

March 27, 2012

A special meeting of the Scandia City Council was held on the above date for the purpose of selecting finalists for the Maintenance Superintendent position. Mayor Randall Simonson called the meeting to order at 7:30 p.m. The following were present: Council members, Jim Schneider, Sally Swanson, Chris Ness and Mayor Randall Simonson. Council member Connie Amos was absent. Staff present: Administrator Anne Hurlburt.

Council members each identified the candidates they wish to interview for the position. Eight candidates were selected by two or more members, and there was consensus that these eight should be contacted and offered interviews. The names of the candidates will remain confidential until after their interviews have been scheduled, when they will be considered finalists for the position.

The Council agreed that interviews will be conducted at a special Council meeting to be held on Wednesday, April 11. The start time of the meeting will be announced as soon as possible, but may start as early as 2:00 p.m. depending upon the interview schedule. Forty-five minutes will be allowed for each candidate, with a short meal break in the middle of the meeting.

Ness, seconded by Schneider, moved to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Anne Hurlburt, Administrator