

City of Scandia Parks and Recreation Committee

January 5, 2015

Members Present: Greg Zauner (Chair), Alex Bildeaux (Vice-Chair), Matt Rasmussen, Brad Borg, Ryan Jinks, and Dan Lee (City Council Representative)

Staff Present: Judi Negus (Office Assistant), Tim Kieffer (Director of Public Works) and Kristina Handt (City Administrator)

Guests Present: Pam Arnold

Chair Zauner called the meeting to order at 7:01 p.m.

PUBLIC FORUM

There were no public comments.

APPROVAL OF AGENDA

Motion by Bildeaux, seconded by Rasmussen, to approve the agenda. The motion carried 5-0.

APPROVAL OF MINUTES

Motion by Rasmussen, seconded by Bildeaux, to approve the December 1, 2014 minutes. The motion carried 5-0.

REPORTS

Vice Chair's Report

Vice Chair Bildeaux reported the City Council approved Meister's Bar and Grill temporary liquor license permit as well as the Scanley Cup special event permit. Although the Committee had recommended ceasing liquor sales at 1 a.m. or the end of the Scanley Cup hockey tournament, whichever comes first, the City Council approved sales cease before the start of the last game. Bildeaux informed the winners of the Boy Scout Pack 173 ice fishing contest would be announced at the sponsor tents on Goose Lake and the winners would be recognized at the Community Center. The City Council approved posting signs indicating alcoholic beverages could not be brought in, although it would not be enforceable. Handt informed Corey Roberts agreed to inform participants they could not bring alcoholic beverages.

Brad Borg shared he had attended the City Council Work Session meeting. The City Council did not take any action to fund the paving and curb work for Lilleskogen parking lot. Borg hoped any surplus from the 2014 budget might be used to fund the parking lot. Lee stated the park dedication funds might pay for the curb.

Staff Report

Negus informed the winter skating programs begin this week. There are a total of 24 participants in the Learn to Skate program and 8 participants in the Pleasure Skating program. Negus reported the Vinterfest Performance program was canceled since there were only 2 registrations.

OLD BUSINESS

Review Vinterfest Tasks and Responsibilities

Negus provided an updated list of Vinterfest task assignments and asked Committee members to review for accuracy and share any status changes. Negus questioned if staff was willing to prepare the pond at the Gammelgarden Museum even though the skating performance was canceled.

Kieffer recommended pleasure skating take place at the Community Center pleasure rink. Jinks stated he will consider preparing the Gammelgarden pond.

Rasmussen informed Dan Swanson would DJ at the Scanley Cup and Roberts has another DJ to assist.

Pam Arnold distributed final Vinterfest promotional materials to Committee members. Arnold informed these materials were shared with Roberts. Arnold shared with the Committee the first, second, and two third place winning designs for the Vinterfest button design contest. Arnold announced Vinterfest's first "Gold Medal" level sponsor to be Brad Borg.

Arnold shared there would be a flag raising ceremony at 10 a.m. on Saturday, February 7, to kick-off Vinterfest. The ceremony would include the pledge of allegiance, an announcement by Mayor Simonson, our Saami reindeer herder elder, and Zauner would speak on behalf of the Committee.

Handt questioned the budget for Vinterfest. Arnold reported the expenses to include \$115 for button kits, \$200 for banners, \$60 for Quiz Promenade and \$350 for the Wildlife Science Center. Arnold explained the cost for reindeer would start at \$650 and go up. Handt recommended that if at least four more \$250 sponsors were not obtained, the reindeer appearance should be canceled. Handt also suggested a deadline of January 20 to obtain sponsorship and donations.

Zauner suggested the \$1 cost for a button was not sufficient. Lee suggested selling the buttons for \$1 and asking for an additional donation. Another suggestion was to have our Saami elder randomly hand out coupons to participants wearing a button. Jinks suggested tabling the ideas for next year consideration. The Committee members agreed to sell the buttons for \$2 each.

Rasmussen agreed to contact Dan Swanson for use of a cordless microphone. Handt shared the Lions Club has one as well.

Handt informed the fireworks will be displayed northeast of the tennis courts.

NEW BUSINESS

2014 Annual Report

Negus provided a draft of the 2014 Annual Report for Committee review. Committee members agreed to include obtaining financial donations under accomplishments for Lilleskogen Park Improvements. Committee members also agreed to include the proceeds from the Scanley Cup hockey tournament were used for net and fencing under Ice Rink Maintenance.

The goals for Lilleskogen Park Improvements were discussed. Kieffer shared the need to finish the parking lot before moving forward with other goals. Jinks shared concern obtaining the necessary funding to pay for the parking lot and the impact on the momentum of Lilleskogen improvements.

Handt informed the 2014 budget surplus would be known in May 2015 and recommended the Committee make a pitch for the funding at that time or the Committee could make a recommendation for funding in the 2016 budget. Lee suggested that if there are other paving needs, it might be less expensive to pave the parking lot if the jobs were combined. Borg questioned if we could obtain funding with an internal City loan.

Handt recommended the Committee prepare detailed plans and a cost breakdown to share with City Council members when requesting funds. Borg informed only approximately .9% of the capital improvement plan funds go to parks.

For the 2015 Calendar, Committee members agreed on the following changes:

February: Add "Election of Chair and Vice Chair"

March: Add "Vinterfest Recap and Preliminary Planning"

May: Change to "Review and approve 2016 budget and 2015 budget amendments"

Motion by Jinks, seconded by Bildeaux, to accept the 2014 Annual Report as amended. The motion carried 5-0.

AGENDA FOR NEXT MEETING

The Committee agreed on the following agenda item:

1. Vote for Chair and Vice Chair

ADJOURNMENT

Rasmussen, seconded by Bildeaux, moved to adjourn the meeting. The motion carried 5-0.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Judi Negus
Office Assistant