

November 18, 2008

A regular meeting of the Scandia City Council was held on the above date. Acting Mayor Michael Harnetty called the meeting to order at 7:03 p.m. The following councilmembers were present: Council members Pete Crum, Michael Harnetty, Dolores Peterson, Donnette Yehle. Absent: Mayor Dennis Seefeldt. Staff present: Administrator Anne Hurlburt, City Attorney Dave Hebert, City Engineer Paul Hornby, Building Official Steve Thorp, Deputy Clerk Brenda Eklund.

PUBLIC FORUM

John Lindell, 11240 218th Street, asked the Council to address a potential violation at the Tiller mining site before approving Tiller's Annual Operating Permit.

APPROVAL OF AGENDA

Councilmember Yehle, seconded by Councilmember Crum, moved to approve the agenda as presented. The motion passed unanimously.

APPROVAL OF CONSENT AGENDA

The following consent agenda was presented:

- a) Minutes
 - 1) October 21, 2008 Regular Meeting
 - 2) October 22, 2008 Special Meeting
 - 3) October 27, 2008 Special Meeting
 - 4) October 29, 2008 Special Meeting
 - 5) November 5, 2008, 2008 Meeting with Planning Commission
- b) Treasurer's Report
- c) Payment of Vouchers
- d) Appointment of Part-Time Seasonal Ice Rink Personnel
- e) Liquor License Renewals
 - 1) AJL Enterprises dba Scandia Olde Towne Liquor, Off-Sale
 - 2) Meister's Bar & Grill, Combination On/Off-Sale and Sunday
- f) Tobacco License Renewals
 - 1) AJL Enterprises dba Scandia Olde Towne Liquor
 - 2) Scandia Store & Deli
- g) Utility Permit, Frontier Communications (16115 Quality Trail N.)
- h) Annual Operators Permits (AOP) for Mining Operations, Tiller Corporation, 22303 Manning Trail (*Resolution 11-18-08-01*)

In regards to item h), City Attorney Hebert advised that the issue brought forward by Mr. Lindell was answered to the satisfaction of the Council at the November 5 meeting.

Councilmember Crum, seconded by Councilmember Peterson, moved to approve the Consent Agenda as presented. The motion passed unanimously.

PLANNING COMMISSION REPORT ON THE COMPREHENSIVE PLAN

The Planning Commission will meet on November 25 to discuss a recommendation of the 2008-2030 Comprehensive Plan to the Council at the December 2 meeting.

POLICE DEPARTMENT

Deputy Chris Majeski reported on police activity within the last month, including property damage, vandalism, pursuit and assists, and a report of a stolen ATV at the Tii Gavo subdivision.

FIRE DEPARTMENT

Assistant Fire Chief Stave Yehle presented the fire department's activity report. Mr. Yehle discussed a comparison of run volumes to neighboring fire departments. The 800 radio MHZ is on track for implementation in March 2009. The department is working on approval of an Emergency Management Intergovernmental and Deployment Code of Conduct document, to be reviewed by the City Attorney.

Tiller Agreement for use of Well

The Council was presented with an agreement, prepared by Tiller Corporation, to allow Scandia's Fire Department access to the high capacity well at the Tiller mining site. The contract would indemnify Tiller for any liability or damages that might result from use of the well.

Councilmember Peterson, seconded by Yehle, moved to approve the agreement with Tiller Corporation to allow the Fire Department access to the high capacity well at the Tiller facility at 22303 Manning Trail. The motion passed unanimously.

CITY ENGINEER

City Engineer Paul Hornby reported that The Sanctuary improvements have been completed. The final wear course has been placed within Tii Gavo, with the shouldering being scheduled for completion this month.

BUILDING/CODE ENFORCEMENT

Building Official Steve Thorp reported on the record number of permits that have been issued year to date, with the majority of these being roofing permits. Regarding the Rasmussen house, Thorp has contacted house movers and recyclers but there is no interest from contractors willing to deal with this house. Thorp is waiting for one more quote on asbestos abatement.

THE SANCTUARY PROJECT

Pay Request #1 and Final

T.A. Schifsky & Sons has submitted a first and final pay request for public improvements in The Sanctuary. The costs will be assessed to the remaining lots owned by the developer.

Councilmember Peterson, seconded by Councilmember Crum, moved to approve the Pay Request to T.A. Schifsky & Sons in the amount of \$24,472.06. The motion passed unanimously.

Declare Costs and Adopt Assessments (Resolution 11-18-08-02)

In September, the city entered into an agreement with the developer to complete the public improvements and assess the costs (less the amount of \$12,375 from a letter of credit) to his remaining lots in the project. Costs to be assessed total \$24,466.06. **Councilmember Peterson, seconded by Councilmember Yehle, moved to adopt Resolution 11-18-08-02, Declaring Costs to be Assessed and Adopting the Assessment. The motion passed unanimously.**

TOM & LISA STANEK – CERTIFICATE OF COMPLIANCE FOR A FENCE IN THE SHORELAND OVERLAY DISTRICT (RESOLUTION 11-18-08-03)

Tom and Lisa Stanek have applied for a Certificate of Compliance to construct a temporary fence on property located at 19107 Layton Avenue. Mr. Stanek is proposing a 4' high plastic snow fence to encompass the yard for security and construction reasons. The fence will be up during the duration of house construction, anticipated to begin next spring. The Council discussed adding a date for removal of the fence. **Councilmember Crum, seconded by Councilmember Yehle, moved to approve Resolution 11-18-08-03, Certificate of Compliance for a Fence at 19107 Layton Avenue, with a change to condition #3 stating that the fence must be removed by July 1, 2009. The motion passed unanimously.**

SIGNAGE AT LOFTON AVENUE INTERSECTION

Due to numerous crashes at the intersection of Highway 97 and Lofton Avenue (County Road 1), Washington County has proposed signage improvements to increase the visibility of this intersection. They would relocate an existing “stop ahead” sign closer to the corner and upgrade it to a larger sign. If the city consents, three reflector signs would be placed in the city right-of-way for drivers southbound on Lofton. City Engineer Hornby suggested the use of highly visible LED signs. **Councilmember Yehle, seconded by Councilmember Peterson, moved to consent to the placement of traffic signs in the right of way and to request that the County install a form of lighted signs for increased visibility. The motion passed unanimously.**

2009 PROPERTY AND CASUALTY INSURANCE RENEWAL

Council discussed the terms of renewal of insurance coverage from the League of MN Cities Insurance Trust. In the past, the City/Township has waived the statutory monetary limit on tort liability. Without the waiver, there would be a savings of approximately \$1,200 on liability insurance premiums. **Councilmember Peterson, seconded by Councilmember Harnetty, moved to not waive the liability limits for 2009. The motion passed unanimously.**

The City currently carries \$100,000 of faithful performance bond coverage. This is less than what is recommended by the Municipal Finance Officers Association, based on an exposure index. The cost of increasing the bond coverage to \$200,000 is estimated at about \$300 per year. **Councilmember Peterson, seconded by Councilmember Yehle, moved to approve an increase to the City’s bond coverage limits to \$200,000. The motion passed unanimously.**

REPAIRS TO COMMUNITY CENTER SEWER SYSTEM

The Community Center septic tank pumps which connect to the Uptown septic field need to be repaired. C & B Excavating has submitted the low bid for replacement of the pumps. **Councilmember Peterson, seconded by Councilmember Harnetty, moved to accept the proposal from C & B Excavating in the amount of \$4,750.00 for replacement of the Community Center septic pumps. The motion passed unanimously.**

Councilmember Peterson, seconded by Councilmember Yehle, moved to adjourn.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Brenda Eklund, Deputy Clerk