

City of Scandia Parks and Recreation Committee

August 4, 2014

Members Present: Greg Zauner (Chair), Alex Bildeaux, Brad Borg and Dan Lee (City Council Representative)

Members Absent: Matt Rasmussen and Ryan Jinks

Staff Present: Tim Kieffer (Director of Public Works) and Judi Negus (Office Assistant)

Guests Present: Tom Triplett and Rich Burton (representing Friends of Scandia Parks and Trails), Jill Medland and Jean Van Tatenhove (National Park Service), and Corey Roberts

Chair Zauner called the meeting to order at 7 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Motion by Bildeaux, seconded by Chair Zauner, to approve the agenda. The motion carried 3-0.

APPROVAL OF MINUTES

Motion by Chair Zauner, seconded by Borg, to approve the July 7, 2014 minutes. The motion carried 3-0.

REPORTS

Chair's Report

Chair Zauner reported he was present at the July 23 Scandia Farmers Market to hand out the updated summer recreation programs flyer and "History" flyer, as well as the dodge ball tournament flyer. Chair Zauner stated not many of the flyers were distributed.

Staff Report

Negus shared results of the July 31 "The Miracle of the Monarch" fundraiser organized by Janie O'Connor. There were approximately 55 participants and \$517 was raised to help fund the butterfly garden at Lilleskogen park.

Negus reported the last two sessions of tennis camp started this week and the classes were combined for a total of 8 participants.

OLD BUSINESS

Taco Daze Dodge Ball Tournament - Confirm Responsibilities

Negus informed she and City Administrator Handt interviewed Jacob Fetch for the dodge ball referee position and recommended Fetch be hired for the position.

Motion by Chair Zauner, seconded by Borg, to hire Jacob Fetch for the dodge ball referee position. The motion carried 3-0.

Negus reminded Committee members had recommended four referees for the dodge ball tournament. At the July 7 meeting, Bildeaux and Rasmussen confirmed their commitment to referee. Negus pointed out the need for one more referee. Borg offered to referee the dodge ball tournament.

Negus also shared staff have not received any dodge ball tournament registrations and encouraged Committee members to distribute flyers throughout the community. Negus informed she has shared this information on the City's website and Facebook page, as well as submitting a press release.

NEW BUSINESS

Log House Landing Signage (National Park Service)

Jill Medland introduced herself and shared the National Park Service would like to collaborate with the City to develop and install signage at the Log House Landing in recognition of its historical significance. Medland stated signage would provide park visitors information regarding rules, safety, health, and other issues they need to be aware of. Medland shared the signage would identify Log House Landing as part of the St. Croix National Scenic Riverway.

Jean Van Tatenhove was introduced and informed her role is to design and produce signage for the National Park Service. Van Tatenhove provided a handout showing examples of some of the displays including bulletin boards and other exhibits that could be used to identify Log House Landing as part of a national park unit. Van Tatenhove suggested that because of the size of Log House Landing she would recommend a bulletin board and perhaps one more exhibit. Van Tatenhove shared the exhibit should be in a location that would not impact the quality of the setting, but would be available and attractive to visitors.

Borg inquired who would be responsible for paying for the signage. Medland informed the National Park Service would pay for the signage and installation.

Medland stated the National Park Service does not have a recommendation for signage at this time. The National Park Service would like to work with the City to incorporate the National Park Services guidelines and the City's recommendations. Chair Zauner pointed out the signage would not be installed until the Log House Landing grant improvements have been completed.

Lee suggested Lisa Schlingerman would be a great resource for historical reference in making recommendations for the signage. Schlingerman, who was in attendance at the meeting, agreed to participate.

Motion by Bildeaux, seconded by Chair Zauner, to recommend the Parks and Recreation Committee collaborate with the National Park Service for signage at the Log House Landing. The motion carried 3-0.

Signage Request (Friends of Scandia Parks and Trails)

Rich Burton shared a color-coded bike route map that was approved for display at Hay Lake. Burton informed the Friends of Scandia Parks and Trails is working on signage for bike routes. Burton stated they have enough dollars for adding another bike route map. The new route is called the Dala route along County Roads 3, 52 and 4. Burton provided an example of what the County approved to be displayed. The sign was rhombus in shape and approximately 6 inches across with a red directional arrow. Burton informed the color would have to be changed to, most likely, orange as the County would not approve red. As well, the County does not approve words on signs.

Burton shared what the Friends proposed to be placed on the "Scandia" signs as entering the City. Tom Triplett informed the City can decide what additional signage should be placed on these signs. Burton shared an example of a sign that had a bicycle on top, the words "Follow the Arrows", and below showed the rhombus-shaped color codes. Triplett suggested that not all four of the color codes would necessarily be on each sign and, perhaps, only one color code would be on the sign according to the nearest bike route. Triplett also informed the signs would include the Dala horse logo.

Lee questioned if the proposed signage was similar to other cities and offered to contact the League of Minnesota Cities to see how other cities are providing bike route signage. Burton offered to contact Bike Minnesota to see examples of other cities bike route signage.

Scanley Cup-Vinterfest 2015 (Corey Roberts)

(This agenda item was moved due to Roberts' late arrival.)

Roberts confirmed Vinterfest dates of February 6 and 7, 2015. Roberts shared the following as ways to enhance the Scanley Cup experience:

- Larger tent or one that is more durable.
Roberts will follow-up with Kieffer regarding ideal size of tent or type of durable tent.
- Fireworks display.
Borg shared it might be difficult to have a fireworks display due to restrictions and liability. Bildeaux indicated the cost may be prohibitive.
- More sponsorship.
Roberts stated he received calls from three businesses looking for sponsorship opportunities.
- Proceeds to benefit a Scandia family in need.
Kieffer suggested City policy may not allow proceeds be made available to the public.
- Consider moving the slap shot contest to the main rink.
Roberts informed there is a new junior hockey team he plans to approach to see if there is interest in running/staffing the contest. Roberts shared scheduling challenges in moving the contest to the main rink. Kieffer suggested moving the contest to the main rink would be safer.
- Full-time DJ announcer.
Bildeaux stated he believed Dan Swanson offered to announce. Roberts shared he may also have some contacts. Chair Zauner suggested more than one DJ would be ideal. Roberts also felt this would draw participants to the slap shot contest.
- Increase registration fee from \$250 to \$400-\$500.
Roberts felt the market would justify an increase.
- Provide more food and beverage.
Bildeaux informed of the clarification for providing a temporary license for off-premise sales of beer.
- Better signage.
Chair Zauner proposed to include Scanley Cup on the Vinterfest promotional materials.

Roberts asked if the City could provide rubber mats to protect the hockey players' skates when Lee inquired how the City could help. Bildeaux offered to move a fire pit closer to the hockey players.

Lake Free Church Recognition

Kieffer recommended the Committee acknowledge the volunteer work of the Lake Free Church in spreading woodchips at the community center and Hay Lake. Kieffer suggested a framed certificate.

Motion by Bildeaux, seconded by Chair Zauner, to recognize the volunteer contributions of Lake Free Church. The motion carried 3-0.

Vinterfest Still Parade

Chair Zauner questioned if the Committee wanted to consider a standstill parade at Vinterfest 2015. Bildeaux suggested Committee members approach businesses to see if there is an interest in participation. Kieffer suggested placing an article on the City's website and Facebook page. The Committee agreed staff should proceed.

AGENDA FOR NEXT MEETING

The Committee agreed on the following agenda items for the September 8, 2014 PRC meeting:

1. Taco Daze Recap
2. Lilleskogen Progress Report
3. Vinterfest Theme

ADJOURNMENT

Bildeaux, seconded by Chair Zauner, moved to adjourn the meeting. The motion carried 3-0.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Judi Negus
Office Assistant