

January 5, 2010

A regular meeting of the Scandia City Council was held on the above date. Mayor Seefeldt called the meeting to order at 7:02 p.m. Following the Pledge of Allegiance, roll call was taken. The following council members were present: Council members Connie Amos, Pete Crum, Dolores Peterson and Mayor Dennis Seefeldt. Absent: Council member John Lindell. Staff present: Administrator Anne Hurlburt, City Attorney Dave Hebert, City Planner Sherri Buss, Building/Code Enforcement Official Steve Thorp, Deputy Clerk Brenda Eklund.

APPROVAL OF AGENDA

Peterson, seconded by Crum, moved to approve the agenda as presented. The motion passed unanimously.

TEMPORARY ON-SALE LIQUOR LICENSE, SCANDIA FIRE RELIEF ASSOCIATION

The Scandia Fire Relief Association has made application for a temporary on-sale liquor license for the Association's annual fundraising dance to be held at the Community Center on February 27, 2010. **Crum, seconded by Peterson, moved to approve a Temporary On-Sale Liquor License for the Scandia Fire Relief Association for the annual Fireman's Ball. The motion passed unanimously.**

KATIE OLSON, CERTIFICATE OF COMPLIANCE FOR "SALON BELLEZA", 21150 OZARK COURT (RESOLUTION 01-05-10-01)

Katie Olson has submitted an application for a Certificate of Compliance to operate a hair salon in an existing building located in the Hawkinson Business Park, 21150 Ozark Court. Building/Code Enforcement Official Steve Thorp has recommended approval as this is an allowable use in the Retail Business district. **Peterson, seconded by Crum, moved to adopt Resolution 01-05-10-01, Certificate of Compliance for 21150 Ozark Court North. The motion passed unanimously.**

REPORT ON THE UPTOWN SEWER SYSTEM

The Uptown Sewer System is a community drainfield that serves several businesses in the Village Area. A proposed new connection to the Uptown Sewer System has raised issues on the capacity and long-term operation of the system. Administrator Anne Hurlburt presented a report summarizing an analysis of the current condition and a recommendation to form a subcommittee to begin long-term planning for the system.

The report stated that the system is currently functioning as it was designed. Drainfields such as this typically have a life of 20 years, and this system is now 15 years old. It is imperative to begin planning for a future replacement drainfield. **Peterson, seconded by Amos, moved to appoint a committee to work with staff and users of the Uptown Sewer System to begin long-term planning of the system. Council members Crum and Peterson and Mayor Seefeldt indicated that they will represent the Council on this committee. The motion passed unanimously.**

Wayne Schmitt is proposing the renovation of an existing storage building in the Village Area into office space and has requested a connection to the Uptown Sewer System. Because of the small demand this would add to the system (less than 100 gallons per day), it was recommended that the connection could be allowed. Ordinance No. 55, Establishing the Charges for the Operation of the Community Sewage Treatment System, does not provide for a connection fee for new users. The ordinance does require the installation of a meter and billing for sewer use on the same basis as other users.

City Attorney Dave Hebert advised that a connection fee could be charged and the fee negotiated as to what is fair according to the circumstances. An agreement from 2001 between New Scandia Township and the users stated that additional participants may be charged a connection fee representing the participant's fair share of the cost of construction of the system. **Peterson, seconded by Crum, moved to allow one additional hook-up to the Uptown Sewer System with a connection fee to be determined. The motion passed unanimously.**

TEMPORARY/SEASONAL STAFFING FOR ICE RINK MAINTENANCE

Matt Rasmussen has offered to be available on an on-call basis as a back-up Ice Rink Maintenance Worker. Ice Rink Maintenance Worker Mike White will train Mr. Rasmussen on use of the equipment and ice maintenance procedures. **Peterson, seconded by Crum, moved to authorize the hiring of Matt Rasmussen as a temporary/seasonal Ice Rink Maintenance Worker at a pay rate of \$10.00 per hour. The motion passed unanimously.**

The Planning Commission meeting was called to order at 7:32 p.m. The following were present: Commission Chair Chris Ness, Commissioners Tom Krinke, Susan Rodsjo and Peter Schwarz. Absent: Commissioner Christine Maefsky. Staff present: City Planner Sherri Buss, TKDA.

WAYNE SCHMITT, VARIANCES FOR ADDITION AND REMODELING TO AN EXISTING STRUCTURE AT 21084 OLINDA TRAIL NORTH (RESOLUTION 01-05-10-02)

Applicant Wayne Schmitt has applied for variances to allow for a small addition and renovation to an existing building located at 21084 Olinda Trail. This property is zoned for Retail Business. Mr. Schmitt has also applied for a Certificate of Compliance for office use in the building.

City Planner Sherri Buss presented the planner's report which recommended approval of the request with findings and conditions which were incorporated into a draft resolution. The report stated that the project reinforces the Comprehensive Plan's encouragement of small businesses in the village center.

Mr. Schmitt presented plans which closely follow Scandia's Architectural Design Guidelines for commercial businesses. The renovation includes construction of a storefront façade that draws on historical design elements. Commissioner Rodsjo discussed the proposed design plans and presented examples of the materials which will be used on the storefront.

Chairman Ness opened the hearing to the public.

Jim Malmquist, 14670 Scandia Trail: Mr. Malmquist stated that this will be a significant improvement to the village area. The building's use conforms to the city's implementation of the Comprehensive Plan and the Design Guidelines.

As there were no other comments, Chairman Ness closed the public hearing.

Commissioner Schwarz commented that the design is an excellent improvement to the existing building and commended those who worked with Mr. Schmitt on the architectural design. Commissioners Ness and Krinke voiced their agreement.

Doran O'Brien, the occupant of the office building, thanked the city for the opportunity to begin his business in Scandia.

The Planning Commission recommended to the City Council adoption of draft Resolution No. 01-05-10-02, Approving Certificate of Compliance and Variances for 21084 Olinda Trail. A condition of the resolution stated that the applicant hook up to the wastewater system at his own expense and install a meter to track applicable sewer user charges.

Council discussed setting a connection fee for hooking into the Uptown system. Based on initial charges paid by comparable users at the onset and factoring in that five years remain in the life of the system, a connection fee of \$500 was proposed. Consensus of the council was that this was a fair figure to offer Mr. Schmitt.

Peterson, seconded by Seefeldt, moved to accept the recommendation of the Planning Commission to adopt Resolution No. 01-05-09-02, Approving Certificate of Compliance and Variances for 21084 Olinda Trail, with an addition to establish a connection fee to the Uptown Sewer System of \$500. The motion passed unanimously.

Peterson, seconded by Amos, moved to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Brenda Eklund
Deputy Clerk