

May 18, 2010

A regular meeting of the Scandia City Council was held on the above date. Mayor Seefeldt called the meeting to order at 7:02 p.m. Following the Pledge of Allegiance, roll call was taken. The following council members were present: Council members Connie Amos, Pete Crum, John Lindell, Dolores Peterson and Mayor Dennis Seefeldt. Staff present: City Administrator Anne Hurlburt, City Attorney Dave Hebert, Building/Code Enforcement Official Steve Thorp, Treasurer Colleen Firkus, Deputy Clerk Brenda Eklund and Police Deputy Chris Majeski.

PUBLIC FORUM

There were no public comments.

APPROVAL OF AGENDA

Council member Peterson requested to add a discussion of garage sale sign permits to the agenda. **Peterson, second by Amos, moved to approve the agenda as modified. The motion passed 5-0.**

APPROVAL OF CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes
 - 1) May 4, 2010 Meeting with the Planning Commission
 - 2) May 6, 2010 Special Meeting with the Capital Improvements Committee
- b) Treasurer's Report

Beginning Balance 04/01/10		\$1,427,833.43
Receipts		+ <u>44,268.22</u>
Expenditures	69,811.15	
Payroll	<u>28,945.20</u>	- <u>98,756.35</u>
Ending Balance 04/30/10		\$ 1,373,345.30
- c) Payment of Vouchers
- d) Washington County Historical Society, Temporary On-Sale Liquor License (June 26, 2010)
- e) Abatement of Special Assessments, Lots 3 and 6, Block 1, The Sanctuary (*Resolution 05-18-10-01*)

Council member Crum recommended an addition to the May 4, 2010 Council meeting minutes. **Crum, second by Peterson, moved to approve the Consent Agenda with a correction to the May 4, 2010 minutes. The motion passed 5-0.**

PARK AND RECREATION COMMITTEE

Lilleskogen Park

Park and Recreation Committee Chair Alex Bildeaux reported on the progress of implementing the Lilleskogen Park Master Plan. The Scandia Fire Department and DNR were in the process of conducting a controlled burn in the wetland area. The next step will be to activate the water control structure and begin to lay out and clear portions of the trail system. The trail connection

right of way from Olinda Trail has been identified. Mr. Bildeaux has scheduled a buckthorn removal day for June 5.

POLICE DEPARTMENT

Deputy Chris Majeski presented the police activity report for the past month. Deputy Majeski is investigating damages to multiple properties in the Oakhill Road/Meadowbrook Avenue area resulting from a stolen ATV.

FIRE DEPARTMENT

The council reviewed the fire department's monthly activity report. There were 15 calls in April, ten which were emergency medical support calls. Administrator Hurlburt reported that nine candidates were recently interviewed for the Volunteer Firefighter positions. A recommendation will be brought before the council at the June 15 meeting for the hiring of five to six new firefighters.

BUILDING/CODE ENFORCEMENT OFFICIAL

Building/Code Enforcement Official Steve Thorp reported that one new residential construction permit was issued in April, with a total of sixteen building permits issued. Monitoring of the gravel operations is on-going. The Bracht gravel mine is in the reclamation stage, with plans to close the site at the end of the year.

Code Enforcement Action, Sadowski Property

Building/Code Official Thorp recently investigated a tree chipping operation which was being run without a permit on property located on Scandia Trail, west of Manning Trail. City Administrator Hurlburt reported on a meeting with the property owner which stipulated that the operation would cease until a Conditional Use Permit was approved.

CITY ADMINISTRATOR

Special Meeting on Uptown Sewer System

City Administrator Hurlburt recommended that a meeting of the Uptown sewer system users and the City's subcommittee (Seefeldt, Crum, Peterson) be scheduled. The purpose of the meeting is to share the status report with the users and begin long-term planning of the system. A special meeting will be held on July 12, 2010 at 7:00 p.m.

PRESENTATION OF THE 2009 AUDIT AND FINANCIAL STATEMENTS.

LARSENALLEN AUDITING FIRM

Craig Popenhagen and Brady Hoffman, representatives of LarsenAllen, presented the Auditors Report and Financial Statements for the year ended December 31, 2009. In 2009, the City for the first time recorded all capital assets, including infrastructure, in the financial statements. As a result, this increased the City's net assets by \$4,073,277. Overall, the City received a "clean" opinion on the financial statements. **Peterson, second by Seefeldt, moved to accept the Auditors Report for the year ended December 31, 2009 and authorize publication of the summary report. The motion passed 5-0.**

REVISED JOINT POWERS AGREEMENT WITH THE SOUTHWEST/WEST CENTRAL SERVICE COOPERATIVE

Updates were recently made to the Joint Powers Agreement with the Southwest/West Central Service Cooperative, which operates the health insurance pool through which the City purchases employee health insurance. One of the changes regarded the timelines the City would need to observe should it decide to seek bids for health insurance outside of the pool. The City Attorney has found the agreement to be in order. **Peterson, second by Crum, moved to authorize the Mayor to sign the revised Joint Powers Agreement with the Southwest/West Central Service Cooperative. The motion passed 5-0.**

RECYCLING AGREEMENT WITH WASHINGTON COUNTY FOR 2010-2011

Through an agreement with Washington County, the County will provide the City up to \$15,960.00 for curbside recycling program expenses in 2010 and 2011. The agreement was reviewed by the City Attorney and found to be in order. **Lindell, second by Peterson, moved to approve the Municipal Recycling Grant Agreement with Washington County for 2010-11. The motion passed 5-0.**

LAWFUL GAMBLING PREMISES PERMIT FOR THE SCANDIA MARINE LIONS CLUB, MI CASITA MEXICAN GRILL (RESOLUTION NO. 05-18-10-02)

The Lions Club has applied for a Lawful Gambling Premises Permit to conduct gambling at Mi Casita Mexican Grill, 21050 Ozark Avenue. The Lions Club and the premises meet all requirements of the ordinance. **Peterson, second by Amos, moved to adopt Resolution No. 05-18-10-02, Approving Lawful Gambling Premises Permit for Scandia Marine Lions Club. The motion passed 5-0.**

DISCUSSION OF GARAGE SALE SIGNS AND PERMITS

Council member Peterson addressed the large number of garage sale signs that have been placed at intersections within the city. Many sign permits have been issued this month. Those signs not having record of an approved permit will be removed. Signs that go up over the weekend cannot be removed until Monday morning. Applicants will be reminded to place signs out of the road right-of-way so as not to obstruct traffic sight lines.

Peterson, second by Lindell, moved to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Brenda Eklund
Deputy Clerk