

**CITY OF SCANDIA, MINNESOTA  
NOTICE OF PUBLIC HEARING  
TO CONSIDER ISSUANCE OF FRANCHISE**

Notice is hereby given on behalf of the City of Scandia, Minnesota (the "City") of its intent to consider issuance of a competitive cable communications franchise. This notice is given in accordance with Minnesota law.

The application requirements for the franchise are set forth in Minnesota Statutes, Section 238.081, Subdivision 4. In addition:

1. Applications in response to this Notice must be submitted to the City by **4:00 p.m. on Tuesday, November 8, 2016**.
2. Applications must be in writing, notarized, and consistent with the application requirements. Applicants must submit an original and two copies of the application to the City. Applications should be directed to Neil Soltis, City Administrator, Scandia Community and Senior Center, 14727 209th Street North, Scandia, Minnesota 55073.
3. Pursuant to Minnesota Statutes, Section 238.081, Subdivision 8, Applicants will be required to reimburse the City for all necessary costs of processing a cable communications franchise. Each application shall be submitted along with an application fee of **\$5,000** in the form of a certified check made payable to the City. Any unused portion of the application fee shall be returned to the Applicant and any additional fees required to process the application and franchise beyond the initial application fee shall be assessed to the Applicant. The City will not consider applications without receipt of the application fee.
4. **Applicants are requested to be present at a public hearing before the City Council of the City beginning at 7:00 p.m. on Tuesday, November 15, 2016. The public hearing will be held at the Scandia Community and Senior Center, 14727 209th Street North, Scandia, Minnesota.**
5. The minimum system design and services to be offered are reflected in Minnesota Statutes, Section 238.081, Subdivision 4. The services to be offered by the Applicant include but are not limited to a system providing public, educational and governmental access channels consistent with Minnesota law; a mix, level and quality of programs and services comparable to other systems in the region serving similar sized communities and customer service and maintenance plans to ensure quality service to the subscriber.
6. The criteria for evaluating the applications and priorities for selection for a cable communications franchise are as follows:
  - (i) The completeness of applications based upon the requirements of state law;
  - (ii) Customer service policies and system testing;
  - (iii) The legal, technical, and financial qualifications of the Applicant; and
  - (iv) The proposal for community services, including public, educational, and governmental access in accordance with state law.

Applications which meet the above criteria in the opinion of the City shall be considered for a cable communications franchise. Upon review of the applications and completion of the public hearing, the City will make a recommendation regarding award of franchises. Such recommendation shall be based on applicable law and the record including the application, information provided by the Applicant, and other relevant information received by the City including the results of any negotiations with the Applicant and any information submitted by the incumbent franchise company.

7. In no event will submission of a conforming application entitle any Applicant to grant of a franchise. The City expressly reserves the right to reject both conforming and non-conforming applications.
8. Any successful Applicant(s) will be required to accept the franchise granted within thirty (30) days after adoption.
9. Any questions concerning applications should be directed to Neil Soltis, Scandia City Administrator, 14727 209th Street North, Scandia, Minnesota, 55073, Phone: 651.433.2274, Email: [n.soltis@ci.scandia.mn.us](mailto:n.soltis@ci.scandia.mn.us).