

July 20, 2004

New Scandia Town Board Meeting was called to order by Chairman Dennis Seefeldt. The following Board Members were in attendance: Chairman Dennis Seefeldt, Vice Chairman Michael Hinz, Lisa Crum, Blair Joselyn and Nancy Madden.

**Michael Hinz made a motion to approve the following consent agenda.**

#### CONSENT AGENDA

1. Clerk's minutes have been presented for 06-15-04 Town Board, 06-21-04 Special Meeting/Hearing, 06-22-04 Special Meeting Interviewing Firms for the Comprehensive Plan for Park and Recreation. 07-06-04 Special Meeting with Public Works Department. 07-04-04 Town Board and 07-04-04 Planning Commission.
2. Correction from 06-15-04 Town Board. The minutes for 05-18-04 and 06-01-04 Town Board were not in the packets the minutes and the minutes from 06-01-04 Planning Commission were not in the packets. The motion for the consent agenda will include all the above minutes.

3. Motion to approve Treasurer's report

Balance May 31, 2004	\$1,363,522.82
Receipts	1,222,310.73
Expenditures	596,926.39
Reverse bank charge	+ 32.50
Service charge	- 27.00
Balance June 30, 2004	<u>\$1,998,912.70</u>

4. Motion to approve vouchers for July, 2004

**Lisa Crum seconded the motion and motion adopted unanimously.**

#### Fire Relief Association/Steve Yehle

Steve Yehle presented information from the Annual Meeting of the Fire Relief Association of July 13, 2004. Dave Redman and Tom Tuccitto retired in 2003 and Dan Schuldts voluntary terminated his position. Tom Hinz and Jason Helke have been added to the roster of Fire/Rescue Department. Approved termination of 1938 money management account structure on existing investment funds to reflect qualified retirement plan. Mr. Yehle also presented three (3) 2005 lump sum pension plan proposals for the year of 2005. These options will be reviewed at the August 10<sup>th</sup> Budget Workshop for the Township.

#### Fire/Rescue and Public Works Lawn Renovation

**Blair Joselyn made a motion to approve the quote of \$1425.00 from Horticulture Services for Lawn Renovation and the seeding shall not be until September 1<sup>st</sup>. Lisa Crum seconded the motion and motion adopted unanimously.**

**Fire Chief/Steve Spence**

**Nancy Madden made a motion to approve the hourly pay scale for the New Scandia Fire/Rescue Department effective as of July 1, 2004. Blair Joselyn seconded the motion. The following Board Members voted yes: Lisa Crum, Blair Joselyn, Nancy Madden and Dennis Seefeldt. Michael Hinz abstained. Motion adopted.**

**Township Engineer/Tom Peterson**

Mr. Marney Morstad questioned the installation of a driveway for his property on 192<sup>nd</sup> Street. It was agreed that Dennis Seefeldt, Michael Hinz and Tom Peterson would meet Mr. Morstad at the site on August 3<sup>rd</sup> at 4:00 p.m.

**Michael Hinz made a motion to approve buried telephone cable at 22801 Meadowbrook for Frontier Communications. Nancy Madden seconded the motion and motion adopted unanimously.**

**Nancy Madden made a motion to approve the placement of a pole mount unit next to terminal at Parade Avenue for Frontier Communications. Lisa Crum seconded the motion and motion adopted unanimously.**

Mr. Hinz informed the Township Engineer that New Scandia Township should consider having 2-foot shoulders on all the Township roads if possible.

**Nancy Madden made a motion to approve the 2<sup>nd</sup> pay request for Universal Enterprises of Mid-MN in the amount of \$96,680.54. Michael seconded the motion and motion adopted unanimously.**

David Schwelling stated his driveway had been raised five (5) feet during the reconstruction of Norrell Avenue. It was agreed to contact Scandia Trucking to correct the issue.

**Park and Recreation/Blair Joselyn**

Mr. Joselyn presented a draft for the responsibilities of Parks and Recreation Committee Chairperson, Vice-Chairperson and Secretary. The Town Board Members informed Mr. Joselyn the draft was excellent format.

Mr. Joselyn reported on the BMX Track and it was agreed that the Park and Recreation Committee meet with the parents and users of the BMX Track on July 26<sup>th</sup> at 7:00 p.m.

**Lisa Crum made a motion to accept the quote from Scandia Trucking for reconstruction of the BMX Track in the amount of \$770.00 if it is agreed at the meeting on July 26<sup>th</sup> to reconstruct the BMX Track and the Township shall pay the entire cost. Michael Hinz seconded the motion and motion adopted unanimously.**

**Wyldewood Acres/Steve May Classic Home Design/Development Agreement**

**Michael Hinz made a motion to approve the Development Agreement with the correction on the tree language after inspection of the Wyldewood Acres Plat on July 21, 2004 by Dennis Seefeldt and Nancy Madden. The Park Fee of \$18,000.00 and Letter of Credit shall be paid in the amount of \$537,471.00. Nancy Madden seconded the motion and motion adopted unanimously.**

**Greg Radefeldt/Manning Overlook/Secondary Septic System**

**Michael Hinz made a motion to approve a secondary septic system site in the Plat of Manning Overlook. The site shall be in Outlot B adjacent to Lot 1, Block 2 and the Home Owners Association must approve the easement. Blair Joselyn seconded the motion and motion adopted unanimously.**

**U.S. Cable Commission**

**Dennis Seefeldt made a motion to appoint Michael White to the U.S.Cable Commission. Michael Hinz seconded the motion and motion adopted unanimously.**

**Brian Jemelka/Letter and Findings and Decision Regarding Disciplinary Proceedings**

**Michael Hinz made a motion to approve the letter written by David Hebert Township Attorney to Brian Jemelka regarding disciplinary proceedings. Nancy Madden seconded the motion and motion adopted unanimously.**

**Nancy Madden made a motion to approve the findings and decision regarding disciplinary proceedings for Brian Jemelka. Blair Joselyn seconded the motion and motion adopted unanimously.**

**Allegations Regarding Township Employees**

The allegations regarding Township employees was not discussed as Dennis Seefeldt and Michael Hinz would meet with each of the employees to review the allegations.

**Spring Tour Report**

**Nancy Madden made a motion to send each of the residents on the list of the spring tour a letter regarding ordinance violations. Lisa Crum seconded the motion and motion adopted unanimously.**

**Appointment of Election Judges**

**Michael Hinz made a motion to appoint the following Election Judges for the Primary and General Election: Patti Funni, Barbara Maile, Jerry Fearing, Gary Hogle, Donna Larson, Beverly Pratt, Florence Daninger, Avalon Okerson, Kathy Carlisle, Edith Hadlich, Judy Rydeen, Ann Hoheisel, Nancy Hermes, Kathy Adamek, Judy Smith, Sue Tuomi, Mary Hulleman and Dolores Peterson. Dennis Seefeldt seconded the motion and motion adopted unanimously.**

**Capital Improvement Committee**

Julie Ruddy and Kevin Nickelson were appointed to the Capital Improvement Committee. The committee shall meet on September 14, 2004 at 7:00 p.m.

**Budget Workshop**

August 10, 2004 at 7:00 p.m. was the date set for the Budget Workshop for the levy of 2005.

**Lori Huberty/Wavier of a Subdivision**

**Michael Hinz made a motion to wavier the formal requirements for a subdivision for Lori Huberty and James Joyce land configuration prepared by Landmark Surveying dated June 30, 2004. Lisa Crum seconded the motion and motion adopted unanimously.**

**Nancy Madden made a motion to adjourn.**

Dolores Peterson



New Scandia Township Clerk