

April 18, 2006

New Scandia Town Board was called to order by Chairman Dennis Seefeldt. The following Board members were in attendance: Chairman Dennis Seefeldt, Vice Chairman Michael Hinz, Michael Harnetty, Blair Joselyn and Nancy Madden.

PUBLIC FORUM

Ron Leslie, 19221 Orwell Avenue, brought to the attention of the Board the number of utility marking flags that have been left in place along Old Marine Trail from a US Cable project last summer. Mr. Leslie stated that he has picked up between 50 to 60 flags this spring. Mr. Leslie would like the utilities to be more thorough in their clean-up efforts.

Lisa Schlingerman, 20661 Quint Avenue, voiced a concern about the road grader cutting in too deeply along their road. This issue will go before the Road Committee.

CONSENT AGENDA

Nancy Madden made a motion to approve the following consent agenda, with a correction to the April 4, 2006 minutes. Michael Hinz was absent.

1. Clerk's minutes have been presented for 3-21-06, 04-04-06, 04-10-06 Board of Review, 04-11-06 Workshop and 04-04-06 Planning Commission.

2. Balance February 28, 2006	\$1,600,977.82
Receipts	82,523.47
Expenditures	<u>81,451.47</u>
Balance	\$1,602,049.82

3. Payment of vouchers

Blair Joselyn seconded the motion and motion adopted.

DEPUTY CHRIS HOWARD

Deputy Chris Howard emphasized the importance that residents make complaint calls to the Washington County Sheriff's non-emergency number at any time of day. Through an Initial Complaint Report, the department is able to track ordinance violations. Deputy Howard also reported on the completion of the nine week D.A.R.E. program at Scandia Elementary. A graduation for the students will be held on April 21, 2006.

FIRE CHIEF STEVE SPENCE

Fire Chief Steve Spence noted the importance of repairing the concrete aprons at the Fire Hall/Public Works building before any water damage occurs. Mr. Spence also informed the Board that the hydrant at Big Marine Lake north access will be replaced on Saturday, April 22nd. The DNR has committed to a 50/50 grant for funding the project. As Peterson Excavating will be involved in replacing the hydrant, a road restriction waiver needs to be granted.

Michael Hinz made a motion to grant a waiver for road weight limits to Mike Peterson for Saturday, April 22, 2006. Nancy Madden seconded the motion and motion adopted.

Mr. Spence also suggested to the board that as new plats are approved and roads created, new street names should be kept in the grid system for ease of locating addresses.

PARK AND RECREATION

Blair Joselyn reported that long range plans for Park and Rec are very close to being ready in a draft form. A workshop involving both the Board and Planning Commission along with the consultants has tentatively been scheduled for May 30, 2006 at 7:00 p.m. to review the draft.

TOWNSHIP ENGINEER TOM PETERSON

Mr. Peterson presented two quotes for soil borings on Melanie Trail.

Michael Hinz made a motion to authorize Braun Intertec to proceed with soil borings on Melanie Trail at a cost of \$2,067.00. Nancy Madden seconded the motion and motion adopted.

Mr. Peterson discussed the run-off problems on both the Wessel's and Shaw's property along 182nd Street. A culvert directed toward the Shaw's home is eroding their mound system. It was decided to combine the repair to both properties and award to a contractor at next month's Town Board meeting. A permit from Carnelian-Marine Watershed is in process.

Mr. Peterson indicated that the 2002 Road Project streets are in need of maintenance repair. **Michael Harnetty made a motion to authorize Township Engineer Tom Peterson to obtain quotes for pothole and crack sealing repair to those roads which were black-topped in 2002.**

A review of the Hay Lake parking lot included a plan to connect the Hay Lake school to the shelter with a trail. Roger Rydeen will be contacted to do the grading.

In regards to the lot at the Fire Hall/Public Works, Tom Peterson will get quotes to replace the concrete slab on the north side. Repair of the cracks and settling are maintenance issues. **Nancy Madden made a motion to have Town Engineer Tom Peterson gather estimates for all repairs necessary to the lot at the Fire Hall/Public Works building. Blair Joselyn seconded the motion and motion adopted.**

EMERALD ACRES-STEVE MAY

Town Attorney Mr. Dave Hebert presented written findings to support the April 4, 2006 Planning Commission's recommendation to deny the Preliminary Plat for Emerald Acres, which was tabled by the Town Board. The findings included that the homes were placed in the woods and along ridgelines.

Michael Harnetty made a motion to take this issue off the table and open it to discussion. Nancy Madden seconded the motion and motion adopted.

Supervisor Harnetty felt the plan was 90% right. Supervisor Madden stated the requirements for focal point as stated in the Development Code appear vague. Supervisor Hinz noted that the developer did change the lot lines by reconfiguring the cul-de-sac and added a no-build line. Supervisor Joselyn stated that the forest can't be replaced once the homes are built in that area. Leon Opatz, RLK representative, explained the design as a balance between the developer's needs and the environment. Mr. Jim Erickson, Administrator of the Gilbertson Estate, requested the Board to take action as soon as possible, as deadlines relating to this property are in need of being met.

Michael Harnetty made a motion to accept the Preliminary Plat of Emerald Acres and the Conditional Use Permit for Open Space Design with the following findings of fact:

- 1) A bonus density of up to 100% is allowed in an open space development; the plat provides a bonus of 92%, meeting the Development Code requirements.
- 2) The plat maintains 71.6 acres open space, meeting the Development Code requirement of 71.5 acres.
- 3) Portions of the Outlots in the easterly portion of the plat will be maintained in agricultural use.
- 4) The housing pads in the wooded area are located near the cul-de-sac to aid in minimizing the necessity for tree removal for building and driveway construction purposes.
- 5) That the trees removed as a result of construction activities shall be replaced in accordance with a landscaping plan to be approved by the Town with at least 170 new trees.
- 6) A no-build line is established over portions of Lots 6 and 7, Block 2 to further protect valuable woodlands. The rear lot lines of Lots 5, 6, 7, 8 and 9, Block 2 are set back approximately 75 feet from wetlands located on the westerly portion of the site to aid in preventing negative effects to the wetlands resulting from human and animal activities occurring on the building sites.
- 7) A 50 foot easement along the westerly edge of the plat is provided to the Town for possible future public trail and/or other public use.
- 8) The residences within the plat will be served by a community water system which will minimize the potential for contamination of the water supply aquifers.
- 9) The project will not have a negative effect on property values and scenic views in the surrounding area.
- 10) The proposed use of the property complies with the requirements of the Comprehensive Plan and the intent of the Development Code.

Preliminary Plat Approval and Issuance of the Conditional Use Permit are subject to the following conditions:

- 1) The applicant shall designate common open space and general open space and show the acres of each to assure consistency with the Development Code.
- 2) The Applicant shall create a 20 foot trail corridor between Lots 7 and 8, Block 2.
- 3) Before submittal of the Final Plat, the Applicant shall submit a preliminary landscaping plan showing at least 170 new trees to be approved and planted in locations agreed upon between the Town and Applicant.
- 4) Before submittal of the Final Plat, the Applicant shall execute a Conservation Easement with the Town governing the uses and maintenance of the open space on the property.
- 5) Before submittal of the Final Plat, the Applicant shall delineate a 20 foot trail between Lots 7 and 8, Block 2.
- 6) Before submittal of the Final Plat, the Applicant shall grant to the Town an easement for public trail or other public purposes along the westerly 50 feet of Outlot A.
- 7) Before submittal of the Final Plat, the Applicant shall work with the Township Engineer and adjacent property owner to obtain necessary easement to allow Meadowbrook Avenue North to be connected to the plat street system in accordance with Township standards.
- 8) Soil borings shall be conducted establishing that on-site sewage treatment systems may be installed on each lot and shall be approved by Washington County.

- 9) **The Grading and Drainage Plan shall be approved by the Comfort Lake/Forest Lake Watershed District and the Township Engineer.**
- 10) **A qualified forester shall be employed to develop a tree protection plan to be implemented during construction activities with compliance inspection performed by the Township Engineer.**
- 11) **A complete tree inventory shall be provided.**
- 12) **The current agricultural lands shall be maintained in agricultural use by the Homeowner's Association unless and until such use is changed with the approval of the Town Board.**
- 13) **The Developer shall satisfy the Town's park requirements by conveyance of the 50 foot easement described in No. 6 above and payment to the Town of Park Fees of \$36,000.00.**

Nancy Madden seconded the motion. Vote taken as follows: Harnetty, Hinz, Madden yes. Joselyn, Seffeldt, no. Motion adopted.

Landscaping Committee will meet with the developer to discuss landscaping plans.

SHARON KLUMPP – SPRINGSTED

Sharon Klumpp, Springsted, presented an update on recruitment services for the Township. An Administrator job description and announcement was presented for review. The position will not be tied to incorporation, so that the search can move ahead as planned. Starting salary stated at \$68,000 to \$78,000 depending on qualifications. Springsted will coordinate placement of the ads through the League of Minnesota Cities, the Wisconsin City-County Management Association, the League of Wisconsin Municipalities, direct mailings to local government personnel and also New Scandia's website. Ms. Klumpp will collect applications and assist with interview questions. An estimated start date for the Administrator is planned for mid-July. Supervisors Harnetty and Joselyn will review the ad prior to publication.

Blair Joselyn made a motion to proceed with the application process for an administrator as outlined by Springsted. Nancy Madden seconded the motion and motion adopted.

DENNIS LARSON – FOREST LAKE/COMFORT LAKE WATERSHED

Mr. Dennis Larson, Town representative to the Forest Lake/Comfort Lake Watershed District, was present to hear the Town's concerns of the poor water quality of Bone Lake and to discuss a plan of action to improve the lake conditions. Mr. Larson stated that he has been pushing for years to have the Watershed take action, but the objectives of the Watershed Board have been divided. A baseline survey of the lake is currently underway and water quality assessments are ongoing with Washington County. Mr. Larson noted that the Watershed does not have land use control as the Town and County do. No FL/CL Watershed permit system is in place as the Watershed operates on a limited budget. The Watershed would like to see money put into a project that directly cleans up the water. Bill Woodward, 23530 Melanie Trail, stated his concerns that residents are assessed high costs to live on the lake and action to improve the water quality is not being taken. Sam Hathaway, 12103 238th Street, would like to see more interaction between the Watershed and the Board. Mr. Hathaway stated that the MPCA reports that Bone Lake is not suitable for recreational use. Mike White, 13310 188th Street, suggested that an infrared map of the lake could pinpoint "hot spots" at which high levels of phosphorous are located.

Nancy Madden made a motion that the Town send a letter to the Forest Lake/Comfort Lake Watershed stressing the importance to take prompt action in clean-up efforts to Bone Lake. Michael Hinz seconded the motion and motion adopted.

SUMMER RECREATION COORDINATOR

Nancy Madden made a motion to approve the hiring of Marty McKelvy as the Summer Coordinator of Park and Recreation programs. Michael Harnetty seconded the motion. Harnetty, Hinz, Madden, Seefeldt yes. Joselyn, no. Motion adopted.

Supervisor Joselyn recommended that the liaison position from the Board to the Park and Rec committee be a one year rotating position. Supervisor Harnetty will replace Supervisor Joselyn in this position.

NEXTEL

Mr. Steve Carlson, contractor for Sprint-Nextel, was present to present plans for modifications to the current wireless communications tower located at 21560 Novak Avenue. Nextel was awarded a Conditional Use Permit in 2001 for operation of this tower. Mr. Carlson was asking for clarification as to whether a new CUP or other type of permit would be necessary to add three new panel antennas to this tower. The panel antennas would add no additional tower height or new antenna brackets. It was the consensus that the current CUP allows for this type of modification.

Michael Hinz made a motion to allow Sprint-Nextel to modify the cell tower at 21560 Novak with no additional CUP requirements. Dennis Seefeldt seconded the motion and motion adopted.

WETLAND APPLICATION PERMIT FOR WYLDEWOOD ACRES

Jyneen Thatcher, Wetland Specialist with the Washington Conservation District, recommended approval of the permit to allow Classic Home Designs to fill an isolated Type I wetland 0.09 acres in size. The proposed mitigation will provide a minimum 0.09 acre Type 3 wetland within the same sub-watershed.

Blair Joselyn made a motion to approve the Wetland Application Permit for Classic Homes with on-site mitigation. Michael Hinz seconded the motion and motion adopted.

JOINT POWERS AGREEMENT WITH MARINE WATERSHED MANAGEMENT ORGANIZATION

Blair Joselyn made a motion to enter into a new contract with Marine WMO. Nancy Madden seconded the motion and motion adopted.

LOWER ST. CROIX MANAGEMENT COMMISSION

The Chairman of the Lower St. Croix Management Commission had requested a representative of the Township be appointed to the Commission. As the area of management concerns primarily the southern portion of the St. Croix River, no appointment will be made.

JOSEPH CHILDERS

Mr. Joseph Childers is currently in compliance in regards to size of accessory structure on his property.

Michael Harnetty made a motion to approve a reduction in Mr. Childers' bond from \$30,000.00 to \$5,000.00. Dennis Seefeldt seconded the motion and motion adopted.

HEAVY METAL CLEAN-UP WITH SRC

SRC has inquired as to whether their company can plan on operating both a Spring and Fall Heavy Metal Clean-up each year. Unless otherwise decided, it was agreed to allow for this.

GABLED DORMER ADDITION TO THE FRONT ENTRANCE OF THE COMMUNITY CENTER

Estimates from Dan Booren and Walt LaRouche were reviewed. It was decided that a structural engineer from Bonestroo Engineering meet with Jim Schneider, the building inspector for New Scandia Township, to provide a plan for a correction to the problem of water run-off over the front entrance.

LIONS PARK

Supervisor Nancy Madden summarized a meeting that addressed options for developing the Lions Park. As the Park has much potential, a method of funding improvements needs to be established. It was suggested that Sarah Kilgriff, Park and Recreation Committee, be contacted to research what funding and grants are available for township use.

COMMITTEE INVENTORY

Supervisor Harnetty suggested that an inventory be taken of each committee that the Board oversees which would include each member's date of appointment. Committee appointments are made for five year terms.

ROAD TOUR

A tour of New Scandia Township has been scheduled for April 24, 2006 at 3:30 p.m.

Nancy Madden made a motion to adjourn the meeting and meeting adjourned.



Brenda Eklund
New Scandia Township Deputy Clerk