

March 16, 2004

The Oath of Office was administered to elected Supervisor Nancy Madden by Clerk Dolores Peterson.

Clerk Dolores Peterson called the March 16, 2004 Town Board Meeting to order. The following Board Members were present: Lisa Crum, Michael Hinz, Nancy Madden, Dennis Seefeldt. Absent Blair Joselyn.

Clerk Dolores Peterson stated the first order of business was to elect a Chairman and Vice Chairman for the year of 2003. Dennis Seefeldt was elected Chairman and Michael Hinz was elected Vice Chairman.

CONSENT AGENDA

Nancy Madden made a motion to approve the following consent agenda.

1. Call to order
2. Clerk's minutes have been presented for Town Board 02-17-04 and 03-01-04. Planning Commission 03-01-04.
3. Balance January 31, 2004 \$2,017,722.02
 Receipts 11,859.66
 Expenditures 457,608.82

 Balance February 29, 2004 \$1,571,972.86

Lisa Crum seconded the motion and motion adopted unanimously.

Fire Chief/James Finnegan

James Finnegan reported the possibility of on site storage tanks for New Scandia Fire and Rescue and Public Works Departments. Mr. Wade Carlson computed a station retail price versus a bulk delivered price where you don't have to pay the federal fuel tax on highway diesel and no state fuel or federal tax on the non-highway diesel. There is a state sales tax on the non-highway diesel. The total package from Standard Oil in Lindstrom was \$6,040.78.

Nancy Madden made a motion that James Finnegan and Steve Spence review this proposal further. Lisa Crum seconded the motion and motion adopted unanimously.

Park and Recreation

A discussion was held regarding boards for the Skating Facility available from Montana. It was the consensus of the persons present the facility is in need of new boards. James Malmquist stated the boards from Montana are in good condition.

Dennis Seefeldt made a motion to purchase the boards for the Skating Facility from White Fish, Montana in the amount of \$10,000.00. Nancy Madden seconded the motion and motion adopted unanimously.

Specifications for Lights at the Scandia Lighted Ball Field

Tom Peterson presented the specifications for the installation of new lights at the Scandia Lighted Ball Field. He stated the bids specify either steel or concrete poles.

Nancy Madden made a motion to approve the specifications for the installation of new lights at the Scandia Lighted Ball Field. Michael Hinz seconded the motion and motion adopted unanimously.

Review of Street Improvement Bids for the Year of 2004

Tom Peterson Township Engineer reviewed the following Bids for the 2004 Street Improvements.

(1) Universal Enterprises of Mid-MN, Inc.	\$1,062,081.00
(2) Northwest Asphalt, Inc.	1,101,333.00
(3) Hardrives, Inc.	1,117,883.50
(4) North Valley, Inc.	1,120,461.50
(5) Midwest Asphalt Corporation	1,209,710.00
(6) Tower Asphalt, Inc.	1,255,330.00
(7) Frattalone Paving, Inc.	1,296,055.00

The low bidder on the Project was Universal Enterprises of Mid-MN, Inc. out of Sauk Rapids, with a Base Bid of \$1,062,081.00. This compares to the Engineer's Estimate of \$1,250,000.00. The Bids have been reviewed and found to be in order. Mr. Peterson recommended the Town Board award the 2004 Street Improvements Project to Universal Enterprises of Mid-MN for the Base Bid Amount of \$1,062,081.00.

Resolution Number 3-16-04-01 Accepting Bid

Michael Hinz made a motion to approve Resolution Number 3-16-04-01 Accepting Bid for the 2004 Street Improvement Project. Lisa Crum seconded the motion and motion adopted unanimously.

Steve Unger Turn-Around on 239th Street and Adding a Strip of Land to the Unger Property

Steve Unger was questioning the possibility of purchasing a strip of land from Scott Bakken to enlarge his lot for an accessory building, but the land Mr. Unger was requesting to add to his property should have a turn-around on 239th Street.

Lisa Crum made a motion to wavier the Minor Subdivision for the Bakken and Unger property if the township acquires a turn-around on 239th Street. Michael Hinz seconded the motion and motion adopted unanimously.

John Deere/Tractor Tires

Michael Hinz made a motion to purchase tires for the John Deere Tractor in the amount of \$782.00 and a service call for installation of \$182.00. Lisa Crum seconded the motion and motion adopted unanimously.

Peter Quant/Questioning a Buildable Site

Peter Quant questioned a building site that he owns in Section 6, Township 32, Range 19 West. The property is a record of parcel but does not have road frontage. Mr. Quant was informed to build on the property he would have to build a road to township specifications and construct a turn-around at the end of the property.

Conveyance of Forfeited Land in Bliss Addition

Patrick Kelley had expressed an interest in purchasing one or more of Lot 7, Lot 8, Lot 9, Lot 10, Lot 11, Lot 12 in the Bliss Addition. These lots had been conveyed by forfeited land to New Scandia Township and were to be used exclusively for water storage. It was agreed the township does not need the lots for the purpose of water storage.

Nancy Madden made a motion to convey Lot 7, Lot 8, Lot 9, Lot 10, Lot 11, Lot 12 in the Bliss Addition back to the State of Minnesota. Michael Hinz seconded the motion and motion adopted unanimously.

Development Code/Signage

David Hebert reviewed the ordinance on signs and recommended the following: Advertising signs are prohibited in all districts except for the following signs: 1. Signs advertising the sale of agricultural produce grown on the advertisers' property shall be permitted after issuance of a permit by the Town Clerk. No more than three signs advertising the same location are permitted. No more than 90 sign days (each day that one sign is utilized) shall be allowed in one year. All signs shall be installed on posts placed in the ground. No portable signs shall be permitted.

Ms. Annette Gilbertson stated the ninety (90) days allowed was not long enough for the Gilbertson Farm Business. It was agreed this item would be discussed at the reconvened public hearing on April 6, 2004.

Incorporation Committee

Nancy Madden made a motion to appoint Lisa Crum as the Chairman of the Incorporation Committee. Michael Hinz seconded the motion and motion adopted unanimously.

Appointment to the Board of Carnelian-Marine Watershed

Nancy Madden made a motion to reappoint Richard Bohrer to the Board of Carnelian-Marine Watershed District. Michael Hinz seconded the motion and motion adopted unanimously.

Legal Paper for the Year of 2004

The following quotes were submitted for the Legal Paper for New Scandia Township: Country Messenger \$4.19 per column inch and ECM Publishers \$7.45 per column inch.

Nancy Madden made a motion designate the Country Messenger as the Legal Paper for New Scandia Township if acceptable service. Michael Hinz seconded the motion and motion adopted unanimously.

Weed Inspector for 2004

Michael Hinz made a motion to appoint John Morrison as the Weed Inspector for the year of 2004. Lisa Crum seconded the motion and motion adopted unanimously.

Depositary for the Year of 2004

Lisa Crum made a motion to designate the Security State Bank, Mainstreet Bank and the 3M Fund through the League of Minnesota Cities. Michael Hinz seconded the motion and motion adopted unanimously.

Nancy Madden made a motion to adjourn.

Dolores Peterson



New Scandia Township Clerk