

City of Scandia Parks and Recreation Committee

March 7, 2016

Members Present: Ryan Jinks (Chair), Greg Zauner, and Terry Gorham

Members Absent: Jodi Feldmann and City Council Representative Dan Lee

Staff Present: Judi Negus (Office Assistant) and Dave Williams (Public Works Director)

Guest: Corey Roberts

Chair Jinks called the meeting to order at 7:00 p.m.

PUBLIC FORUM

There were no comments.

APPROVAL OF AGENDA

Motion by Zauner, seconded by Gorham, to approve the agenda. The motion carried 3-0.

APPROVAL OF MINUTES

Motion by Zauner, seconded by Jinks, to approve the February 1, 2016 minutes. The motion carried 3-0.

REPORTS

Chair's Report

Chair Jinks shared there was nothing to report.

Staff Reports

Public Works Director Williams shared a written report identifying areas of concern for the hockey rink, including the need for improvements with consideration of safety issues. The Committee discussed the potential of having a volunteer day for some of the improvements. Williams agreed to document what project(s) could be assigned to volunteers and present at the April meeting when the Committee will be identifying park volunteer activities.

Office Assistant Negus shared the Big Marine Lake Association presented a Vinterfest donation in the amount of \$200. Negus also informed an additional \$12 Vinterfest button donation was received.

Negus encouraged Committee members to attend the March 9 City Council work session as the Council will be discussing the role of the Parks and Recreation Committee and reviewing the applications for the PRC vacancy.

Negus reported success of the winter skating programs. Twenty participants were registered for the Pleasure Skating Program and thirty participants were registered for the Learn to Skate Beginner and Advanced programs.

In Dave Wilson's absence, Negus highlighted a memo that was provided to all Committee members and City Council members. The Veterans Memorial Committee will begin site preparation at Lilleskogen in May. The construction of the Honor Wall is planned to begin in June, with a goal to complete by July 4. It is hoped the columns and flagpole will be installed by

November. The Veterans Memorial Committee is organizing a Benefit and Ride scheduled for May 21 that will become an annual event. Jinks shared the event is a motorcycle ride approximately 50 miles in length.

OLD BUSINESS

Scanley Cup Recap

Roberts addressed the Committee and offered thanks for their efforts that started as early as late summer. Roberts reported \$750 in net proceeds and offered to submit a donation this week. Roberts shared the difficulties the weather presented and the cancellation of the Scanley Cup without the ability to finish the tournament. Committee members agreed the discussion for contingency plans for Vinterfest should be discussed earlier in the planning of the events. Roberts asked to be included in the decision-making process in regards to the hockey rink preparation for Vinterfest next year.

NEW BUSINESS

Review and Approve Summer Recreation Programs

Negus proposed recreation programs that would be offered this summer, most of which included those offered through Camp Lakamaga. Negus shared the programs are much the same as previous years with new names to draw attention to the camps. Negus reported staff has not yet secured a tennis instructor for a second session, but has confirmed Erika Fischer, who provided instruction the past two years, has agreed to lead the June 13-17 camp. Negus reminded that last year the tennis camps were cancelled due to low registration.

Negus shared the summer programs are detailed in an insert that goes with the City-wide newsletter the end of March. As well, the programs are promoted in press releases, City website articles, mass emails, Facebook posts, school district digital backpack submissions and flyers that go out in the backpacks of every Scandia Elementary student. Negus asked Committee members to help promote the programs as well.

Motion by Jinks, seconded by Zauner, to approve the proposed summer recreation programs. The motion carried 3-0.

Election of Chairperson and Vice Chairperson

Negus recommended postponing the appointment of Chair and Vice Chair due to circumstances and suggested making the appointments when all Committee members are in attendance at a meeting and the vacant seat is filled. Jinks shared the PRC bylaws include making appointments the first week in March. Gorham nominated Jinks as Chair. Jinks nominated Zauner as Vice Chair.

Motion by Zauner, seconded by Gorham, to appoint Jinks as Chair. The motion carried 3-0.

Motion by Jinks, seconded by Gorham, to appoint Zauner as Vice Chair. The motion carried 3-0.

Zauner agreed to attend the March 15 City Council meeting in Jinks' absence.

AGENDA FOR NEXT MEETING

The proposed agenda for the April 4, 2016 meeting:

- 1) Log House Landing Signage
- 2) Identify Summer Park Volunteer Activities

- 3) Lilleskogen Strategic Action Plan Updates
- 4) Review Park Capital Improvement Plans

ADJOURNMENT

Motion by Jinks, seconded by Zauner, to adjourn the meeting. The motion carried 3-0.

The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Judi Negus
Office Assistant