

June 2, 2009

The Scandia Planning Commission held their regular monthly meeting on the above date. The following were in attendance: Chairman Chris Ness, Commissioners Tom Krinke, Susan Rodsjo and Peter Schwarz. Absent: Commissioner Christine Maefsky. Chairman Ness called the meeting to order at 7:34 p.m.

APPROVAL OF AGENDA, MINUTES

Krinke, seconded by Schwarz, moved to approve the agenda as presented. The motion passed unanimously.

Krinke, seconded by Schwarz, moved to approve the May 5, 2009 minutes as presented. The motion passed unanimously.

REVIEW DESIGN STANDARDS DRAFT

One of the implementation strategies in the recently adopted Comprehensive Plan was to develop Design Standards to ensure that new commercial buildings reflect the historic character of the community. Commissioner Susan Rodsjo, chair of the Design Standards Committee, presented a draft of design standards for review by the Planning Commission and Council. Commissioner Rodsjo explained that one of the goals identified by the committee was to maintain and enhance the small town feel that is associated with Scandia. Examples of historic architecture styles were studied and incorporated into a design guideline document. Design elements and construction materials, signage, landscaping, lighting and parking were among the factors identified in the document. These guidelines are intended to educate builders on the design elements that are an important part of the heritage of Scandia and will contribute to the preservation of rural character as identified in the Comprehensive Plan. By providing design guidelines to builders at the early stage of planning, it is anticipated that this will lead to a more effective application and approval process to save the builders time and money.

The final Design Standards, a stand-alone document that will describe policies and provide resources to guide design of new commercial buildings, will be presented at a future Planning Commission meeting. This will be publicized as an informational meeting to present an overview of the design standards guide to the public.

TRANSFER OF DEVELOPMENT RIGHTS COMMITTEE

Administrator Hurlburt reported that the Transfer of Development Rights Committee is meeting regularly and will provide an update at the next meeting.

Schwarz, seconded by Krinke, moved to adjourn.

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

Brenda Eklund
Deputy Clerk