

July 20, 2010

A regular meeting of the Scandia City Council was held on the above date. Mayor Seefeldt called the meeting to order at 7:05 p.m. Following the Pledge of Allegiance, roll call was taken. The following council members were present: Council members Connie Amos, John Lindell, Dolores Peterson and Mayor Dennis Seefeldt. Absent: Council member Pete Crum. Staff present: City Administrator Anne Hurlburt, City Attorney Dave Hebert, Building/Code Enforcement Official Steve Thorp, Fire Chief Jim Finnegan, Police Deputy Chris Majeski and Deputy Clerk Brenda Eklund.

PUBLIC FORUM

There were no public comments.

APPROVAL OF AGENDA

Peterson, second by Amos, moved to approve the agenda as presented. The motion passed 4-0.

APPROVAL OF CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes
 - 1) June 15, 2010 Regular Meeting
 - 2) July 6, 2010 Meeting with the Planning Commission
 - 3) July 12, 2010 Special Meeting

- b) Treasurer's Report

Beginning Balance 06/01/10		\$1,274,154.24
Receipts		<u>+ 35,276.11</u>
Expenditures	53,264.93	
Payroll	<u>24,994.52</u>	- 78,259.45
Adjustments: July 1 st Payroll		<u>- 12,059.46</u>
Ending Balance 06/30/10		\$ 1,219,111.44

- c) Payment of Vouchers
- d) Temporary Liquor License for the Scandia Softball Association (September 10, 2010)
- e) Excluded Raffle Permit, Scandia Elementary Enrichment Foundation

Mayor Seefeldt noted a correction to the June 15, 2010 minutes. **Seefeldt, second by Peterson, moved to approve the Consent Agenda with corrections. The motion passed 4-0.**

PARK AND RECREATION COMMITTEE

Review Draft of Big Marine Park Reserve Master Plan

City Administrator Hurlburt reported that the Parks Committee reviewed Washington County's draft plan of the Big Marine Park Reserve Master Plan. The County will be holding a public hearing on a new master plan for the Park on August 3rd. The Park Committee commented that the plan was well written. The Committee had no formal comments to recommend for the public hearing. Mayor Seefeldt stated that he was comfortable with the draft plan.

POLICE DEPARTMENT

Deputy Chris Majeski reported on two vehicle break-ins and burglaries occurring in the past month. Plans for the National Night Out event being held on August 3 from 6:00 p.m. to 7:30 p.m. are progressing well. The event will have similar activities as in past years.

FIRE DEPARTMENT

Fire Chief Jim Finnegan reported that the department responded to nineteen calls in June, thirteen which were medical related. Six recently hired firefighters began working with the department on July 1st. The department will be hosting EMT training at the Scandia facility for the new volunteers and other area fire departments. The department will be taking delivery of the new fire rescue truck from Custom Fire Apparatus on July 23. Staff will discuss disposal of the old fire rescue truck and present a recommendation to the council next month.

Accept Donation of Cold Water Survival Suit (Resolution No. 07-20-10-01)

Scandia residents Stan Ross and Lori Gordon recently donated a Stearns cold water survival suit to the Scandia Fire and Rescue Department for use during cold water rescue and recovery operations. This donation will offset the purchase of a replacement suit for the department.
Amos, second by Peterson, moved to adopt Resolution No. 07-20-10-01, Accepting Donation from Stan Ross and Lori Gordon. The motion passed 4-0.

CITY ENGINEER

2010 Seal Coat and Bituminous Patching Project Bid Award

Bids for the 2010 seal coating project, approved by the council at the June 15 meeting, were opened on July 14. City Engineer Paul Hornby reported that two bids were received, consisting of a base bid and two alternates. Alternate No. 1 specified the seal coat aggregate to be trap rock, which has a gray color. Alternate No. 2 specified the seal coat aggregate to be granite which has a slight pink color. Pearson Brothers, Inc. supplied a low bid of \$176,115.00 for Alternate No. 1 (trap rock). Allied Blacktop Company offered a low bid of \$162,760.00 for Alternate No. 2 (granite).

Hornby provided samples of each aggregate. Hornby suggested that the council decide on the choice of aggregate as the color difference will be evident on the roadways. Hornby stated that both types of rock perform well and are considered Class A material. City Attorney Hebert advised that if the specifications are identical for both aggregates, regardless of the color, the award must go to the lowest responsible bidder.

Council members Peterson and Amos stated that they prefer the gray trap rock due to the appearance of the finished roadways. Mayor Seefeldt commented that using trap rock is not worth the additional cost, as granite will perform just as well.

Seefeldt, second by Lindell, moved to accept the bid for Alternate No. 2 (granite) from Allied Blacktop Company in the amount of \$162,760.00 for the 2010 Seal Coat and Bituminous Patching Project. Voting in favor: Amos, Lindell, Seefeldt. Voting opposed: Peterson. The motion passed 3-1.

BUILDING/CODE ENFORCEMENT

Building Official Steve Thorp reported that the permit for work on the Scandia Clinic has been issued, along with two new residential home permits in July. Thorp is arranging for increased pumping of the uptown sewer system.

CITY ADMINISTRATOR

Nomination to Comfort Lake-Forest Lake Watershed Board of Managers

The term of office for Richard Damchik, Forest Lake, on the CLFL Watershed District will expire on September 22, 2010. City Administrator reported that no applications from Scandia residents were received following the notice for nominations. Hurlburt advised that the council could choose to endorse the incumbent (Richard Damchik) for reappointment. **Peterson, second by Seefeldt, moved to recommend to the Washington County Board that Richard Damchik be reappointed to serve on the Forest Lake-Comfort Lake Watershed District Board of Managers. The motion passed 4-0.**

REQUEST FOR REFUND OF ANIMAL IMPOUND FEES, ERIC AND NANCY MEYER

Eric and Nancy Meyer, 22990 Mallard Avenue, have requested that the city refund them \$275.71 for the expense of retrieving their two dogs from Hillcrest Animal Hospital which were impounded on July 2 after running at large. Animal Control Officer Sherrill Reid transported the two dogs to the shelter after receiving a call from a resident on Meadowbrook Avenue that two stray dogs showed up at her home on the evening of July 1. Attempts were made to contact the phone number on the tags, but were not successful. City Administrator Hurlburt reported that this incident was investigated and procedures were properly followed with fees charged accordingly. Mayor Seefeldt commented that it appears this request should be denied as the ordinance was enforced properly. Council member Lindell suggested that the dog ordinance be publicized in the next edition of the city newsletter. **Seefeldt, second by Amos, moved to deny the request to refund impound fees to Eric and Nancy Meyer. The motion passed 4-0.**

AUDIT SERVICES, CONSIDER WHETHER TO ISSUE REQUEST FOR PROPOSALS

The three year agreement for auditing services which the city has had with LarsonAllen has ended. LarsonAllen submitted a proposal to continue audit services for fiscal years 2010 to 2014. The cost quote for the 2010 audit remained at the same cost for the 2009 audit of \$22,000. City Administrator Hurlburt has advised that the council may choose to enter into a new agreement with LarsonAllen or choose to obtain proposals from other firms. Council felt LarsonAllen was well qualified and were satisfied with the level of service received in the past three years. Council member Lindell stated that he was not comfortable locking into a five-year agreement and favored a one-year extension. **Lindell, second by Peterson, moved to enter into a one-year extension of the agreement with LarsonAllen for auditing services for fiscal year 2010. The motion passed 4-0.**

Peterson, second by Amos, moved to adjourn the meeting. The motion passed 4-0.

The council meeting adjourned at 7:40 p.m.

Respectfully submitted,

Brenda Eklund, *Deputy Clerk*