

June 20, 2006

The New Scandia Town Board held their regularly scheduled meeting on this date. In attendance were Chairman Dennis Seefeldt, Vice Chairman Michael Hinz, Blair Joselyn and Nancy Madden. Absent was Michael Harnetty.

PUBLIC FORUM

Michael White, 13310 188th Street, commented that he would like to see an Ordinance that requires landowners to remove diseased trees from their property in a timely manner.

CONSENT AGENDA

Nancy Madden made a motion to approve the following consent agenda.

1. Clerk's minutes have been presented for Town Board 05-16-06, 06-06-06; Planning Commission 06-06-06; Workshops 05-24-06, 05-30-06; Special Meeting 05-31-06.

2. Balance April 30, 2006	\$1,501,881.09
Receipts	21,935.32
Expenditures	\$65,205.59
Payroll	13,013.22
Total Expenditures	<u>78,218.81</u>
Balance May 31, 2006	\$1,445,597.60

3. Payment of vouchers.

Blair Joselyn seconded the motion and motion adopted.

DEPUTY CHRIS HOWARD

Deputy Howard reported that in following up on reckless driving reports on Mayberry off Highway 97 to 195th Street, there is no posted speed limit, except at the corner of Lofton and Mayberry. The speed statute states a 30 mph limit on town roads or in a rural residential district. Deputy Howard is looking for reasonable limits from the Board. Deputy Howard also pointed out that O'Dell Avenue which runs through Wyldwood Acres is not posted, nor is Oakhill Road north of Highway 97. The town may post roads having a minimum distance between driveways of 300 feet at 30 mph.

Michael Hinz made a motion to authorize the state to do a traffic study on the portion of Lofton Avenue to 195th Street and Oakhill Road north of Highway 97 to Meadowbrook. Nancy Madden seconded the motion and motion adopted.

Michael Hinz made a motion to post O'Dell Avenue at a 30 mph speed limit, provided the driveways are at a minimum distance of 300 feet. Nancy Madden seconded the motion and motion adopted.

FIRE CHIEF STEVE SPENCE

Fire Chief Steve Spence reported on the insurance claim that was filed following damage done to the truck as a result of a blown tire while enroute to a call. The \$2,800 claim has been covered.

TOWNSHIP ENGINEER TOM PETERSON

Engineer Tom Peterson reported on erosion control measures that need to be undertaken along the ditches of Manning Overlook. No quotes from contractors were received. Mr. Peterson will schedule the work to be done by developer Greg Radefeldt's landscape contractor according to plans recommended by Pete Kling, Bonestroo Engineer specialist in erosion control. In addition, the pond needs to be mucked out and improved to the Town's standards.

Mr. Peterson reported that work on the Fire Station/Public Works building will begin in July. The installation of drain tile along the building appears necessary to allow for improved draining.

Michael Hinz made a motion to enter into a change order with Jay Bros. to allow for the installation of drain tile at a cost of \$4,000.00. Blair Joselyn seconded the motion and motion adopted.

No additional bids for 2006 Gravel Maintenance were received.

Blair Joselyn made a motion to accept the bid from Dresel Trucking at \$8.50 per ton for Class 5 gravel. Michael Hinz seconded the motion and motion adopted.

Discussion on the 2007 paving project included an estimate of \$57.00 per linear foot, with 7.02 miles to be paved. A survey of Pilar Road needs to be taken to prepare for paving of this road in 2009. Landmark Surveying will be contacted.

Michael Hinz made a motion to approve payment in the amount of \$12,134.50 to Scandia Trucking for Hay Lake parking lot improvements. Dennis Seefeldt seconded the motion and motion adopted.

PARK AND RECREATION

Summer Activities Director Marty McKelvey reported on the status of the summer program. There has been good attendance and programs will continue as planned. A block ad has been placed in the Forest Lake Times and the Peach.

TOWN ATTORNEY DAVE HEBERT

Attorney Dave Hebert reported on the status of the Incorporation hearings. The hearing is scheduled for July 19 and 20 at the New Scandia Town Hall. The public is invited to attend, with the public comment session scheduled for July 20, 2006 at 7:00 p.m. in the large hall. In addition to the published legal notice, it was agreed to run a block ad in the Forest Lake Times giving notice of the hearing.

SHARON KLUMPP, SPRINGSTED, INC.

Sharon Klumpp, Springsted, gave an update on the search for the Town Administrator position. A total of 38 applications were received. Ms. Klumpp submitted a list of eight applicants to the Town Board, which was further narrowed to a final five to be interviewed. Interviews will be scheduled for July 10, 2006 beginning at 9:00 a.m. before the full Board.

Nancy Madden made a motion to approve the slate of candidates subject to their acceptance. Michael Hinz seconded the motion and motion adopted.

DEAN LINDGREN – MARINE WMO

Dean Lindgren gave an update on the merger of the Marine Watershed Management Organization with the Carnelian-Marine Watershed District. The petition is being re-written and should fall into place within the next month. Washington County will loan operating expenses to the newly created organization which will be subsequently made up in taxes. The WMO was instructed to retain New Scandia Township's portion.

ELAINE SCHUMACHER – BONE LAKE ASSOCIATION

Elaine Schumacher, representing the Bone Lake Association, presented a proposal to the Board to collect aluminum cans on the grounds of the Community Center. This collection will aid the Bone Lake clean-up fundraising efforts. The Association will place a 32 gallon container designed for can collection near the tennis court.

EMERALD ACRES – REVISED PRELIMINARY PLAT

Kerry Culver, RLK Engineering, presented a revised preliminary plat of Emerald Acres that was initially discussed at the June 6, 2006 Planning Commission meeting. The road has been engineered into a curve at the southeast corner, removing the original loop. The road also falls along the property line on the southern edge.

Dennis Seefeldt made a motion to approve the revised plat of Emerald Acres with the following conditions:

- 1) Road easement remains as proposed.
- 2) Due to slope and site lines at the curve, the driveway of Lot 10, Block 4 be placed as close to the Lot 9 property line as possible.
- 3) 218th Street straddle the property line.
- 4) Negotiations with the conservators of the Forsell property continue.

Blair Joselyn seconded the motion and motion adopted.

COMMUNITY CENTER – REPLACE FURNACE

Terry Pittman, Lakes Air Heating & Cooling, presented an estimate to replace unit #2 which services the south end of the Community Center, with a new heating and cooling unit. There had been a failure in the air conditioning during an event at the Center on July 17th. The furnace is 20 years old and should be replaced with an efficiency unit of 92%.

Blair Joselyn made a motion to accept the estimate of \$8,450.00 from Lakes Air to install a new heating and cooling unit for the Community Center. Nancy Madden seconded the motion and motion adopted.

GERMAN LAKE ESTATES

The Development Agreement for German Lake Estates was reviewed. The following financial requirements include:

- | | |
|----------------------------------|--------------|
| 1) Construction Letter of Credit | \$156,250.00 |
| 2) Landscape Letter of Credit | \$ 7,500.00 |
| 3) Costs Escrow | \$ 5,000.00 |
| 4) Park Fees | \$ 6,000.00 |

Michael Hinz made a motion to approve the Development Agreement for German Lake Estates. Nancy Madden seconded the motion and motion adopted.

WETLAND CONSERVATION APPLICATION – TERRY KOENIGS

Nancy Madden made a motion to approve the application for Wetland Exemption for Terry Koenigs on the condition that additional water quality modifications that Mr. Koenigs has offered be implemented concurrently with his ditch filling. Mike Hinz seconded the motion and motion adopted.

RESOLUTION 06-20-06-01

Michael Hinz made a motion to approve Resolution 06-20-06-01, approving the Washington County On-Sale and Off-Sale Liquor License to Meister's Bar and Grill. Nancy Madden seconded the motion and motion adopted.

SUNDAY LIQUOR SALES

Washington County is asking for an election that would determine Sunday liquor sales. The office staff was directed to continue searching the past minutes from annual meetings to determine if liquor sales on Sunday had ever been approved. Until the Town completes the Incorporation process and an election can be held, the current resolution approving the sale of Sunday liquor at Meister's will be effective.

REPORT ON THE VISA ACCOUNT FOR THE TOWN

Colleen Firkus reported on the meeting held with Michael Hinz, Nancy Madden, Colleen Firkus and Brenda Eklund. The following guidelines were established:

- 1) Credit Limit of \$2,500.00
- 2) Three separate accounts – Treasurer Colleen Firkus; Public Works; Fire Department
- 3) No cash advances
- 4) No checks for transfers
- 5) Cards are stored in locked cabinet, not to be removed from office
- 6) All requests for use are cleared through the office; receipts must be turned in

Nancy Madden made a motion to approve the guidelines for use of the VISA account. Blair Joselyn seconded the motion and motion adopted.

Nancy Madden made a motion to adjourn.



Brenda Eklund
New Scandia Township Deputy Clerk