

City of Scandia Parks and Recreation Committee

July 7, 2014

Members Present: Greg Zauner (Chair), Matt Rasmussen, Ryan Jinks, and Dan Lee (City Council Representative)

Members Absent: Alex Bildeaux and Brad Borg

Staff Present: Tim Kieffer (Director of Public Works) and Judi Negus (Office Assistant)

Guest Present: Janie O'Connor

Chair Zauner called the meeting to order at 7 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Motion by Jinks, seconded by Rasmussen, to approve the agenda. The motion carried 3-0.

APPROVAL OF MINUTES

Motion by Rasmussen, seconded by Jinks, to approve the June 2, 2014 minutes. The motion carried 3-0.

REPORTS

Chair's Report

Chair Zauner reported the City Council approved to advertise and interview dodge ball referees for the Taco Daze tournament at their June 17 meeting.

Staff Report

Negus reported the first session of tennis camp was a success with positive feedback from surveys. The two sessions were combined for a total of seven participants.

OLD BUSINESS

Lilleskogen Park Updates

Kieffer reported the curb concrete work was completed. Kieffer is trying to get a commitment from the Watershed District for a retention pond. Kieffer informed the original design did not reflect the correct elevation. Kieffer plans to bring in more fill. Kieffer commented there is a need for a positive slope from the parking lot to Oakhill Road.

Janie O'Connor was present to report updates to the Lilleskogen butterfly garden budget. O'Connor reported Prairie Restorations will donate plants and water. O'Connor anticipates a donation from Forest Lake Times for additional weed barrier. O'Connor reported the need for \$1,420 to \$1,700 for butterfly garden maintenance.

O'Connor shared plans to hold "The Miracle of the Monarch" presentation at the Community Center on July 31 from 7 to 9 p.m. in hopes of raising funds to support the butterfly garden and to solicit volunteers. Prairie Restoration will be present to sell pollinator plants and butterfly plants. O'Connor was planning to give plants away as well. Chair Zauner suggested raffling the plants off, holding a drawing, or conducting a silent auction so as not to compete with Prairie Restoration sales.

O'Connor shared she has 24 volunteers signed up and is in need of a total of 50 volunteers to commit to support the butterfly garden tasks. Chair Zauner reminded of the need to have donation forms completed by all donors, whether monetary or in-kind donations.

Kieffer reported the need to first spread out the woodchips and then check elevation for the curb that will be placed behind the parking lot separating the parking lot from the park. Kieffer suggested the need for money for fill, as well as a potential source.

O'Connor informed of the need to place the paper weed barrier and mulch down first; then, pause until fall for planting of plugs (or spring, weather permitting). The butterfly garden will have annuals while the native plants are being established.

Taco Daze Dodge Ball Tournament - Final Plans

Rasmussen reported Sally Swanson has volunteered to organize dodge ball teams and place the teams in brackets, but has to leave by noon. Chair Zauner reported he will be present to sign up registrations and collect registration fees.

Rasmussen reported he and Swanson have the tag board supply with zip ties, as well as 3 stop watches, and 6 whistles.

Rasmussen and Bildeaux agreed to volunteer referee the dodge ball tournament. Negus reported there was one application for the posted referee position. Committee members agreed to re-post for the dodge ball referee position.

The Committee agreed on the need to purchase 40 T-shirts at a cost of \$5 each, for a total of \$200. Rasmussen will place the order, determine the appropriate sizes, and provide Staff with an invoice. Committee members also agreed to purchase a case of bottled water to provide to the referees at a cost of approximately \$5.

Rasmussen reviewed the Dodge Ball Rules and recommended the following changes:

- 1) Eliminate the need to have at least two female participants on each team.
- 2) Place eight balls, rather than four balls, along the center field line at the start of the game.
- 3) Add language to include if a participant argues with a referee or uses profanity, that participant and the team will be ejected from the game at the discretion of the referee and required to leave the dodge ball grounds and the registration fee will not be refunded.

Committee members agreed it would be beneficial for an earlier start to the tournament. Lee will contact the Scandia Marine Lions for approval of a 9 a.m. start time.

NEW BUSINESS

Park Volunteer Activities

O'Connor shared a handout listing the volunteer tasks needed for the butterfly garden at Lilleskogen park. Chair Zauner shared the need to remove the woodchips at Lilleskogen and provide more fill prior to O'Connor's tasks being scheduled. Once the dates have been established for the tasks, Staff can submit press releases to newspapers and solicit volunteers via the City website and Facebook page.

Negus suggested the potential need for a skilled volunteer at Wind in the Pines for the removal of trees to widen paths once Kieffer and Sheriff Deputy Majeski determine which trees need to be removed.

Kieffer reported volunteers will be moving woodchips from Lilleskogen to the bases of trees at Hay Lake and the Community Center.

Scandia Farmers Market - PRC Representation

Negus reported Scandia Farmers Market Representative Pam Arnold asked the Committee if they would like to be present at the July 23 farmers market to share information regarding our parks and programs.

Chair Zauner shared an updated flyer from what was distributed at the Ironman event. Chair Zauner suggested updating the flyer to include contact information, such as website, phone, and Facebook. Chair Zauner also suggested removing the Gammelgarden contact information to be consistent with the other identified landmarks and museums.

Negus shared the updated summer recreation program flyer. The original flyer had already been provided at the Scandia Farmers Market. Negus will check on the remaining supply and, if needed, will provide the updated flyer for the July 23 farmers market.

Lee and/or Chair Zauner agreed to man the table at the July 23 farmers market. Negus agreed to update the flyers as proposed.

Motion by Jinks, seconded by Chair Zauner, to distribute the flyers, with recommended changes, at the July 23 Scandia Farmers Market. The motion carried 3-0.

AGENDA FOR NEXT MEETING

The Committee agreed on the following agenda items for the August 4, 2014 PRC meeting:

1. Taco Daze - Confirm Plans and Responsibilities
2. Scanley Cup - Vinterfest 2015 (Corey Roberts)
3. National Park Service-Log House Landing Signage
4. Friends of Scandia Parks and Trails-Signage Request

Jinks reported he will not be in attendance at the August 4, 2014 meeting due to a conflict.

ADJOURNMENT

Rasmussen, seconded by Jinks, moved to adjourn the meeting. The motion carried 3-0.

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Judi Negus
Office Assistant