

Meeting Date: 9/15/2009

Agenda Item: 9. a)

City Council Agenda Report City of Scandia

14727 209th St. North
Scandia, MN 55073 (651) 433-2274

Action Requested: Review and approve the description and appointment process for the Zavoral Mine and Reclamation Project EIS (Environmental Impact Statement) Project Advisory Committee (PAC).

Deadline/ Timeline: Proposed timeline:

- Site tour: Wednesday, September 30 (4-6 pm)
- Application deadline: Tuesday, October 6 (4 pm)
- Interviews: October 13 to October 15
- Council appointments: October 20 meeting

Background:

- The consultant team has recommended a process for selection of the PAC that will be advisory in nature and will provide for a shared understanding of the environmental review process and the information developed or used as part of that process.
- A description of the PAC, its mission and its role in the EIS has been prepared for the Council's review.
- An application form, modeled on the application form used for other Scandia boards and committees, has also been prepared.
- The PAC would have up to 12 members: 1 Planning Commissioner, up to 6 agency representatives, and up to 5 interested citizens (who might be individuals or group representatives.) The PAC would be supported by a technical committee composed of the consultant team, staff and representatives of the proposer.

Recommendation: I recommend that the Council review and approve the committee description and appointment process. You may also wish to appoint a Council representative(s) who would work with staff to interview committee applicants and make recommendations for appointments.

**Attachments/
Materials provided:**

- PAC Description
- Application Form

Contact(s):
Prepared by: Anne Hurlburt, Administrator

(EIS PAC)



**Zavoral Mine and Reclamation Project
Environmental Impact Statement Project Advisory Committee**

The Zavoral Mine and Reclamation Plan Environmental Impact Statement ("EIS") Project Advisory Committee ("PAC") is being established by the Scandia City Council to facilitate an open exchange of information and to obtain input on the EIS analyses and mitigation measures as they are developed. The PAC will be advisory in nature and shall be comprised of no more than 12 people. The PAC will include 1 Scandia City Planning Commission representative; up to 6 agency representatives such as the Carnelian-Marine-St. Croix Watershed District and National Park Service-St. Croix National Scenic Riverway; and up to 5 interested property owners or representatives of interested groups. These 5 members will be selected by the City Council pursuant to an application and selection process that may include interviews.

The PAC will be moderated by Trudy Richter of Richardson, Richter and Associates, Inc., a member of the AECOM consultant team retained by the City to prepare the EIS. The PAC will be supported by a technical committee including representatives of the Tiller Corporation, Sunde Engineering (Tiller's technical consultant), the AECOM consultant team, and City staff. The PAC will engage in open, purposeful, and transparent discussions so that there is a shared understanding of the environmental review process and the information developed or used as part of that process.

The PAC will meet 4 times during the EIS process, which is estimated to take approximately 12 months. The City plans to hold the first meeting during the work week in late October or early November from 4:00-6:00 pm. The agenda for the first meeting is to provide introductions, discuss roles and responsibilities, provide an overview of the EIS process, and provide an historical perspective as well as general background information on the proposed mining activities. This first meeting will be followed by two meetings focused on technical issues as information is developed during the preparation of the EIS, including hydrogeology, water resources, other environmental, economic, and social issues, and potential mitigation measures. The fourth meeting will be for the Committee to review and comment on the draft EIS.

If you want to be on the PAC, you are invited for to attend a site visit that is being held on September 30, 2009 at 4:00 pm. We will meet at Scandia City Hall. Applications for participating on the Committee are due in the City offices by 4:00 pm October 6, 2009. The application can be downloaded from the City's website at www.ci.scandia.mn.us and are available at City Hall. Appointments will be made by the City Council, tentatively at its October 20, 2009 meeting.



**Application for Appointment to the
Zavoral Mine and Reclamation Project EIS Public Advisory Committee**

Name: _____ Phone: _____

Applying as individual or representative of the following interest group:

Home Address: _____ Zip: _____

E-Mail Address: _____

How long have you been a resident of Scandia: _____

Property that you own in Scandia (other than a residence): _____

Other committee experience: _____ Dates served: _____

Environmental or other technical background or interests: _____

In 50 words or less, please state why you are interested in participating on the
Committee for the Zavoral Mine and Reclamation Project EIS.

(over)

By submitting this application, I agree to attend and participate in all scheduled Committee meetings. I understand that the goal of the City Council is to select individuals for the Committee that will represent the needs and interests of all residents of the City of Scandia and I agree to do so. Furthermore, I understand that the Committee is advisory in nature.

The following paragraphs inform you of your rights as a subject of government data that are part of this application process and Committee participation.

In accordance with M.S. 13.04 Subd. 2 we must inform you of your rights as a subject of government data. The information you give us about yourself is needed to identify you and assist in determining your suitability for the positions(s) for which you are applying. The information that we collect about you is classified as either Public or Private. Public means that it is available to anyone who asks to see it. Private means that the information is available only to the person the information is about and to the staff who must use it in the normal course of conducting City business and as otherwise provided for by law.

As the person executing this application, I acknowledge that an investigation may be conducted for use in determining my qualifications. I hereby expressly authorize release of any and all information which any organization, company or person may have, including information of a confidential or privileged nature. I hereby release the City and any organization, company or person furnishing information to the City, as expressly authorized above, from any liability for damage which may result from furnishing the information requested.

You may attach a resume if you desire. Thank you for your interest in serving on the Committee.

Signature: _____ Date: _____

Return completed application to: City of Scandia
14727 209th St. N.
Scandia, MN 55073
Phone: (651)433-2274 Fax: (651)433-5112
Email: mail@ci.scandia.mn.us