

**City of Scandia
Minutes Special City Council Meeting
Tuesday, January 30, 2007**

Mayor Dennis Seefeldt called the meeting to order at 7:00 p.m.

The following City Council members were present: Mayor Seefeldt, Council Members Michael Harnetty, Donnette Yehle, Dolores Peterson and Pete Crum. Also present were City Attorney David Hebert, City Administrator Anne Hurlburt, Treasurer Colleen Firkus and Planning Commissioner Peter Schwarz.

Minnesota Open Meeting Law

The Council viewed a video from the League of Minnesota Cities on the Minnesota Open Meeting Law. The Attorney and Administrator addressed various questions on the law.

City Budget and Finances

The Council reviewed the process and a preliminary calendar for preparation of the 2007 budget. Treasurer Firkus explained the various funds that are part of the City budget, and compared the 2006 revenues and expenditures to the budget. She presented a cash flow analysis of the road and bridge fund, and answered questions about the projects authorized in 2006. She gave an overview of the expenditures and revenues of each fund and department. The forecasted balances of each of the funds at the end of 2006 and 2007 were discussed. Firkus explained that some 2006 figures are expected to change after the auditors complete their work. Administrator Hurlburt listed some future budget issues and challenges for the Council to consider in the future.

Emergency Management- NIMS Training

Administrator Hurlburt explained that Councilmembers are expected by the federal government to undergo some training in the National Incident Management System, in order for the city to be eligible for certain types of grants. Options for obtaining the training were discussed. On-line training is available. Councilmember Peterson expressed her preference for attending a class. Staff will provide information on both options to the Council.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Anne Hurlburt
Clerk/ Administrator