

February 20, 2007

The Scandia City Council met on the above date. Mayor Dennis Seefeldt called the meeting to order at 7:00 p.m. The following councilmembers were present: Councilmembers Pete Crum, Michael Harnetty, Dolores Peterson, Donnette Yehle, Mayor Dennis Seefeldt. Staff present: Administrator Anne Hurlburt, City Attorney Dave Hebert, City Engineer Tom Peterson, Treasurer Colleen Firkus, Deputy Clerk Brenda Eklund.

PUBLIC FORUM

Logo Contest Winner

Mayor Dennis Seefeldt recognized Sheri Howell, Forest Lake, as the winner of the city logo contest. Ms. Howell was presented with a certificate and a \$100.00 check.

APPROVAL OF AGENDA

Discussion of a letter from Skip Stromberg will be added to Fire Chief Steve Spence's report. **Donnette Yehle made a motion to approve the agenda. Pete Crum seconded the motion and motion adopted unanimously.**

CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes of City Council 01-16-07, 01-23-07, 01-30-07 Special Meeting, 02-06-07, 02-07-07 Special Meeting, 02-13-07 Special Meeting.
- b) Treasurer's Report:

Beginning Balance 1/01/07		\$1,380,765.08
Receipts		<u>90,123.34</u>
Expenditures	65,078.17	
Payroll	<u>39,750.65</u>	<u>- 104,828.82</u>
Adjustments <i>ACH Debit</i>		<u>- 690.45</u>
Ending Balance 1/31/07		\$1,365,369.15
- c) Payment of Vouchers.
- d) Extension of Recycling Agreement with SRC Incorporated.
- e) Approve Pay Request No. 3 to Hardrives for 2006 Street Repairs in the amount of \$10,264.06.

Mayor Seefeldt made a correction to the 02-06-07 Council minutes. Under the discussion of Embrace Open Space Contracts, the date will be corrected to read *January 16, 2007*. Councilmember Peterson brought forth questions pertaining to the payment of bills on the February payment batch. Clarifications in regards to the billings were discussed. **Dolores Peterson made a motion to approve the consent agenda as amended. Michael Harnetty seconded the motion and motion adopted unanimously.**

PUBLIC HEARING – ORDINANCE 99: ESTABLISHING FEES FOR LIQUOR LICENSES

Administrator Hurlburt gave a brief review of the ordinance necessary to set the fees for liquor licenses issued by the City of Scandia. All current license holders in the city have been notified to apply and will be considered as new license holders by the state. The license period will run from April 1, 2007 to December 31, 2007 and the fee will be prorated for the nine months. Mayor Seefeldt opened the floor to public comments. Adrian Franssen, owner of Scandia Old Town Liquor, asked about the \$500 investigation fee. Administrator Hurlburt explained that the cost of the investigations typically has been a lower amount, and the difference will be returned to the applicant following the police check. There were no further public comments. Mayor Seefeldt

closed the hearing to the public. Discussion among the council addressed the timing of the police investigations. All investigations are to be completed prior to the issuing of the liquor license effective April 1, 2007.

Dolores Peterson made a motion to adopt Ordinance 99 Establishing Fees for Liquor Licenses for the City of Scandia. Donnette Yehle seconded the motion and motion adopted unanimously.

PARKS AND RECREATION COMMITTEE

The Park and Recreation Committee reviewed the “Duties and Functions, Scandia Park and Recreation Committee” at their February 5, 2007 meeting. Parks and Recreation Committee Chair Dave Smith reported that the committee is in agreement that the primary focus will be on the planning and implementation of the parks and trails system within Scandia. **Michael Harnetty made a motion to approve the Duties and Functions of the Scandia Park and Recreation Committee. Dolores Peterson seconded the motion and motion adopted unanimously.**

Dave Smith presented the Committee’s report on recommendations concerning Lions Park. Auditors Plat No. 6 currently shows road dedication of 1st Avenue and 3rd Street within the park boundaries. The committee proposes to vacate these existing platted roads and retain the right-of-way of 1st Avenue from Olinda Trail to the park boundary as a possible future pedestrian access to the park. The committee proposed a concept plan created by the U of MN Design Center for development of the park. This plan calls for the restoration of the existing wetland within the park. The committee also recommends to name the park “Lilleskogen” (Swedish for the little forest) as a reflection of Scandia’s Swedish heritage. The council agreed that the concept plan looks good but would like to have an outline of the costs associated with this park development before approving the plan. Mr. Smith replied that once the survey of the park is done, (after the decision on whether to vacate the street), the trail system can be laid out and cost estimates made. Mr. Smith suggested that the wetland restoration could be possible through grant funds or by a developer needing to do wetland mitigation.

Michael Harnetty made a motion to authorize City Attorney Hebert to draw up a resolution calling for a public hearing to vacate 3rd Street and 1st Avenue within the park boundaries. Dennis Seefeldt seconded the motion and motion adopted unanimously.

Dolores Peterson made a motion to accept the Park Committee’s report in regards to Lions Park and to make further decisions following the public hearing on the street vacation. Donnette Yehle seconded the motion and motion adopted unanimously.

POLICE DEPARTMENT

Deputy Chris Howard was not available to report on police activity.

FIRE DEPARTMENT

Fire Chief Steve Spence commented on the Park and Recreation Committee’s plans to conduct a community clean-up in the old Lions Park on February 24, 2007. The committee plans to involve area residents in the collection and burning of the dead wood that afternoon. Chief Spence has offered to have the department’s brush rig on site under the supervision of a few retired firefighters.

Donnette Yehle made a motion to approve having retired fire personnel operate the Fire Department’s brush rig on February 24, 2007 at the Lion’s Park Community Clean-up. Dolores Peterson seconded the motion and motion adopted unanimously.

Chief Spence addressed a letter submitted by Skip Stromberg requesting that the fire and rescue siren be quieted during the hours of 10 PM to 6 AM. Chief Spence felt that there were inaccuracies in the letter, such as an assumption that a call for either a fire or medical emergency can be separated out. Both types of calls come in on the same page (tone). Chief Spence will look into costs of installing a timer system on the siren. The update to the new 800 MgHertz radios will not affect the siren paging system. Councilmember Harnetty asked about the frequency of the nighttime siren. Chief Spence explained that there really is no consistent pattern.

CITY ENGINEER

City Engineer Tom Peterson stated that the plans for the 2007 Road Project have been submitted. A copy is available in the city office. It was decided to designate Ostrum Avenue as an alternate bid. Councilmember Peterson commented on the higher assessment cost to property owners than from previous road projects. This is an estimate made prior to the acceptance of a bid for this project. It is felt that the project cost is estimated on the high end, and a drop in the cost is anticipated once bids are received. Attorney Hebert addressed the complication of partial assessments to landowners on the segment of 197th that is not part of the paving project. The practice has always been to assess adjoining landowners only or those with driveway connections to the paved road.

Dolores Peterson made a motion to adopt Resolution 02-20-07-01 Approving Plans and Specifications and Ordering Advertisements for Bids for the 2007 Road Project, with Ostrum Avenue to be bid as an alternate. Pete Crum seconded the motion.

Tom Peterson explained the proposed paving of Ostrum Avenue at eighteen-foot width bituminous with one-foot shoulders. Wetland fill would be necessary at one portion of the road and steeper slopes can be engineered to reduce impact. Richard Hudson, 20491 Ostrum, asked about tree removal. Tom Peterson stated that he would try to save trees by engineering steeper slopes and by road placement. There will need to be tree removal at the entrance from Oakhill Road, but the stand of white pines is anticipated to remain.

All councilmembers voted aye on the motion and motion adopted.

CITY ADMINISTRATOR

City Administrator Anne Hurlburt presented a report on the investigation of insurance rates. Quotes were received for a number of different plans from various insurers. It was suggested that further discussion of this report be delegated to the Human Resources Committee. A final report could then be presented at the March 6, 2007 Council meeting.

Pete Crum made a motion to accept Administrator Hurlburt's report on employee health insurance and to have the Human Resources Committee work out the details for the March 6, 2007 City Council meeting. Dennis Seefeldt seconded the motion and motion adopted unanimously.

NORTHLAND SECURITIES – MONTE EASTVOLD

Monte Eastvold, Vice President of Northland Securities, presented a debt service schedule for the proposed General Obligation Improvement Bonds for 2007. Scandia's share of the cost of the 2007 road improvement project could be financed by this bond of \$1,575,000, to be repaid through special assessments and property tax revenue over a ten year period. This information is preliminary, and can be reworked once the bids are in. Mr. Eastvold's cash-flow analysis of the current state of Scandia's debt issues shows healthy fund balances, making the road project viable. Asked if township or city status makes a difference in funding, Mr. Eastvold stated that that this makes no difference. Councilmember Peterson stated that Security State Bank could take on bonds up to \$1.2 million with no up front charges.

ORDINANCE 100 – LAWFUL GAMBLING REGULATIONS

After an initial review at the January 16, 2007 council meeting, minor changes were made to the draft gambling ordinance. Cliff Guggisberg, gambling manager for the Scandia-Marine Lions, asked for clarification of Section 10 (J), which addresses the leasing of a gambling site based on a percentage of receipts or profits from lawful gambling. City Attorney Hebert will research this definition and present a revised draft ordinance at the March 6, 2007 council meeting.

RESOLUTION 02-20-07-02 -- APPOINTMENTS TO ADVISORY COMMITTEES

All applicants to the various city committees were recently interviewed before the council at special meetings on February 13th and 20th. **Dolores Peterson made a motion to adopt Resolution 02-20-07-02 Appointments to Advisory Committees. Pete Crum seconded the motion and motion adopted unanimously.**

LIQUOR LICENSE FOR THE COMMUNITY CENTER

The Scandia Community Center has had a Consumption and Display permit, issued by the MN Department of Public Safety for many years. This permit expires on March 31, 2007. Licenses now issued by the City of Scandia are considered new, rather than renewals, due to the change away from county licensing. Changes in state law since the original license was approved will require the city to also hold an On-Sale 3.2% Liquor License for the Scandia Community Center. This does not require that the city sells liquor, but will permit the issuance of a consumption and display permit which will allow the serving of alcohol by groups renting the Center. City Attorney Hebert felt that there were no issues against the approval of this license.

Dolores Peterson made a motion to approve the On-Sale 3.2% Liquor License for the Scandia Community Center. Pete Crum seconded the motion and motion adopted unanimously.

Donnette Yehle made a motion to adjourn. Dolores Peterson seconded the motion and meeting adjourned at 8:35 p.m.

Respectfully submitted,

Brenda Eklund
City of Scandia Deputy Clerk