

November 17, 2009

A regular meeting of the Scandia City Council was held on the above date. Mayor Seefeldt called the meeting to order at 7:00 p.m. The following council members were present: Council members Connie Amos, John Lindell, Dolores Peterson and Mayor Dennis Seefeldt. Absent: Council member Pete Crum. Staff present: Administrator Anne Hurlburt, City Attorney Dave Hebert, Building/Code Enforcement Official Steve Thorp, Treasurer Colleen Firkus, Deputy Clerk Brenda Eklund, Fire Chief Jim Finnegan and Police Deputy Chris Majeski.

PUBLIC FORUM

There were no public comments.

APPROVAL OF AGENDA

Peterson, seconded by Amos, moved to approve the agenda as presented. The motion passed unanimously.

APPROVAL OF CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes
 - 1) October 20, 2009 Regular Meeting
 - 3) November 3, 2009 Meeting with Planning Commission
- b) Treasurer's Report

Beginning Balance 10/01/09		\$1,490,610.54
Receipts		+ <u>52,248.52</u>
Expenditures	\$447,273.88	
Payroll	<u>22,948.81</u>	- <u>470,222.69</u>
Ending Balance 10/31/09		\$1,072,636.37
- c) Payment of Vouchers
- d) 2010 Tobacco License Renewals
 - 1) Scandia Store & Deli
 - 2) AJL Enterprises dba Scandia Olde Towne Liquor
 - 3) Big Marine Lake Liquor Store
 - 4) Big Marine Lake Store
- e) 2010 Liquor License Renewals
 - 1) AJL Enterprises, Inc. dba Scandia Olde Towne Liquor (Off-Sale)
 - 2) Big Marine Lake Liquor (Off-Sale)
 - 3) The Scandia Creamery (On-Sale and On-Sale Sunday)
- f) Ice Rink Warming House Attendants for 2009-2010
- g) Amendment to 2009 Budget

Council member Lindell asked for a clarification of the November 3, 2009 minutes. **Peterson, seconded by Amos, approved the Consent Agenda as presented. The motion passed unanimously.**

POLICE DEPARTMENT

Deputy Chris Majeski reported on three thefts within the city that are being investigated. A vandalism incident occurred on Paris Avenue.

FIRE DEPARTMENT

Fire Chief Jim Finnegan presented the fire department's monthly activity report. The Safe Halloween event had a very good turnout. The new rescue truck chassis was delivered in October and the build-out will be publicly bid in early 2010.

CITY ENGINEER

2009 Crack Sealing Project Phase 2: Pay Request #1 and Final, Asphalt Associates, Inc.

Asphalt Associates has completed phase 2 of the crack sealing project which was awarded to the contractor in September 2009. The final cost exceeded the contract amount by \$1,668.52 because more material was needed for Mayberry Avenue than the original estimate. The unit-based contract provided for this condition. City Engineer Paul Hornby has recommended approval of the 1st and final payment. **Peterson, seconded by Seefeldt, moved to approve Pay Request #1 and Final to Asphalt Associates, Inc. in the amount of \$20,696.40. The motion passed unanimously.**

BUILDING/CODE ENFORCEMENT OFFICIAL

Building Official Steve Thorp reported on building and code enforcement activity. A maintenance program for the uptown well and septic system is being formulated.

2010 INSURANCE COVERAGE RENEWAL

Administrator Hurlburt presented information on the city's annual renewal of insurance coverage provided through the League of Minnesota Cities Insurance Trust. Staff recommended that the city not increase the deductibles or make other coverage changes at this time. The Council did have the option of deciding whether or not to waive the statutory monetary limit on tort liability. Most communities do not waive the limit and Scandia decided not to do so in 2009. The City saves \$1,200 to \$1,300 per year on liability insurance by not waiving the limit. **Lindell, seconded by Peterson, moved to not waive liability limits for 2010. The motion passed unanimously.**

COMMITTEE/COMMISSION APPOINTMENTS FOR 2010

A number of terms on various committees will be expiring on February 1, 2010. Council directed staff to advertise the committee vacancies through the city's website and by a press release. Committee members whose terms are expiring will also be contacted concerning their interest in being reappointed. Interviews will be held prior to the January 19, 2010 meeting for appointment at that evening's council meeting.

Peterson, seconded by Amos, moved to adjourn. The motion passed unanimously.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Brenda Eklund, *Deputy Clerk*