Council members Connie Amos, Pete Crum, John Lindell, Dolores Peterson and Mayor Dennis Seefeldt. Staff present: City Administrator Anne Hurlburt, City Attorney Dave Hebert, Building/Code Enforcement Official Steve Thorp, Fire Chief Jim Finnegan, Police Deputy Chris Majeski, Treasurer Colleen Firkus and Deputy Clerk Brenda Eklund.

PUBLIC FORUM

There were no public comments.

APPROVAL OF AGENDA

Amos, second by Lindell, moved to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes
 - 1) July 20, 2010 Regular Meeting
 - 2) July 27, 2010 Special Meeting with the Planning Commission
 - 3) August 3, 2010 Meeting with the Planning Commission
- b) Treasurer's Report
 - 1) Close Fund #304 and Transfer Balance to Fund #307 (*Resolution No. 08-17-10-01*)
 - 2) Accept July 2010 Report

Beginning Balance 07/01/10	\$1,219,111.44
Receipts	<u>1,201,234.23</u>
Expenditures	\$256,996.70
Payroll	<u>32,445.02</u>
Adjustments: July 1 st Payroll Adjustment	- <u>289,441.72</u>
Ending Balance 07/31/10	+ <u>8,506.02</u>
	\$2,139,409.97
- c) Payment of Vouchers

Lindell, second by Seefeldt, moved to accept the Consent Agenda as presented. The motion carried unanimously.

PARK AND RECREATION COMMITTEE

Park and Recreation Committee Vice-Chair Sally Swanson reported on the activities of the Parks Committee. The Committee is discussing 2011 budget planning. Buckthorn removal is continuing in Lilleskogen Park through volunteer efforts.

POLICE DEPARTMENT

Police Deputy Chris Majeski reported on police activities within the last month. The department is investigating a residential burglary on Lofton Avenue, an attempted break-in in the Bliss neighborhood, a report of stolen mail and use of a stolen credit card.

Council member Lindell asked for a statistical trends report on calls and tickets. Staff will contact the County Sheriff's Department for this report.

FIRE DEPARTMENT

Fire Chief Jim Finnegan reported that the department responded to twenty calls in July. The new rescue truck is in service and working well.

State of Minnesota Equipment Grant

Scandia Fire and Rescue Department has been selected to receive a \$2,000 grant through the State of Minnesota to reimburse equipment costs. Fire Chief Finnegan proposes to use the grant funds to offset the purchase of turnout boots for fire department members. **Amos, second by Peterson, moved to accept the grant agreement with the State of Minnesota Department of Natural Resources for a \$2,000 grant for fire department equipment. The motion carried 5-0.**

Minnesota Board of Firefighter Training and Education Grant

Scandia Fire and Rescue Department has been selected to receive an \$8,800 grant to reimburse training costs. Fire Chief Finnegan stated that the grant will offset costs of a Firefighter 1 class for the new firefighters, an officer's course, and an emergency vehicle driving course. **Crum, second by Amos, moved to accept the grant of \$8,800 from the Minnesota Board of Firefighter Training and Education for reimbursement of training costs. The motion carried 5-0.**

BUILDING OFFICIAL/MAINTENANCE SUPERVISOR

Building Official/Maintenance Supervisor Steve Thorp reported on building activity and public works operations. Two new home permits were issued in July. Shouldering and mowing of the right of ways is continuing through this month. Heavy rains have contributed to minor washouts.

CITY ADMINISTRATOR

City Administrator Anne Hurlburt reported that the Human Resources Committee interviewed seven Maintenance Worker candidates on August 13. A conditional offer has been made to one candidate, with council approval being addressed at the next regular meeting.

PRESENTATION FROM LAKES AREA COMMUNITY TELEVISION (LATV)

Gail Mohr and Tim Schingen of the Forest Lake Cable Television Commission reported on improvements being made to the public access cable channel. A new "Ranger 10" channel will cover school activities in Scandia, Forest Lake and Columbus. The station is also working on making shows available to be streamed from their website to residents who do not receive cable television service.

Council also discussed filling the vacant citizen representative position on the Commission.

PURCHASE OF TIGER BOOM FLAIL MOWER

Building Official/Maintenance Supervisor Steve Thorp presented a quote of \$11,593.00 from St. Joseph's Equipment for the purchase of a Tiger boom flail mower. The boom mower currently in use was identified for replacement in 2011, but has been down for repairs several times this season, delaying the city's roadside mowing. As the Capital Improvement Program had identified the rear ditch mower for replacement in 2010, staff decided to switch replacement schedules for the two pieces of equipment. The above quote is off the state contract purchasing price. **Peterson, second by Crum, moved to authorize the purchase of a Tiger boom flail mower from St. Joseph Equipment at a cost of \$11,593.00 plus tax. The motion carried 5-0.**

Peterson, second by Amos, moved to adjourn the meeting. The motion carried 5-0.

The council meeting adjourned at 7:43 p.m.

Respectfully submitted,

Brenda Eklund
Deputy Clerk