

**CITY OF SCANDIA
CITY COUNCIL AGENDA**

**Tuesday, October 16, 2012
7:00 p.m.**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Forum
4. Approval of the Agenda
5. Approval of Consent Agenda
 - a) Minutes
 - 1) September 18, 2012 Regular Meeting
 - 2) September 25, 2012 Special Meeting
 - 3) October 9, 2012 Work Session Meeting
 - b) Treasurer's Report
 - c) Payment of Vouchers
 - d) Renew Contract with SafeAssure Consultants
 - e) Acceptance of Easement for Uptown Sewer System from Elim Lutheran Church
 - f) Approve Midcontinent Communications Franchise Extension (*Resolution 10-16-12-01*)
 - g) Approve City Administrator Membership in Scandia-Marine Lions
 - h) Adopt Washington County All Hazard Mitigation Plan Update (*Resolution 10-16-12-02*)
 - i) Adopt Tree Trimming Policy
 - j) Accept Resignation of Parks and Rec Coordinator
 - k) Update Office Assistant Job Description
 - l) Change Order No. 1, 2012 Uptown Wastewater System Improvements
 - m) Utility Permit, MP Nexlevel on behalf of Frontier Communications (Cable, 13623 205th St. N.)
 - n) RFP for Janitorial Services for Community Center
6. Public Hearings (None)
7. Committee Reports
 - a) Park and Recreation Committee
 - 1) 2012 Summer Recreation Report
 - b) Planning Commission
 - 1) Variance and Conditional Use Permit for 19850 Orwell Avenue North, Lonnie and Joyce Holmgren, Applicant. (*Resolution 10-16-12-03*)
 - 2) Variance for 13440 182nd Street North, Joseph and Kimberly Matt, Applicant (*Resolution 10-16-12-04*)
 - c) Wastewater Advisory Committee

SCANDIA CITY COUNCIL AGENDA

October 16, 2012

Page 2 of 2

8. Staff Reports

- a) Building Official-----Keith Wille
- b) Police Department-----Deputy Chris Majeski
- c) Fire Department-----Fire Chief Jim Finnegan
- d) City Engineer-----Phil Gravel, PE
- e) City Attorney-----Tom Miller
- f) Maintenance Superintendent-----Tim Kieffer
- g) City Administrator-----Kristina Handt

9. General Business

- a) 2013 Insurance Coverage Renewal
- b) Approve Hiring of Office Assistant
- c) Seasonal Ice Rink Staffing
- d) Seasonal Public Works Staffing
- e) Contractor's Request for Final Payment, 2012 Seal Coat and Bituminous Patching Project
- f) Ordinance No. 133 An Ordinance Establishing Rules and regulation for the Use of Scandia Parks and Repealing Ordinance No. 115 and 116
- g) Increase Credit Card Limits
- h) Update Purchasing Policy (*Resolution 10-16-12-05*)
- i) Set Date for Special Meeting for Administrator Review

10. Adjournment