

March 18, 2003

The Oath of Office was administered to elected Supervisors, Lisa Crum and Dennis Seefeldt by Clerk, Dolores Peterson.

The following Board Members were present: Lisa Crum, Michael Hinz, Nancy Madden, Paul Rasmussen and Dennis Seefeldt.

Clerk, Dolores Peterson stated the first order of business was to elect a Chairman and Vice Chairman for the year of 2003. Dennis Seefeldt was elected Chairman and Paul Rasmussen was elected Vice Chairman.

### Consent Agenda

**Nancy Madden made a motion to approve the following consent agenda:**

1. Clerk's minutes have been presented for 02-18-03 & 03-04-03 Town Board, 03-04-03, Audit Meeting and 03-04-03 Planning Commission.
2. Treasurer's report

Balance January 31, 2003	\$2,011,441.54
Receipts	26,020.95
Expenditures	119,184.82
Balance February 28, 2003	<u>\$1,918,277.67</u>
3. Approval of March vouchers
4. Adjournment

### David Stene/Eide Helmke PLLP

David Stene presented the Financial Report for the year ended December 31, <sup>2002</sup>~~2003~~. Mr. Stene reported the Township is in good financial condition and he noted no significant legal compliance or significant internal control issues. Mr. Stene stated the Township should update the Capital Improvement Fund and recommended the Township should maintain control of all financial transactions of the Fire Department. All the receipts and payments should be processed through the Town's finance system.

### Representative from Minnesota Department of Transportation Reference to Highway 8 Study

Todd Sherman and Todd Clarkowski Representative from Minnesota Department of Transportation gave a report on the process of the Highway 8 Study. The ultimate goal of the TH 8 Study is to find ways to relieve congestion and improve safety and travel time on TH8. The preliminary analysis resulted in four alternatives and alternative 3 has been selected as the only alternative to be carried forward for further consideration.

A four-lane highway has been proposed for segments of TH8 from Forest Lake to Chisago City and east of Center City to TH95. The following steps of the project are as follows:

- Environmental Study
- Final Design
- Right-of-Way
- Construction

As of this date no funding has been allocated for the Environmental Study and when funds are available the four steps will be completed. The earliest that this project could be completed is approximately seven (7) years.

**Deputy Cory Reedy**

Deputy Reedy presented a report on crimes for the year of 2002 the following is a list of crimes for New Scandia Township: assault 1, auto theft 9, burglary 21, larceny/theft 21, DWI 13, disorderly 49, family/children 2, forgery 2, fraud 10, liquor laws 5, narcotics 7, other (ex-traffic) 63, other assaults 4, vandalism 42, weapons 13.

**James Finnegan/Assistant Fire Chief**

James Finnegan informed the Town Board that the Annual Relief Meeting will be held on April 7, 2003 at 7:00 p.m. Paul Rasmussen was appointed to attend the meeting due to the absence of, Dennis Seefeldt.

**Tom Peterson/Township Engineer**

Craig Herber and William Berglund residents on Norrell Avenue both addressed the problems with drainage on their property since the road was reconstructed. It was agreed that Tom Peterson, Dennis Seefeldt and Michael Hinz would view the property on Friday, March 21, 2003 at 9:00 a.m.

**BMP Project/Letter form Jeff Berg**

The letter from Jeff Berg-BMP Project was reviewed by line item and it was also agreed to have Mr. Berg present at the site visit on March 21, 2003 at 9:00 a.m.

**Survey of Sewage Systems on 181<sup>st</sup> and 182<sup>nd</sup> Street**

There are 85 land parcels with frontage on 181<sup>st</sup> and 182<sup>nd</sup> Street (five in May Township). Of these 86 parcels, 25 clearly have no problems with lot area or soils. This leaves 61 parcels, of which, 38 have dwellings (23) undeveloped or dwelling tied separate lots). Of the 38 parcels, 29 have County permitted sewage systems. This leaves 9 parcels with dwellings with no sewage system information on file.

**Charles Janski Letter 182<sup>nd</sup> Street Sanitary Sewer Project**

Mr. Janski recommend that further consideration of a sanitary sewer system to serve this area be tabled until additional need develops or residents with non-conforming system request assistance from the Town Board.

**Street Repairs for 2003**

Tom Peterson presented the following quotes for street repairs:

- |                       |             |
|-----------------------|-------------|
| (1) Tower Asphalt     | \$33,650.00 |
| (2) Northwest Asphalt | 57,500.00   |
| (3) North Valley, Inc | 61,800.00   |

Nancy Madden made a motion to award the street repair quote of \$33,650.00 to Tower Asphalt. Michael Hinz seconded the motion and motion adopted unanimously.

**Frontier Communications Cable**

Paul Rasmussen made a motion to approve the installation of telephone cable for Frontier Communications on 228<sup>th</sup> Street and 235<sup>th</sup> Street. Michael Hinz seconded the motion and motion adopted unanimously.

**Scandia/Marine Lions Pull Tabs and Excluded Bingo**

Paul Rasmussen made a motion to approve the sale of Pull-Tabs by Scandia/Marine Lions at Meisters Bar and Grill. Scandia/Marine Lions must submit copies of the report for the State and a list of persons receiving donation to New Scandia Township. Lisa Crum seconded the motion and motion adopted unanimously.

Nancy Madden made a motion to approve the function of Excluded Bingo for Scandia/Marine Lions on May 17, 2003. Michael Hinz seconded the motion and motion adopted unanimously.

**License to Use Real Property for Household Hazardous Waste**

Michael Hinz made a motion to approve the License to Use Real Property for Household Hazardous Waste Event at the old Scandia Public Works Garage on July 26, 2003. Nancy Madden seconded the motion and motion adopted unanimously.

**Revised 2003 Bliss, Anderson/Erickson Sewage System Budget**

Paul Rasmussen made a motion to approve the revised 2003 Bliss, Anderson/Erickson Sewage System Budget for the year of 2003. Dennis Seefeldt seconded the motion and motion adopted unanimously.

**Washington County Conservation District/Review of Preliminary Plats**

Nancy Madden made a motion when a Preliminary Plat is reviewed by Washington County Conservation District the review shall be billed to the Developer. Paul Rasmussen seconded the motion and motion adopted unanimously.

**Review of Financial Report Year Ending December 31, 2002**

Nancy Madden made a motion that New Scandia Township acknowledges that the Board of Supervisors has accepted the Auditors Report for the year of 2002 and also reviewed the reports presented by the Clerk and Treasurer for the year of 2002. The Board of Supervisors has accepted both reports and approves submittal to the State Auditor. Lisa Crum seconded the motion and motion adopted unanimously.

**Legal Paper for the Year of 2003**

Paul Rasmussen made a motion to designate the Country Messenger as the legal paper for the township for the year of 2003. Nancy Madden seconded the motion and motion adopted unanimously.

**Weed Inspector for the Year of 2003**

Nancy Madden made a motion to appoint John Morrison the Weed Inspector for the year of 2003. Dennis Seefeldt seconded the motion and motion adopted unanimously.

**Depository for the Year of 2003**

Michael Hinz made a motion to approve the following depositories for the year of 2003: Security State Bank, Mainstreet Bank and the 3M Fund through the League of Minnesota Cities. Nancy Madden seconded the motion and motion adopted unanimously.

**Professional Service Agreement between TKDA and New Scandia Township**

Michael Hinz made a motion to approve the agreement between TKDA and New Scandia Township for Professional Service. Lisa Crum seconded the motion and motion adopted unanimously.

**Tax Forfeited Land**

Nancy Madden made a motion to acquire tax forfeited property on Big Marine Lake, described as Lot 1, Block 4, Bliss Plat First Division. Parcel Number 31-032-20-14-0014. Michael Hinz seconded the motion and motion adopted unanimously.

**Exempt of Road Restrictions**

**Michael Hinz made a motion that due to residents having problems with septic systems, New Scandia Township shall exempt the septic system pumping trucks from weight restrictions for emergency pumping. Nancy Madden seconded the motion and motion adopted unanimously.**

**Paul Rasmussen made a motion to adjourn.**

Dolores Peterson

A handwritten signature in cursive script, appearing to read "Dolores Peterson".

New Scandia Township Clerk